



## AGENDA FOR PUBLIC MEETING

**DATE:** Tuesday, February 20, 2024  
**LOCATION:** In Person at Vancouver Community Library  
901 C Street, Vancouver, WA, 98660  
**ROOM:** Columbia  
**ZOOM:** <https://us02web.zoom.us/j/3852820936>  
Meeting ID: 385 282 0936 – Passcode: 070150 Or Dial: 206-337-9723

### 6:00 PM Regular Meeting

1. **Call to Order**
2. **Agenda Approval** ACTION
3. **Chair Announcements** INFORMATION
4. **Public Comments (limit 2 minutes each)**
5. **Consent Agenda** ACTION
  - 5.1 FVRL Expenditures Approval: Reviewed by Megan Dugan (December) and Vikram Kotwani (January)
  - 5.2 Minutes Approval: December 11, 2023
6. **Reports**
  - 6.1 FVRL Organizational Report: Jennifer Giltrop INFORMATION
  - 6.2 Vancouver Mall Community Library Branch Report: Brandon Cruz INFORMATION
  - 6.3 November and December Financial Statements: Christine Smith INFORMATION
  - 6.4 Recruitment Overview: Lee Strehlow INFORMATION
7. **Business**
  - 7.1 Proposed Changes to Committee Structure ACTION
  - 7.2 Finance Committee
    - Non-Resident Borrower Fee ACTION
    - Port of Ridgefield Tax Increment Financing (TIF) INFORMATION
    - Auditing Officer Procedures INFORMATION
  - 7.3 Policy Committee
    - Display and Exhibits Policy: First Reading INFORMATION
    - Public Bulletin Boards and Distribution Areas Policy: First Reading INFORMATION
  - 7.4 Facilities Committee
    - Woodland Library Update INFORMATION
    - Washougal Library Update INFORMATION
  - 7.5 Amended 2024 Board Meeting Schedule ACTION
8. **Executive Session RCW 42.30.110(1i) Litigation and RCW 42.30.410(4b) Collective Bargaining**
9. **AFSCME Contract**
  - 9.1 Resolution 2024-02 AFSCME CBA Ratification ACTION
10. **Setting for next regular meeting: Monday March 18, 2024 at 6:00 PM** (Three Creeks Community Library/Zoom)
11. **Adjournment**

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



## Public Meeting Minutes

**Date:** December 11, 2023  
**Time:** 6:00 PM Regular Meeting  
**Location:** HYBRID: Zoom Meeting /Vancouver Community Library

### Call to Order

6:00 PM

Chair Morgan, called the regular meeting to order.

### Attendees

Board Members In-Person: Kristy Morgan, Megan Dugan, Marie Coffey, Mary Ann Duncan-Cole, Penny Love-Henslee, Olga Hodges

Board Members Virtual:

Board Members Absent: Vikram Kotwani

FVRL Team: Executive Director, Jennifer Giltrop; Former Interim Executive Director, Justin Keeler; Executive Assistant, Rhonda Kay Calkins; Finance Manager, Attar Bhangal; Human Resources Director, Lee Strehlow; Collections and Technology Director, Lynne Caldwell; Communications and Marketing Director, Tak Kendrick; Public Services Director, Ruth Shafer; Facilities and Fleet Director, Dave Josephson; Branch Manager, Elizabeth Moss; IT Specialist, Mike Smetana

Guests: Vancouver Branch Manager, Molly Gunderson

### Agenda Approval

6:00 PM

Motion: Marie Coffey

2nd: Mary Ann Duncan-Cole

The motion carried with a 6 out of 7 votes.

### Chair Announcements

6:00 PM

Chair Morgan: Welcome Jennifer Giltrop to her first official meeting. Also, thank you to Justin Keeler for serving as Interim Executive Director and for making the transition easy.

### Public Comments

6:01 PM

Dereya Ruggles: Ensuring libraries are welcome for all and fair compensation

Emily Losness: Equity and diversity

Quill Onstead: Drag Queen Story Hour

Len: Censorship and freedom to read

Margo Logan: DVD Donation, *Unplanned*

Kay Ellison: Library is great!

Dave Gellis: Employee wages

Mike Ellison: Board policies – good

Randy Schmidt: Child porn books

JJ Jacobs: Drag Queen Story Hour

Den Mark Wichar: Homage

Pepper Kim: Support of FVRL Staff

Annette Black: Employee wage

Gary Wilson: Thank you to the Board and Jennifer



Karen: Library safety and being welcome to all  
Judy Zeider: Thank you  
Luci Aspon: Welcome Jennifer and book banning.

## Reports

### Vancouver Branch Report: Molly Gunderson

6:36 PM

Ms. Gunderson provided an update on library activities around the Vancouver Community Library.

### October Financial Statements:

6:50 PM

Attar Bhargal discussed September 2023 financial statements.

Mary Ann Duncan-Cole asked if there were enough funds for the current building projects.

Attar Bhargal responded with I am comfortable that we'll be within our capital outlay budgets on the statement of expenses.

### Consent Agenda

6:54 PM

#### FVRL Expenditure Approval: Reviewed by

Chair Morgan attested that she reviewed the November expenditures and found them in order.

#### Meeting Minutes: November 20, 2023

Motion: Kristy Morgan

2<sup>nd</sup>: Megan Dugan

The motion carried with a 6 out of 7 votes.

## Business

### 2023 Budget Amendment – Public Hearing

6:55 PM

Chair Morgan opened a Public Hearing for the 2023 Budget Amendment.

Chair Morgan opened the public comment portion of the Public Hearing. Public comment will be set for 30-minutes. Each individual is allowed two (2) minutes to speak.

**Public Hearing comments made by: None**

### Board of Trustee comments:

Penny Love-Henslee: I'm glad to see we increased revenue unexpectedly with interest.

Mary Ann Duncan-Cole: I'm concerned that when we take from the reserves.

Chair Morgan closed public comment at 7:01 pm

Chair Morgan asked for a motion to adopt Resolution 2023-25 (2024-03) Budget Amendment.

### Resolution 2023-25 (2024-03): Chair Morgan

Motion: Penny Love-Henslee

2<sup>nd</sup>: Olga Hodges

The motion carried with a 6 out of 7 votes.

Chair Morgan closed the Public Hearing for the 2023 Budget Amendment at (time)

7:01 PM





Servings lack Skarniano and Shickel's smelters and Woodland and Yale District in Cowling County.

7:01 PM

## 2024 Budget Approval – Public Hearing

Chair Morgan opened a Public Hearing for the 2024 Budget Approval.

Chair Morgan opened the public comment portion of the Public Hearing. Public comment will be set for 30-minutes. Each individual is allowed two (2) minutes to speak.

Mary Ann Duncan-Cole: We added several new buildings assuming they are larger than other buildings. Have there been any staffing issues meeting those needs?

Justin Keeler: Washougal does not have a square footage yet, but will look into the needs in the future. Woodland will not have any issues since it is a one-floor building.

## Public Hearing comments made by:

Randy Schmidt: Asked if there was a plan to increase wages for employees.

Jennifer Giltrop responded: We do have an anticipated increase built into the budget. We are still in bargaining with our unions.

**Board of Trustee comments:**

Penny Love-Henslee: Are we putting in 4 million to Washougal?

Justin Keeler: It is based on our reserve plan.

Megan Dugan: I noticed in the 2024 draft there is no line for the PEG grant. Is that a onetime only grant?

Justin Keeler: I'm not sure but I can get back to you.

Jennifer Giltrop: I think staff thought it was ending, but it is something we can check into.

Chair Morgan: My concern is the line of library books and materials and being reduced by \$80,000. Are we purchasing enough books and diverse collections?

Lynne Caldwell: We do buy most items suggested, we are seeing only 70% of physical items being checked out which is a lot of items. The total circulation is up. It looks like individuals format choice is changing post-pandemic.

Chair Morgan: Does electronic cost more?

Lynne Caldwell: They do upfront, but they are not damageable and they are never overdue.

Olga Hodges: On the digital checkout, is that someone who checks it out and using it or being unused?

Lynne Caldwell: We count it when it is checked out.

Jennifer Giltrop: We have to also understand because the circulation has slowed down in physical items, we have collection maintenance happening all the time. We will be digging in to collections more this upcoming year.

Olga Hodges: Are unused books not weeded out? Or are we tallying those on the shelf.

Mary Ann Duncan-Cole: Are we seeing different desires for books based on schools? What kind of communication are we having with schools?

Justin Keeler: We don't have a dialogue with the schools and their curriculum changes.

Mary Ann Duncan-Cole: I am wondering if sometimes we may need to do a little more.

Lynne Caldwell: We have 27 school districts.

Mary Ann Duncan-Cole: With changes, I know they buy new text books. Does this put a demand on us?

