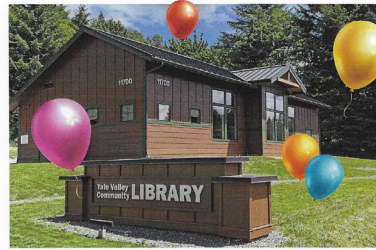


YALE VALLEY COMMUNITY LIBRARY



Grand Opening!

Join the Friends of Yale Valley Community Library to celebrate this community milestone!

We're celebrating the opening of our beautiful new library serving the Yale Valley.

Our dream has become a reality and we're kicking it off with an afternoon of family fun, food, and entertainment.

Call 360-906-5000 or visit:
fvt.librarymarket.com/yale-valley-community-library-grand-opening-celebration

**SEPT
26
2-6 pm**

11700 Lewis River Rd
Ariel, WA 98603



Yale Valley Library District Board of Trustees

Regular Meeting

September 9, 2021

Location: Yale Valley Library

Attendees: YVLD Board of Trustees: Eric Reese, Bob Appling, Tina Moir, Cynthia McAllister, Kathi Wheeler

FVRL: Carrie Greenwood, Amelia Shelley (Virtual)

YVLD: Lesley Miller

Guests: Mariah Stoll Smith Reese

1. Eric Reese, Chair, called the meeting to order at 6:05pm.
2. The agenda was amended to add a discussion of branch hours at Yale Library. (#6a) The Branch Manager Report will be moved to #6. Wheeler/McAllister The motion was approved by all trustees present. Agenda amended.
3. Introductions & Welcomes/ Chair Announcements
Eric Reese welcomed everyone both present and virtual. There were no announcements.
4. Consent Agenda
 - a. The August 12, 2021 minutes were approved. Moir/McAllister The motion was approved by all trustees present.
 - b. The bills were reviewed by Trustee Tina Moir. A bill for \$7,531.23 to Pacific Tech and a bill from Home Depot for \$51.39. Wheeler/Appling. The motion was approved by all trustees present.
 - c. The Art Display and Loan Policy for the YVLD was approved. Moir/Wheeler The motion was approved by all trustees present.
5. Fiscal Management Policy, first reading. The board reviewed the policy and the underlined changes to the current YVLD policy to meet the requirement of the Washington State Auditor. #16,

excess property tax was discussed and if there should be any excess, it go into a reserve for unanticipated non-capital expenses. #21, an amount for necessary or immediate expenses for needed maintenance at the library was discussed and an amount ranging from \$3500.-\$5000 was suggested. As an example, water pressure in the pipes was causing problems and a plumber had to be called. This policy will be reviewed at the next meeting.

6. Branch Manager Report was given by Lesley Miller, YVLD Library Supervisor. Jennifer Hauan was not present. The district will be hiring a new PSA, working 15 hours weekly. The notice has been published. She hopes to have the position filled in three weeks. A start date will be November 1, 2021. The library now has wireless printing with the library printer. The new shed has been erected and will be painted shortly. Six new library cards were issued this week and the library is busier. Covid vaccinations are not mandatory as yet but that may change.

6a. Trustee McAllister reported some community members are concerned that patrons are coming to the library and it is locked and that holds are not being processed. Until the new PSA is hired, we are asking for the patience of patrons as at times the library will be locked. Please knock or use the TelePin with your card to open the door. We are short staffed at the moment and are doing the best we can to work through the issue. Lesley passed out the new cards with library times on them. Also it was suggested bookmarks and magnets be printed with times of staffed openings and TelePin access. There will be TelePin information coming out to Yale library users.

7. COVID-19 Update Amelia Shelley explained to us that the Delta variant is causing major issues. The district has a mask mandate and is doing everything it can to keep employees and patrons safe. We will all be watching the state guidelines and will respond appropriately.
8. Financial Report was given by Carrie Greenwood. There were no tax collections in August. August will be included in the September collections. The building of the library was over budget by 6.3%. Pacific Tech's final bill will be paid in approximately 60-90 days after agency reviews. The total retainage will be \$49,482.89.
9. Amelia Shelley gave the Building Project Report from Jay McCuiston. The storage shed was delivered on 9/9/21 and assembled. It will be painted soon. The water pressure situation with the school system has been addressed. The expansion tank was replaced in the library and it may need a pressure switch on the supply line if there are more problems. He will check with the school if there is a pressure valve for the line. Wheeler said that she will contact Barb Boyd and send the information to Carrie Greenwood regarding payment for the flag pole. It is not clear who is ordering the flag pole for the library. Jay has contacted an electrician for the external light. Jay met with Kathi Wheeler today to discuss and measure the Arakawa rail system for art to hang in the library.
10. Grand Opening Celebration was discussed by Mariah Stoll Smith Reese, Friends' chairperson for special events. The Grand Opening will require masks, packaged food and a disclaimer. Gary Bennett and his band, The Coattail Riders will be playing at the event from 3-6 pm. Mariah has contacted the Oregon Birdman for a 2 pm program. Also under consideration, Tuxedo Jimmy who makes magical animals with balloons and the Reptile Man. After these programs the tables will be used for activities. These may include button making, Experience Kits, and independent activities and information. We hope to have bookmarks, buttons, packaged snacks and tours of the library. Set up will start at noon with 5 pop up tents with tables and chairs. We are still searching for ribbon and scissors for the ribbon cutting celebration. The Donor Board will be hung inside the library. With the \$2000.00 that Fibre Federal Saving donated, a 10x20 tent will be purchased for the library.

Parking will be limited at the library so we are asking people to park at the school and walk over. Lesley will be helping trustees with tours of the library. We are planning to have lots of garbage cans to keep the grounds tidy. We do need to find out when garbage service visits the library.

A Motion was made for the YVLD Board of Trustees to donate \$500.00 for the Grand Opening. This motion was approved. Moir/Appling The motion was approved by all trustees present.

The meeting was adjourned at 7:06pm. Wheeler/Moir

Respectfully Submitted, Kathi Wheeler YVLD Board Secretary

Presiding Officer


Eric Reese (Oct 20, 2021 17:45 PDT)

Oct 20, 2021

YVLD Board Chair