

**CLARK AND SKAMANIA  
COUNTIES  
FREE TAX HELP**

**IN-PERSON TAX SERVICE  
February 1 – April 15**

The AARP Tax-Aide program, administered by the AARP Foundation in cooperation with the IRS, provides free income tax assistance to **ALL** eligible taxpayers, regardless of age or income level.

Trained volunteers are available to prepare and e-file your Federal and Oregon personal income tax returns. We also can e-file the new WA Working Family Tax Credit application for you.

However, volunteers cannot help you if you:

- Sold/exchanged any digital assets in 2023 (ok if you just bought and held)
- have a business with employees, inventory, net loss, total expenses over \$35,000 or have income from a hobby
- want to file Married Filing Separately
- have any rental income other than from undeveloped land with no structures
- a bankruptcy or home foreclosure
- are filing a Part-Year Oregon Return (we file Non-resident and Full Year Resident Oregon returns only) or any other state return
- are a student on a F1, J, M or Q visa or a teacher or trainee on a J Visa
- have a bankruptcy or home foreclosure in 2023

Other complex situations exist which we may not be able to assist you with as well. Volunteers will review your materials for these situations at the site.

Be sure to bring the following:

- Government issued photo ID for you and your spouse (driver's license or passport)
- Social security cards or ITINs for any people listed on your return, including all dependents.
- All of your 2023 tax documents
- Your 2022 tax return, if available

Revised 12.29.2023



**Tax Preparation Locations:**

- **CAMAS PUBLIC LIBRARY\*\***  
**Mon 11-4 and Fri 1-5**  
No service 2/2, 2/19, 3/1 and 4/5  
625 NE 4<sup>th</sup> Ave, Camas
- **CASCADE PARK COMMUNITY LIBRARY\*\***  
**Tues/Wed/Thur 11-4**  
600 NE 136<sup>th</sup> Ave, Vancouver
- **MARSHALL/LUEPKE CENTER \*\***  
**Thu/Fri 11-4**  
No service 2/9 and 4/12  
1009 E McLoughlin Blvd, Vancouver
- **VANCOUVER HEIGHTS UNITED METHODIST CHURCH\*\***  
**Tues/Wed 11-4**  
5701 Macarthur Blvd, Vancouver
- **VANCOUVER COMMUNITY LIBRARY**  
**Mon/Sat 11-4, Walk-ins only**  
No service 2/19  
901 C St, Vancouver
- **STEVENSON COMMUNITY LIBRARY**  
**Saturdays 11-4**  
Call Stevenson Library for appt:  
509-427-5471, Walk-ins welcome  
120 NW Vancouver Ave, Stevenson

**\*\*Both appts and walk-ins available at this site. Book appts on-line at: [www.aarp.org/money/taxes/aarp\\_taxaide/](http://www.aarp.org/money/taxes/aarp_taxaide/) or see your local library for assistance.**

## **You MUST bring the following to your tax appointment:**

### **IDENTIFICATION**

- **Government issued photo identification for the taxpayer and spouse (e.g., valid driver's license or valid passport)**
- **Social Security or ITIN or ATIN identification card (legible original, photocopy or photo tablet or Smartphone) for all persons listed on the return including any possible dependents. Current year social security statement (SSA-1099) may be acceptable if the FULL Social Security number (9 digits) is printed on the form.**
  - **Valid original letter for an ITIN accepted as well**
- Copy of last year's Federal and Oregon return tax return (if applicable).
- Check or other bank information showing the routing and account number if you want direct deposit or direct debit. Deposit slips are not accepted.

**INCOME:** All tax documents or statements for 2023 that show income received by you and your spouse. Examples are, but are not limited to, the following:

- W-2 (wages), 1099-INT (interest), 1099-DIV (dividends), SSA-1099 (social security income), 1099-R or RRB-1099 (retirement income), 1099-NEC (non-employee compensation), W2-G (gambling winnings), 1099-G (unemployment), 1099-MISC (miscellaneous income), 1099-B, and Final Brokerage statements. Summarize any income not reported on a form.

**EXPENSES:** If you expect to itemize on your federal and/or Oregon return, summarize and bring tax documents that show expenses incurred by you and your spouse. Examples include, but are not limited to, the following:

- Unreimbursed medical and dental expenses
- Charitable donations, showing the date and value
- Mortgage interest and property taxes paid
- Bill of sale for vehicles or major home improvements with the sales tax paid on the receipt

**OTHER:** Bring the following, if applicable:

- For students with education expenses and/or scholarships/grants, bring form 1098-T and the detailed account statement from the college as well as a list of other required expenses.
- Health care related forms: 1095-A or 1099-SA (for HSA contributions or disbursements).
- If self-employed, summarize all income and expenses including business mileage
- If claiming the dependent or child care credit, provide the caregiver's name, address, and their Employer Identification Number (EIN) or Social Security Number (SSN) and amount paid for care of each child.