Jennifer Giltrop: The library is here to support all learners. Every library is always trying to support student success. It's not an easy answer, and the schools have been under pressure for many reasons. Many schools do not have libraries. We are a public library and have a different purpose. We can look at items checked out by ages to see if there are curriculum-based





connections. The more we can make connections between FVRL and school teams is what we want to do. We have to recognize that not everyone has access to online resources. We can always do better.

Olga Hodges: Is there an observable trend on books that are being underutilized?

Lynne Caldwell: It is something are looking into for 2024.

Olga Hodges: Teams connecting with school districts. Will that include homeschool?

Justin Keeler: The members of Community and Outreach department. We have universal access program to our e-resources. Connect Card Program. Student are given a library card e-resources based on their school ID. You can have a personal card but it is streamlined for schools.

Olga Hodges: I would love to be a resource for you.

Chair Morgan closed public comment at 7:21 pm.

Chair Morgan asked for a motion to adopt Resolution 2023-26 (2024-02) 2024 Budget Approval.

**Resolution 2023-26 (2024-02): Chair Morgan**

Motion: Megan Dugan

2nd: Penny Love-Henslee

The motion carried with a 6 out of 7 votes.

Chair Morgan closed the Public Hearing for the 2024 Budget Approval at (time)

7:22 PM

**Election of Officers: Marie Coffey**

7:22 PM

**Seat choices to be voted on are.**

**Chair: Kristy Morgan**

Motion: Olga Hodges

2<sup>nd</sup>: Mega Dugan

Aye votes: Marie Coffey, Megan Dugan, Mary Ann Duncan-Cole, Olga Hodges, Penny Love-Henslee

Nay votes: None

Present Votes: Kristy Morgan

The motion carried with a 6 out of 7 votes.

**Vice Chair: Megan Dugan**

Motion: Penny Love-Henslee

2<sup>nd</sup>: Mary Ann Duncan-Cole

Aye Votes: Marie Coffey, Mary Ann Duncan-Cole, Olga Hodges, Penny Love-Henslee, Kristy Morgan

Nay Votes:

Present Votes: Megan Dugan

The motion carried with a 6 out of 7 votes.

**Secretary: Penny Love-Henslee**

Mary Ann Duncan-Cole asked to step down from this role.

Chair Morgan asked for a nomination for the position of secretary.

Megan Dugan nominated Penny Love-Henslee.

Penny Love-Henslee accepted the secretary position.

Motion: Megan Dugan

2<sup>nd</sup>: Olga Hodges

Aye Votes: Marie Coffey, Megan Dugan, Mary Ann Duncan-Cole, Olga Hodges, Kristy Morgan

Nay Votes:



Young, Clark, Kaufman, and Ruppel. 1980. Y-  
Valley and Yale River, two Crater County

Present Votes: Penny Love-Henslee  
The motion carried with a 6 out of 7 votes.

**Board Comments:**

7:25 PM

Olga Hodges: I want to say welcome and thank you to Jennifer. We are coming up on the end of the year and thank you to everyone who is here. Thank you to those who show up each meeting and speak. It has been a tremendous year of learning and a privilege to be in this position. I came into this unprepared, unaware and have had a great opportunity to learn and build relationships. I'm grateful for everyone here. There is more that we agree on then don't agree on. Looking forward to being a part of the understanding.

Penny Love-Henslee: Thank you to Molly for her report. We look forward to seeing what next year brings. Thank you to Justin for filling in and to you Jennifer.

Kristy Morgan: Thank you for having us and I enjoyed your presentation.

Marie Coffey: Molly check out Goldfish on Vacation.

**Setting of next regular meeting:** Tuesday, January 16, 2024, 6:00 PM Hybrid/Cascade Park Community Library.

7:28 PM

**Motion to adjourn meeting**

Moved: Penny Love-Henslee

2<sup>nd</sup>: None

**Adjournment Approved**

7:28 PM

Kristy Morgan, Chair

Kristy Morgan, Chair

2/20/24

Date \_\_\_\_\_

Megan Dugan (Feb 21, 2024 10:33 PST)

Megan Dugan, Vice Chair

Feb 21, 2024

Date \_\_\_\_\_







# 2023-12-11 Final Meeting Minutes

Final Audit Report

2024-02-21

Created:	2024-02-21
By:	Rhonda Calkins (rcalkins@fvrl.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAANUoLcrJFzN05R2WC5LF0aW0frJaG6ySC

## "2023-12-11 Final Meeting Minutes" History

-  Document created by Rhonda Calkins (rcalkins@fvrl.org)  
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-  Document emailed to mdugan@fvrl.org for signature  
2024-02-21 - 6:04:43 PM GMT
-  Email viewed by mdugan@fvrl.org  
2024-02-21 - 6:32:39 PM GMT
-  Signer mdugan@fvrl.org entered name at signing as Megan Dugan  
2024-02-21 - 6:33:09 PM GMT
-  Document e-signed by Megan Dugan (mdugan@fvrl.org)  
Signature Date: 2024-02-21 - 6:33:11 PM GMT - Time Source: server
-  Agreement completed.  
2024-02-21 - 6:33:11 PM GMT



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## Organizational Report: Highlights from December 2023

- The Battleground Community Library Toddler Storytimes were fun as always, the children sang, danced and enjoyed playing with all their friends. The group drew 116 for three story times.
- Yacolt Library Express continued their Wednesday and Friday craft workshops with 145 participating in December.
- The Goldendale Community Library staff hosted a library information table at the Farmers' Market Holiday Bazaar held at the Goldendale Grange. Those that stopped by were able to learn about library services, get a bookmark, and write about what they love at the library or reading.
- The Goldendale Community Library Branch Manager provided a year-end presentation to the Klickitat County Commissions highlighting services and resources. There was an audience of approximately 30 people.
- The La Center Community Library held their annual gingerbread house program, which was a hit again this year. The Friends of the La Center Community Library also held a successful annual centerpiece workshop.



- The Skamania County Bookmobile continues its 23/24 school year routes. Regular maintenance and heater replacement was scheduled for late December and early January during the schools' winter break. During the break staff still made select outreach visits to bookmobile stops with an alternate library vehicle. Access for tribal members continues at Fishing Access Sites with the Bonneville site visit twice a month, and our weekly stop at the White Salmon site.
- The Stevenson Community Library's annual winter craft programming series continued with their ever-popular Wreath Workshop which coincided with Stevenson's annual Christmas in the Gorge celebration the first weekend of December. 159 participants attended that workshop, and 46 people came back for the Ornaments and Decoration workshop two weeks later. Combined with the 73 from our first event in the series for a running total of 278, we are already out performing the 22/23 run which had a total of 211. The last event will be Jan 13.



- The Three Creeks Community Library hosted the Skyview Stormbots, the high school robotics team, who provided two workshops for our tween and teen patrons. The first focused on creating Bristlebots; the second on flight. The participants had a lot of fun and learned about engineering, aerodynamics, physics, and more.
- Three Creeks Community Library hosted a Winter Festival for the community. The morning featured music from the choirs and orchestras of Alki Middle School, Skyview High School, and Fort Vancouver High School. 268 patrons were able to enjoy the festive music. In the afternoon, 233 patrons made gingerbread houses. Thank you to the many volunteers that helped with the events.



- The Vancouver Mall hosted another Brick Challenge, which was quite the hit. Not only did the kids have a great time, but they are excited that the library displayed their work in the library window for the next week.







- The Woodland Community Library – new building is staying on schedule. By the end of December, the footings are to be poured and ready for the slab pour. All underground work will also be complete. A few staff toured the construction site allowing us to see the shape and size of the new library.



- On December 7th the Yale students visited the Yale Valley Community Library with their school librarian to learn about library, browse and check out books. They created fun winter scene snow globes. During future visits, the plan is to incorporate some library learning activities including where books live in the library, and how to find things in the library.



- The White Salmon Community Library hosted an information session for a new homeschool group.



- The Friends of the White Salmon Valley Community Library hosted a new version of their Wassail, which included a reception for the annual installation of the Christmas Quilts in the gallery space. In addition, the Friends and staff worked collectively to get an experience kit for making a quilt square out to the community, participants returned the squares to create our first annual Community Quilt. One of the children who made a quilt square came to quilt reception just to see his quilt square with all the others. After seeing his square, he was so delighted that he took an additional kit home to create a second square!

- The Friends of White Salmon Community Library also hosted a raffle for the quilt below, which was created for the Community Read Art show. This beautiful quilt went to a family with two young children (preschoolers) who attended the quilt reception and danced the entire time to the live holiday tunes provided by two local musicians. They made the entire event festive with their dancing!



- In December, the Vancouver Community Library Early Learning Center enjoyed **5,774** visitors. A popular destination spot to share with families traveling into town for the holidays, there were many hours where we had over a hundred people actively using the space. Staff provided a passive program of stamping paper to make DIY wrapping paper, a snowflake scavenger hunt, a take home kit, and the usual offerings of blocks, and art kits.





- The Vancouver Community Library's Preschool Storytime used recycled materials to create a miniature village, which was displayed on the 1<sup>st</sup> floor during the month. It was an excellent way to practice using scissors, while also thinking in 3-Dimensional terms. It was fun to see the children's making connections in the program. Many comments from caregivers were heard on how they could do this at home, taking what she modeled in story time and applying it to home life.
- The Cascade Park Community Library Rebekah hosted a Noon Year's Eve. There were 123 people in attendance and 98 sparkle filled beach balls. Staff created a music playlist and planned activities for the kids. Fun was had by all.



- The Ridgefield Community Library hosted wreath making program December 13. 37 people made wreaths. The greenery came from a local residents' property.





- Outreach and Community Partnerships staff continue to attend weekly Gorge Native American Community Partner Collaboration (GNAC) meetings. These meetings have provided FVRL the opportunity to learn directly from tribal communities what their needs are. This has led to co-planning presentation programs with local tribal members on language, culture, and arts.
- The popular annual Bookmark Contest will run February 1st-29th.
- FVRL is partnering with WorkSource to host a 2nd resource fair for job seekers. The event will be held at the Vancouver Community Library on January 24<sup>th</sup> with 20 organizations participating.
- The Revolutionary Reads Committee has chosen *Free: Two Years, Six Lives, and the Long Journey Home* by Lauren Kessler as the 2024 title. A panel discussion with the author and individuals profiled in the book is scheduled for April 17th at the Vancouver Community Library. There will be several other adjacent programs with organizations that serve recently released people in our service area including the Washington State Library, the State Department of Corrections, District Courts, the Foundation WA, and the Clark College Re-Entry program.

# Patron Comments Received

December 12, 2023 - Three Creeks

I am blown away by how this library system is run. The curbside drop off, pickup, the app (for ease) and the catalog is incredible. My family utilizes the library for classes, books, events, audiobooks etc. We appreciate all you do to make this an amazing place for this community!

December 9, 2023 - Three Creeks

Very disappointed in the gingerbread house event. My grandson and I never did get in and people ahead of us saved space in line for others. When space is limited this may not be an option. 10 kids joined their friends and family ahead of us after we got in line.

December 20, 2023 - Three Creeks

Great staff - love this library! Would love to see more items to check out like Tonie boxes, American Girl Dolls, Board Games for 0-6 years.

December 30, 2023 - Three Creeks

Librarians at Three Creeks are the best! Today (Mary Jo) suggested and found on (LG print) a book that I was 16 in reg print old pattern. Lg print moved me up to 2nd yay!

January 3, 2024 - Three Creeks

Everyone here is wonderful. I would really like to be able to use sewing machines at the branches.



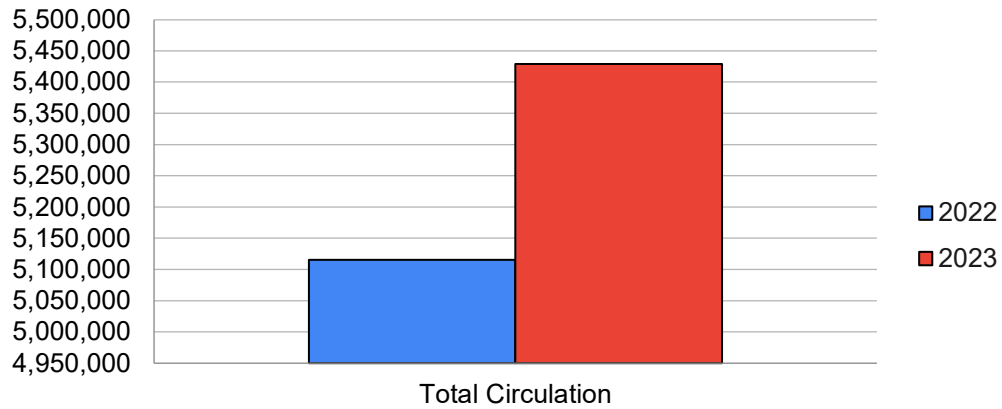
# FVRL December 2023 Total Circulation

	December Circulation			YTD Circulation		
	2023	2022	Change	2023	2022	Change
Battle Ground Community Library	37,135	41,561	-10.65%	503,787	523,467	-3.76%
Cascade Park Community Library	58,327	62,677	-6.94%	764,656	794,320	-3.73%
La Center Community Library	4,919	5,756	-14.54%	71,286	78,583	-9.29%
Ridgefield Community Library	9,523	9,899	-3.80%	125,135	121,751	2.78%
Three Creeks Community Library	42,426	46,017	-7.80%	561,553	564,715	-0.56%
Vancouver Community Library	61,344	58,369	5.10%	742,938	706,293	5.19%
Vancouver Mall Library	10,311	11,396	-9.52%	133,416	138,036	-3.35%
Washougal Community Library	6,998	8,069	-13.27%	97,052	98,933	-1.90%
Green Mountain Library Express	248	217	14.29%	2,229	1,857	20.03%
Yacolt Library Express	4,851	4,389	10.53%	60,626	55,591	9.06%
LibCabinet at Vancouver Mall		0		0	38	-100.00%
<b>Clark County Total</b>	<b>236,082</b>	<b>248,350</b>	<b>-4.94%</b>	<b>3,062,678</b>	<b>3,083,584</b>	<b>-0.68%</b>
Woodland Community Library	5,296	5,462	-3.04%	64,900	61,879	4.88%
Yale Library Express	1,100	823	33.66%	11,875	10,709	10.89%
<b>Cowlitz County Total</b>	<b>6,396</b>	<b>6,285</b>	<b>1.77%</b>	<b>76,775</b>	<b>72,588</b>	<b>5.77%</b>
Goldendale Community Library	5,818	6,682	-12.93%	76,704	74,936	2.36%
White Salmon Valley Community Libra	9,220	10,695	-13.79%	119,275	122,912	-2.96%
Klickitat County Bookmobile	756	815	-7.24%	10,918	10,708	1.96%
<b>Klickitat County Total</b>	<b>15,794</b>	<b>18,192</b>	<b>-13.18%</b>	<b>206,897</b>	<b>208,556</b>	<b>-0.80%</b>
North Bonneville Community Library	305	406	-24.88%	4,458	4,794	-7.01%
Stevenson Community Library	4,434	4,233	4.75%	52,636	53,153	-0.97%
Skamania County Bookmobile	636	499	27.45%	10,918	11,628	-6.11%
<b>Skamania County Total</b>	<b>5,375</b>	<b>5,138</b>	<b>4.61%</b>	<b>68,012</b>	<b>69,575</b>	<b>-2.25%</b>
District-wide renewals	56	311	-81.99%	1,778	1,940	-8.35%
Mail	1,013	1,155	-12.29%	14,864	13,494	10.15%
InterLibrary Loan Materials	305	353	-13.60%	3,830	3,257	17.59%
<b>Misc Total</b>	<b>1,374</b>	<b>1,819</b>	<b>-24.46%</b>	<b>20,472</b>	<b>18,691</b>	<b>9.53%</b>
Downloadable eBooks	64,541	57,633	11.99%	767,484	672,556	14.11%
eMagazines	3,759	1,538	144.41%	27,620	18,666	47.97%
Downloadable & streaming audiobooks	68,348	56,532	20.90%	799,158	658,925	21.28%
Downloadable & streaming music	24,594	18,580	32.37%	284,282	214,583	32.48%
Streaming video	10,322	9,453	9.19%	115,375	97,590	18.22%
<b>eContent Total</b>	<b>171,564</b>	<b>143,736</b>	<b>19.36%</b>	<b>1,993,919</b>	<b>1,662,320</b>	<b>19.95%</b>
<b>TOTAL</b>	<b>436,585</b>	<b>423,520</b>	<b>3.08%</b>	<b>5,428,753</b>	<b>5,115,314</b>	<b>6.13%</b>

## FVRL Circulation Statistics

Total Circulation	2022	2023	Percent Increase
	5,115,314	5,428,753	6.12%

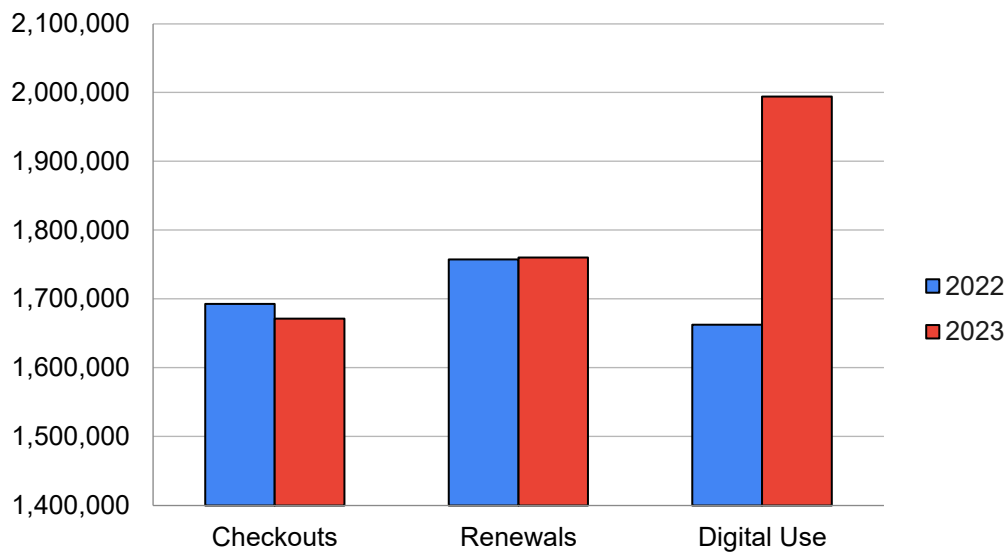
### 2022 and 2023



## FVRL Circulation Formats

	2022	2023	Percent Increase/Decrease
Checkouts	1,692,669	1,671,387	-1.26%
Renewals	1,757,082	1,759,900	0.16%
Digital Use	1,662,320	1,993,919	19.95%

### 2022 and 2023





# Foundation Update



**Many thanks to the sponsors of the 2024 FVRLibraries Bookmark Contest!**

Debbie Crane eXp Realty  
Five Rings/Anchor Financial–Nicole Aspenson  
iQ Credit Union  
Kumon Vancouver–North  
Medallion Art School  
My Gym Children's Fitness Center  
OfficeMax

Pacific Office Automation  
Paul Montague Tax Preparation  
Simply Thyme Catering  
TriStar Family Chiropractic  
Umpqua Bank  
Vancouver Family Magazine

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## **Great News!**

- The Foundation has received \$7,500 in donations from a year-end mailer.
- The Friends of Woodland Community Library added \$5,000 to their investment account.
- \$2,000 has been added to the Washougal Library Building Fund from a donor-advised fund contribution.
- The Foundation's partnership with ThriftBooks generated \$1,100 in revenue in December from online sales of used books.



### Upcoming Events

Monday, January 15

All libraries will be closed in  
recognition of Martin Luther  
King Jr. Day

Tuesday, January 16

#### FVRL Trustee Meeting

Hybrid: Cascade Park Community  
Library and Zoom  
6:00pm–8:00pm

Thursday, January 25

#### FVRL Foundation Board Meeting

FVRL Foundation Office  
3:00pm–4:00pm

Saturday, February 3

#### Ridgefield Friends Book Sale

Ridgefield Community Library  
9:00am–3:00pm

Monday, February 19

All libraries will be closed in  
recognition of Presidents Day

Tuesday, February 20

#### FVRL Trustee Meeting

Hybrid: Vancouver Community  
Library and Zoom  
6:00pm–8:00pm

Thursday, February 22

#### FVRL Foundation Board Meeting

FVRL Foundation Office  
3:00pm–4:00pm

### Building Campaigns and Cornerstone Pledges

Washougal has 45 Cornerstones,  
1 Stepping Stone, 4 Keystones, and  
1 naming opportunity.

Woodland has 35 Cornerstones,  
5 Stepping Stones, 8 Keystones,  
6 Capstones, and  
3 naming opportunities.

*\*Please note: some Cornerstones have  
graduated to Stepping Stones, which is why  
some Cornerstone totals have decreased.*

### How Board Members Can Help

–Spread the word about the Fred  
Meyer Rewards program:

[fredmeyer.com/i/community/community-rewards](http://fredmeyer.com/i/community/community-rewards)

## Save the Dates—Two Great Fundraisers Are Coming Back!

### Beaches Give Back Day:



FVRL Foundation is excited to have been selected for another Give Back fundraiser from our generous community partner Beaches on Thursday, February 29. Be sure to show the flyer and tell your server you're supporting FVRL Foundation and 50% of your guest check will be donated back to us.

### Love Your Library:



The Love Your Library fundraiser to benefit the Woodland Library Building Fund is happening again on April 27, 2024.

Stay tuned for more information!

## 2024 Foundation and Friends Events

Saturday, February 3	<b><u>Friends of Ridgefield Library Book Sale</u></b> Ridgefield Community Library; 9:00am – 3:00pm
Thursday, February 29	<b><u>Beaches Give Back Fundraiser</u></b> Beaches Restaurant – All Day 1919 SE Columbia River Dr, Vancouver, WA 98661 (360) 699-1592 for reservations
Friday, March 15 - Saturday, March 16	<b><u>Friends of Woodland Library Book Sale</u></b> Lewis River Fellowship, 2000 Lewis River Road, Woodland 10:00am – 4:00pm both days
Saturday, April 13	<b><u>Friends Fair – To be confirmed, more information soon!</u></b>
Saturday, April 27	<b><u>Love Your Library – Woodland Building Campaign Fundraiser</u></b> Peterson's Red Barn 1605 Caples Road, Woodland, WA 98674 Tickets required, stay tuned!
Thursday, October 17	<b><u>Author's &amp; Illustrators – To be confirmed, more information soon!</u></b>



## Organizational Report: Highlights from January 2024

The Battle Ground Community Library story times are always well attended. This month was no different, in spite of the weather related cancellations. We had 230 people at our preschool storytimes, 56 to baby storytimes, and 126 participated in toddler storytimes.



Battle Ground also hosted a wonderful Lunar New Year Celebration, with the White Lotus Dragon and Lion Dance Team.



2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



The Cascade Park Community Library hosted a teen program called “Magic the Gathering.” This ongoing program is building momentum, seeing more teens every month. In addition to this program Cascade Park hosted D&D for teens, chess for YA players, and met with their teen council.

The Goldendale Community Library expanded our Grow a Reader, “Read While you Wait” program with a new bin at Genevieve’s Cafe. Many of the activities at our branches had been canceled or rescheduled due to inclement weather. We are very appreciative of our Facilities team making their way out to Goldendale to assist with snow removal.



The La Center Community Library hosted their annual [Stuffed Animal Sleepover](#). The link is the slideshow which captured the after hours activities by the stuffed animal.

This month was very special for the Friends & La Center Library! Paula Charles/Niziolek, one of our longtime Friends members, had her very first book published. Her cozy murder mystery, *Hammers & Homicide*, was picked up by Crooked Lane Publishing. LC Friends hosted a reading & author signing. There were about 30 people & every chair was filled.



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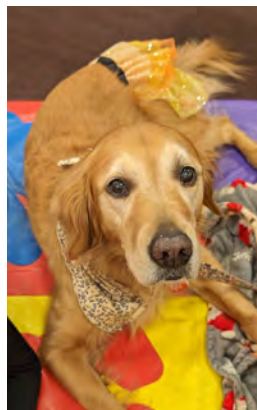


The Ridgefield Community Library also hosted the library's chess program, Spanish Conversation Circle, and their adult book discussion group, which had such a large turn out that they had to move from a study room to the larger community room.



The Stevenson Community Library hosted their annual winter craft programming series, wrapping it up with a Sock Gnome Workshop, presented by Community Art Studio of Skamania (CASS). This program had to be rescheduled due to the winter storm, so participation was a bit lower than expected. Still the entire series had about 300 participants compared to the 211 of the 22/23 run. (picture provided by CASS)

Three Creeks continues to build a relationship with both dogs and children to encourage the kids to Read to the Dogs. This is a wonderful opportunity for "less than comfortable" young readers to practice their skills without judgment.



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Vancouver Community Library hosted a sewing class in January that filled up quickly with two extra patrons (10 total) helping their children. This month they made linen aprons, and every patron left with a completed project. It was a lively class as 6 of the patrons were children, and it was wonderful to see families engaged, connecting, and learning together. There was so much enthusiasm and joy throughout the class, and patrons left with a lot of confidence for future projects. Patrons continue to ask for more sewing and craft programs, and we hope we can offer more in the near future!

The Vancouver Mall Community Library had a display in January called **“Try a little shelf improvement.”** The items on display were all library-related or library-adjacent. The display highlighted some additional FVRL resources such as digital items available through Libby and Hoopla.

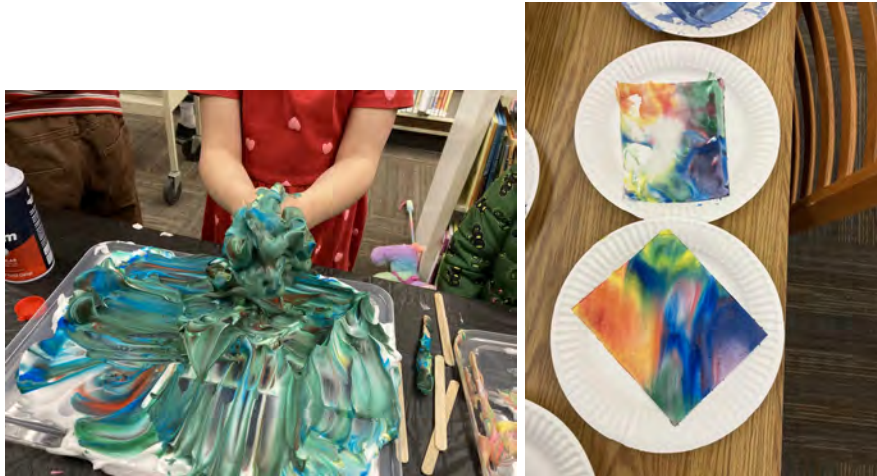


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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



The Washougal Community Library allows kids to get messy! Kids and families had fun in our new Friday program, Funtastic Friday, where they played with shaving cream to make rain in jars and marbled paper.



Washougal had so many books on HOLD for pick up after the snow/ice closures! We have never seen the shelf so full in the past!! Clearly we were missed.



2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale





At the White Salmon Community Library the Nature Lovers Book Discussion group has picked up two new members, both named Steve. This was the second month that they both attended. They added a lot to our conversation about the insect crisis across the globe and even started to brainstorm ways that the members of the Nature Lovers groups could “make a difference”.

The New Woodland Library project is on schedule and construction is underway.

The Yacolt Community Library had a busy January! In addition to a high volume of checkouts and returns, Yacolt hosted several activities in January, including this messy fun.



2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • [fvrl.org](http://fvrl.org)

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,  
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale



Students from the local school visited the Yale Valley Community Library with their school librarian to learn about our library, browse and check out books. Future visits have been scheduled to share additional information on library resources and services to youth.



### Highlights from our Friends

In the past few months new members have joined the Washougal Friends group and become involved in fundraising efforts. A fundraising committee was formed and is working towards an Art4Art fundraising event in August in conjunction with Washougal Arts and Cultural Alliance Arts Festival.

Our Stevenson's Friends selected "Finding the Mother Tree" by Suzanne Simard as the Skamania County Reads title for May of 2024

The Woodland Friends are still working toward raising money for the new library and along with the Foundation, are planning another (the last??) Love your Library fundraising event. Tickets are now available, [Loveyourlibrary2024.eventbrite.com](https://loveyourlibrary2024.eventbrite.com) which will be held on April 27 at Peterson's Red Barn in Woodland.

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Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

# Patron Comments Received

January 19, 2024

Hello I was helped by Melissa at Vancouver Mall Location. She was so helpful and such a joy to speak with. So helpful again and she makes me want to visit this location as often as I can.

January 23, 2024 - Cascade Park

Leticia issued me a new library card. :) She helped (actually did it). She let me hit a couple buttons then she told me about the certificate program through LinkedIn here at the Cascade Park Library!! She is a great asset to your team!!! Thank you Leticia

January 27, 2024 - Cascade Park

I love this library. The employees are very helpful. It is a joy to come and look and find what I need. Thank you all!



## January 2024 – Total Circulation and Visitors

Location	January 2024		January 2023		Change	
	Total	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	41,993	9,714	43,606	10,762	-3.70%	-9.74%
Cascade Park	61,236	16,179	64,965	22,747	-5.74%	-28.87%
Goldendale	5,972	3,059	7,470	3,815	-20.05%	-19.82%
Klickitat Bookmobile	841	288	1,269	612	-33.73%	-52.94%
La Center	5,646	2,117	6,118	2,429	-7.71%	-12.84%
North Bonneville	286	46	495	80	-42.22%	-42.50%
Ridgefield	9,846	4,995	10,136	5,099	-2.86%	-2.04%
Skamania Bookmobile	900	286	982	559	-8.35%	-48.84%
Stevenson	4,679	2,640	4,886	3,098	-4.24%	-14.78%
Three Creeks	46,025	11,538	48,724	11,845	-5.54%	-2.59%
Vancouver	62,757	25,407	53,456	13,443	17.40%	89.00%
Vancouver Mall	9,939	5,216	12,630	6,907	-21.31%	-24.48%
Washougal	7,712	3,235	8,560	3,551	-9.91%	-8.90%
Woodland	5,247	2,291	6,043	2,852	-13.17%	-19.67%
White Salmon Valley	9,622	5,614	10,801	6,618	-10.92%	-15.17%
Yacolt	5,661	524	4,768	2,074	18.73%	-74.73%
Yale Valley	1,044	344	950	661	9.89%	-47.96%
Green Mountain	166	No Visitors	257	No Visitors	-35.41%	No Visitors
Books by Mail	1,194	No Visitors	1,453	No Visitors	-17.83%	No Visitors
Operations Center	372	No Visitors	531	No Visitors	-29.94%	No Visitors
<b>Location Total</b>	<b>281,138</b>	<b>93,493</b>	<b>288,100</b>	<b>97,152</b>	<b>-2.42%</b>	<b>-3.77%</b>
<b>Digital Collections</b>	<b>186,078</b>		<b>161,600</b>		<b>15.15%</b>	
<b>Grand Total</b>	<b>467,216</b>		<b>449,700</b>		<b>3.90%</b>	

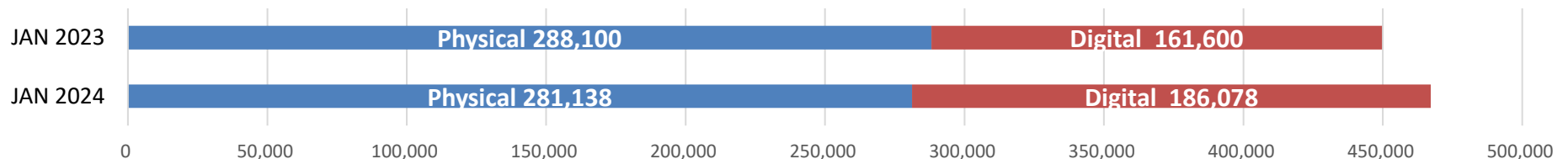
### January 2024

- All branches closed for weather January 13-17.
- Most branches open at noon on January 19.
- Upriver branches had additional closures due to weather and heating issues.
- Several bookmobile runs were cancelled.

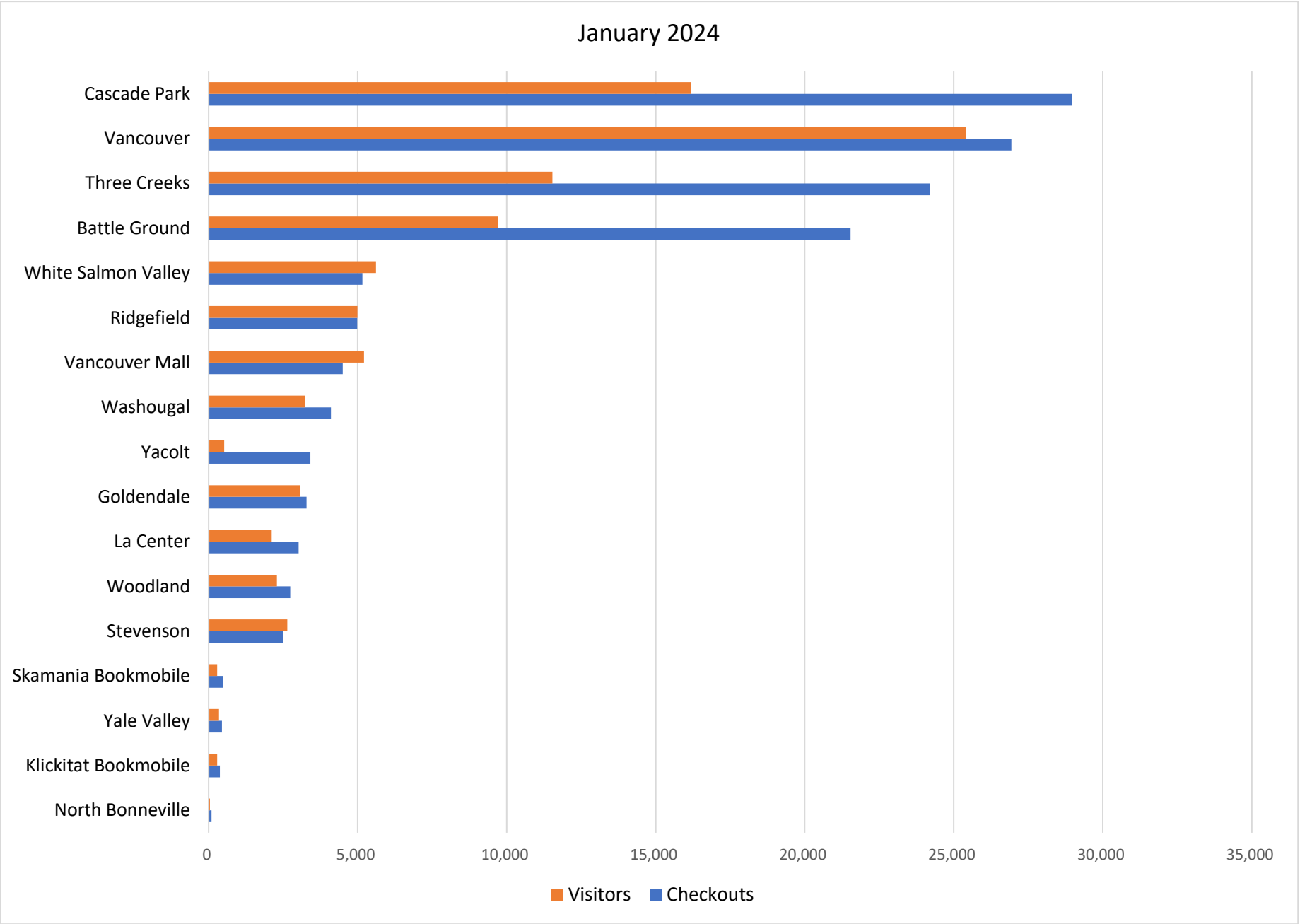
### January 2023

Vancouver closed two weeks for refresh.

### Total Circulation

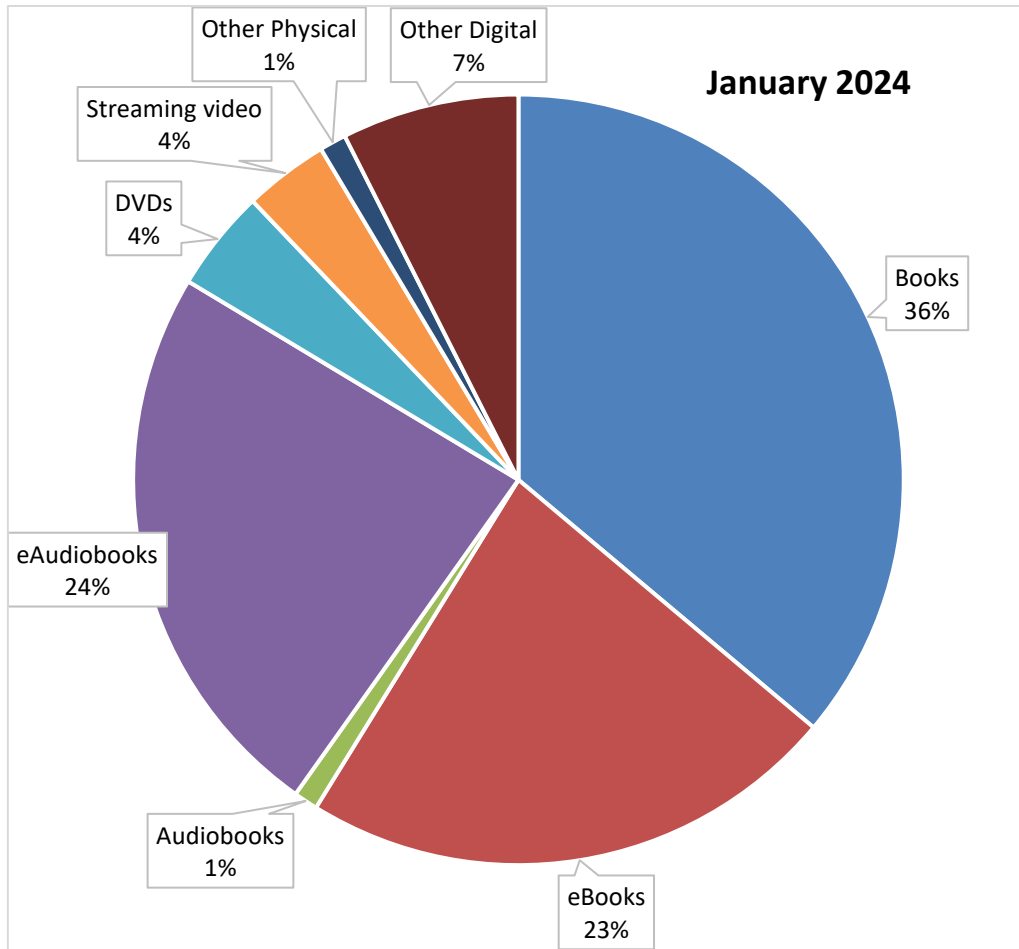


January 2024 – Library Activity: Checkouts and Visitors by Library

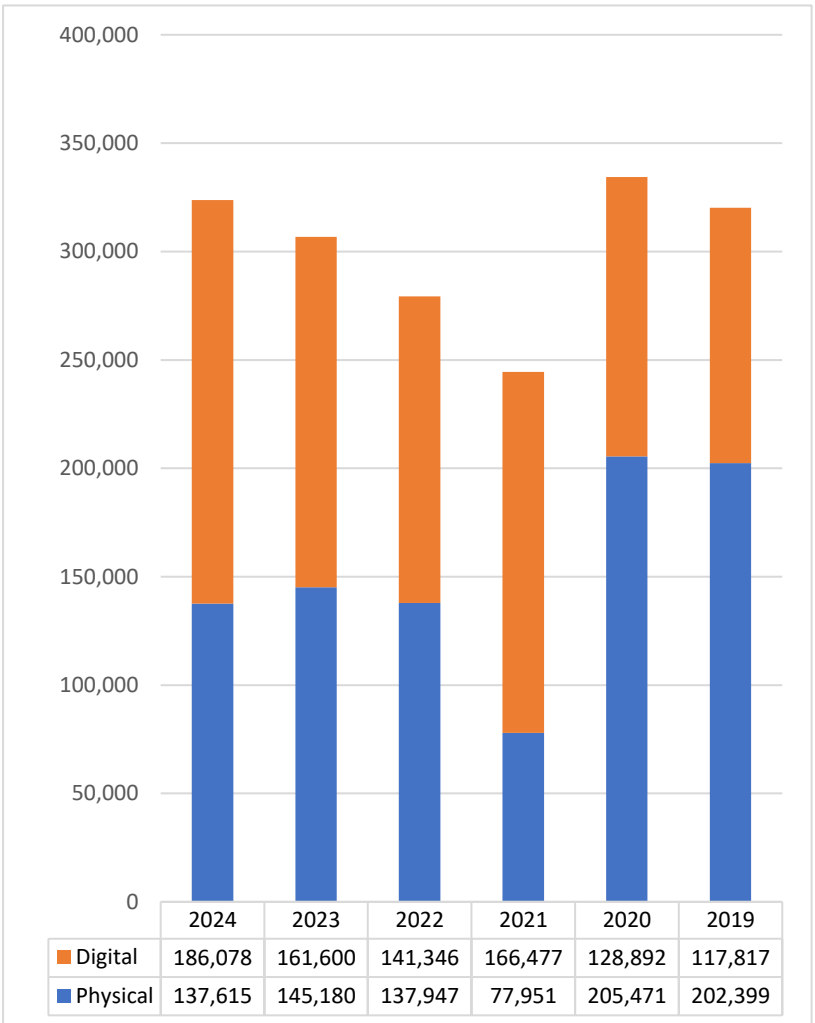


## Collection Use – January 2024 Checkouts by Item Format

Categories	2024	2023	2022	2021	2020	2019
Books	116,886	121,373	114,099	65,930	157,215	153,280
eBooks	73,468	64,110	58,507	68,584	52,492	51,997
Audiobooks	3,287	3,840	3,809	2,196	7,184	8,567
eAudiobooks	77,004	64,747	52,209	55,034	44,784	37,725
DVDs	13,814	16,246	16,280	8,527	35,250	34,475
Streaming video	11,505	9,232	8,847	10,374	5,580	4,035
Other Physical	3,628	3,721	3,759	1,298	5,822	6,077
Other Digital	24,101	23,511	21,783	32,485	26,036	24,060
<b>Totals</b>	<b>323,693</b>	<b>306,780</b>	<b>279,293</b>	<b>244,428</b>	<b>334,363</b>	<b>320,216</b>



## Physical & Digital Collection Checkouts 2019-2024



Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items.

Other Digital includes magazines and streaming music.

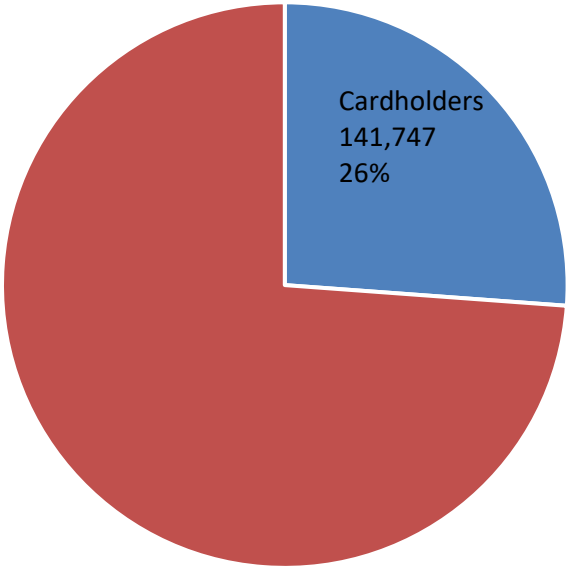


January 2024-Cardholders, Programs, and Tech Use

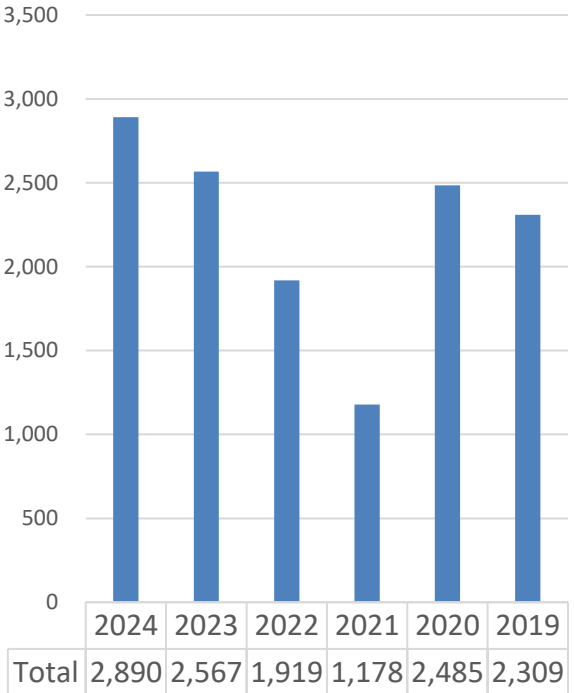
Population Served - January 2024

541,715

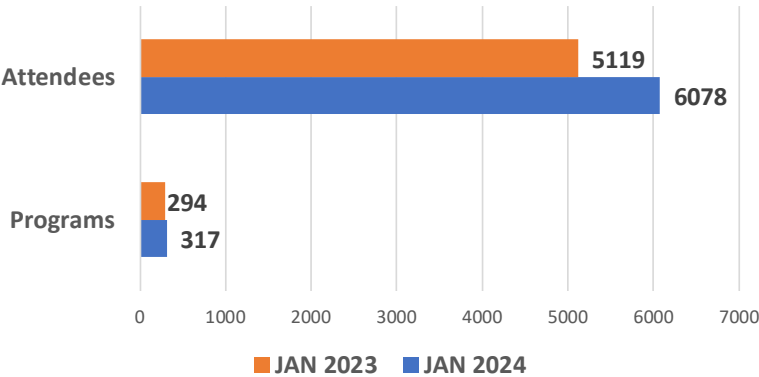
Population estimate from the Washington State Office of Financial Management



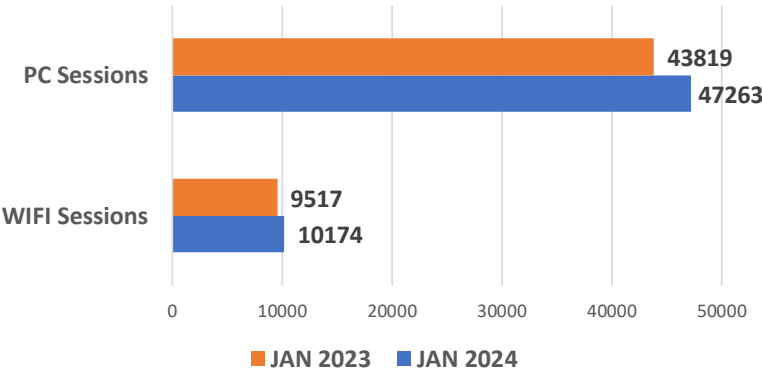
New Accounts Added in January



Programs

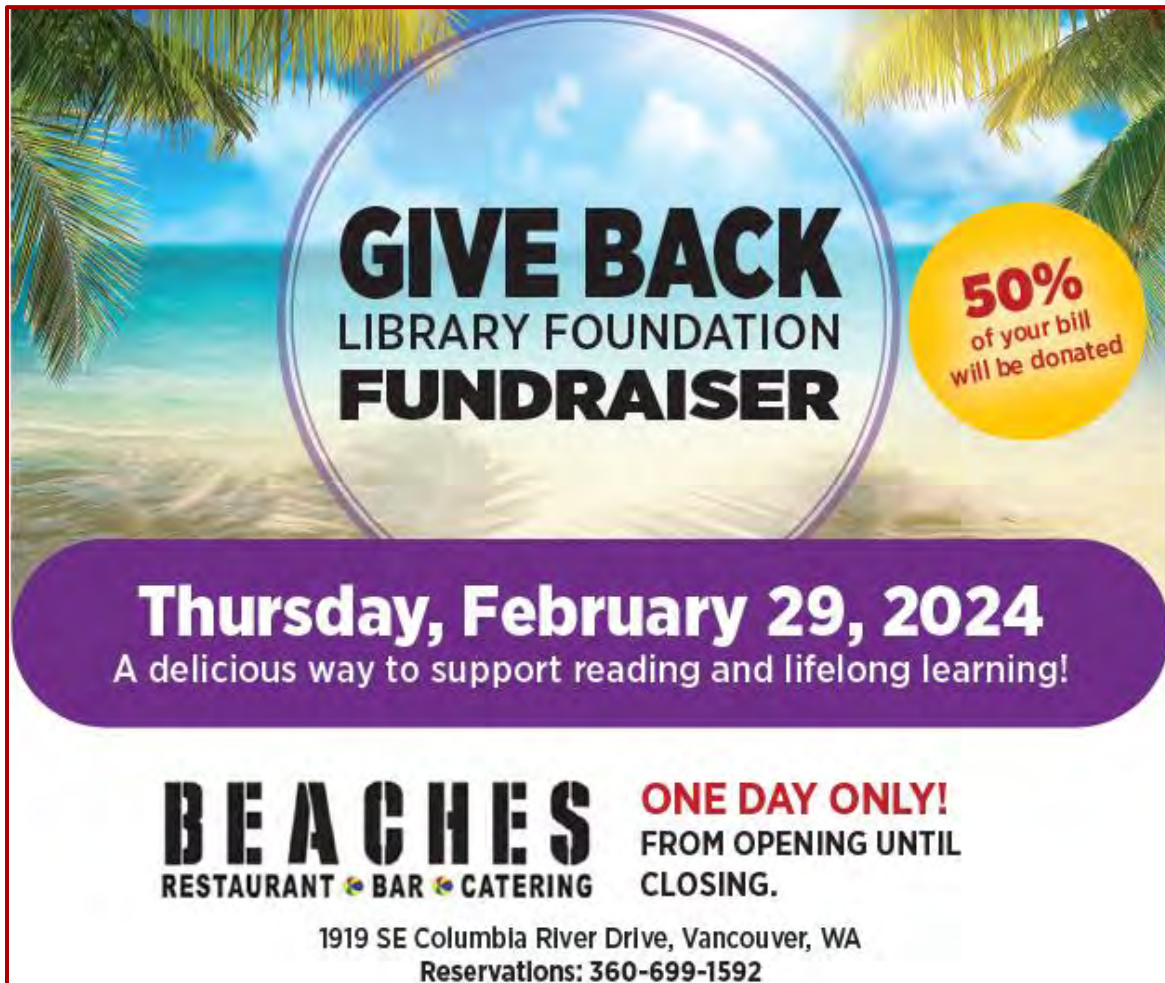


Computer and Wifi Use





# Foundation Update



Beaches Restaurant is hosting a 50% Give Back Day to benefit FVRL Foundation! Everything counts: food, drinks, happy hour specials, and desserts (dine-in only). Make plans now to participate in this delicious fundraising event on February 29 and help FVRL Foundation support programs and services at FVRLibraries.

**Be sure to tell your server that you are dining in support of Fort Vancouver Regional Library Foundation in order for your purchase to count towards the fundraiser.**

## Great News!

- The Foundation received an unrestricted disbursement from the David and Helen Frink Foundation in the amount of \$29,331.
- The Friends of Washougal Community Library transferred \$7,800 to their investment account.
- A donor-advised family fund contributed \$4,000 donation for the Washougal Library Building Fund to the Foundation.
- The Foundation's partnership with ThriftBooks generated \$3,188.63 in revenue in January from online sales of used books.
- The Friends of La Center Community Library donated \$500 to the Woodland Library Building Campaign.

### Upcoming Events

Monday, February 19

[All libraries will be closed in observance of Presidents Day](#)

Tuesday, February 20

[FVRL Trustee Meeting](#)

Hybrid: Vancouver Community Library and Zoom  
6:00pm–8:00pm

Thursday, February 22

[FVRL Foundation Board Meeting](#)

FVRL Foundation Office  
3:00pm–4:00pm

Friday & Saturday, March 15 & 16

[Friends of Woodland Community Library Book Sale](#)

Lewis River Fellowship,  
2000 Lewis River Rd, Woodland,  
10:00 a.m.–4:00 p.m. both days

Monday, March 18 (TBC)

[FVRL Trustee Meeting](#)

Hybrid: Three Creeks Community Library and Zoom  
6:00pm–8:00pm

Thursday, March 28

[FVRL Foundation Board Meeting](#)

FVRL Foundation Office  
3:00pm–4:00pm

### Building Campaigns and Cornerstone Pledges

Washougal has 45 Cornerstones, 1 Stepping Stone, 3 Keystones, 1 Capstone, and 1 naming opportunity.

Woodland has 35 Cornerstones, 5 Stepping Stones, 8 Keystones, 6 Capstones, and 4 naming opportunities.

*\*Please note: some Cornerstones have graduated to Stepping Stones, which is why some Cornerstone totals have decreased.*

### How Board Members Can Help

–Spread the word about the Fred Meyer Rewards program:  
[fredmeyer.com/i/community/community-rewards](https://fredmeyer.com/i/community/community-rewards)

## Bookmark Contest

FVRLibraries' 2024 Bookmark Contest has begun! Children in grades K–12 can participate for a chance to see their printed bookmark designs featured at their local library and across FVRLibraries. Visit [fvrl.org/bookmark-contest](https://fvrl.org/bookmark-contest) for more details.



## Love Your Library!

The Love Your Library fundraiser to benefit the Woodland Library Building Fund is back! Join us on April 27, 2024 from 5:00–8:00 p.m. at Peterson's Red Barn in Woodland. There will be a buffet-style dinner and desserts, live music, silent and live auctions, and more. Early Bird tickets available for \$50 each until March 31; regular price tickets \$60 each after that date. Get your tickets now at [loveyourlibrary2024.eventbrite.com](https://loveyourlibrary2024.eventbrite.com)!







## Celebrating 20 Years of La Center Community Library

From a historic hospital building, to an appliance repair shop, FVRLibraries' thirteenth location has had nine lives. The most perilous of those was as an abandoned building where the fire department tested smoke equipment. Fortunately, in early 2001, Margaret Colf Hepola, born in the hospital in 1917, envisioned the circa-1905 building as a public library. Also fortunately, one of the businessmen who purchased the property in 1999 was Robert Colf, Margaret's son, who shared his mother's interest in historic preservation.

The rest, as they say, is history. Thanks to financial backing from the Colf Family Foundation, and the fundraising efforts of Friends of La Center Community Library and community partners, La Center Community Library opened its doors on May 8, 2004. Turns out 13 was a lucky number in this case.

Here's to the next 20 years!

Join us for the  
**CELEBRATION!**

May 14, 3-5 pm



**FVRLibraries**  
FOR VICTORIA RESIDENTS LIBRARIANES



# Fort Vancouver Regional Library District

## Statement Of Cash For the Month Ended November 2023

December 31, 2022 Ending Cash Balance	\$20,941,111
Year-to-date Revenue Received	\$28,698,523
Year-to-date Expenditures	-\$27,633,091
Add back Expenditures incurred but unpaid	-\$194,449
<b>Cash Balance November 30, 2023</b>	<b>\$21,812,094</b>

### January 01, 2023 - December 31, 2023 Fiscal Year

#### Restatement of cash balance with cash reserve plan summary -

January 1, 2023 Starting Cash Balance:	\$20,941,111
November 30, 2023 Ending Cash Balance:	\$21,812,094
Reserve Plan Objectives 1-5:	-\$10,740,426
Operational Reserve (Unassigned)	\$11,071,668

#### Restatement of cash balance with cash reserve plan detail -

Operational Reserve (Unassigned)	\$11,071,668
(Variances occur due to when property tax revenue is received)	

#### Reserve Fund

Objective 1 Capital Repairs and Maintenance	\$750,000
Objective 2 Replacement Vehicles	\$98,380
Objective 3 Capital Projects	
Washougal	\$2,992,678
Woodland	\$3,521,932
Grand Blvd. Remodel	\$893,604
Brush Prairie	\$500,000
Unassigned Capital	\$19,306
Objective 4 Innovation	\$100,000
Objective 5 Budget Stabilization Fund	1,864,526
Total Reserve Plan Objectives 1-5	\$10,740,426
Operational Fund > 60 to 90 days of annual operational budget	\$11,071,668
<b>Cash Balance November 30, 2023</b>	<b>\$21,812,094</b>

# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2023  
For the Month Ending November 2023 (With year-to-date totals)

	2023 Budget (Approved 12/22)	November 2023 Revenues	Year-to-Date Totals thru November 2023	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
311.10.1 Property Taxes - Clark	25,300,000	5,990,509	25,193,957	99.58%
311.10.1 Property Taxes - Skamania	690,000	188,373	653,341	94.69%
311.10.1 Property Taxes - Klickitat	1,315,000	312,429	1,327,496	100.95%
311.10.1 Property Taxes - Cowlitz	315,000	115,783	338,877	107.58%
<b>Total Property Taxes</b>	<b>27,620,000</b>	<b>6,607,094</b>	<b>27,513,672</b>	<b>99.62%</b>
<b>Other Taxes</b>				
312.10. Other General Tax	25,000	-	51,543	206.17%
318.20 Leasehold Excise Tax	95,000	29,443	119,683	125.98%
<b>Total Other Taxes</b>	<b>120,000</b>	<b>29,443</b>	<b>171,226</b>	<b>142.69%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
332.00 Federal in-lieu of Taxes	15,000	49,519	81,676	544.50%
335.05 State Forest Boards	150,000	3,678	19,456	12.97%
333.00 State Grants	25,000	-	-	-
338.7 Yale Valley Library Dist	180,000	70,000	140,117	77.84%
338.72 Contracts - Clark County Jail	500	-	-	0.00%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>370,500</b>	<b>123,197</b>	<b>241,249</b>	<b>65.11%</b>
<b>Charges for Services</b>				
341.60 Equipment Use Fees	20,000	2,922	37,596	187.98%
347.21 Non-Resident Borrower Fee	6,000	880	8,106	135.11%
347.90 Lost / Damaged Material Fee	25,000	2,586	32,883	131.53%
347.50 Collection Agency Referral Fee	0	-	446	0.00%
<b>Total Charges for Services</b>	<b>51,000</b>	<b>6,388</b>	<b>79,032</b>	<b>154.96%</b>
<b>Miscellaneous</b>				
361.11 Investment Interest	200,000	60,721	448,583	224.29%
362.00 Rental Income	1,000	1,650	8,380	837.98%
367.10 Gifts/Contributions	15,000	4	211	1.41%
369.90 Library Friends Groups' Reimbursements	300,000	475	15,674	5.22%
369.90 Library Foundation Reimbursements	2,500,000	-	10,554	0.42%
369.40 Insurance Reimbursements	2,500	-	7,000	280.00%
369.90 Miscellaneous	2,500	(140)	8,966	358.66%
367.1 Private Grants	50,000	-	4,196	8.39%
369.90 Other Miscellaneous - E-Rate	150,000	-	181,191	120.79%
395.00 Sale of Assets	20,000	147	8,590	42.95%
<b>Total Miscellaneous</b>	<b>3,241,000</b>	<b>62,857</b>	<b>693,345</b>	<b>21.39%</b>
<b>Total Operating Revenue</b>	<b>\$ 31,402,500</b>	<b>6,828,979</b>	<b>28,698,523</b>	<b>91.39%</b>
<b>Use of Operating Reserves</b>	<b>\$ 2,500,000</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>100.00%</b>

Jan.-Dec. 2023 Fiscal Year

November is the 11th month of the fiscal year. Year-to-date budget percentages should be at 91.67%, representing 11/12 months.

**Fort Vancouver Regional Library District**  
Statement of Expenses - Calendar Year 2023  
For the Month Ending November 2023 (With year-to-date totals)

<u>Bars</u>	<u>Description</u>	2023 Budget (Approved 12/22)	November 2023 Expenditures	Year-to-Date Totals thru November 2023	Year to Date Annual Budget Percentage
<b>Personnel</b>					
572.10	Wages	12,750,000	1,093,746	11,180,913	87.69%
572.24	Benefit - Medical	2,300,000	185,329	2,027,664	88.16%
572.24	Benefit - Dental	240,000	20,914	228,220	95.09%
572.24	Benefit - Life, LTD, AD&D	75,000	11,711	131,699	175.60%
572.22	Benefit - PERS	1,324,725	100,951	1,084,476	81.86%
572.21	Benefit - FICA	975,375	81,275	837,760	85.89%
572.25	Benefit - L & I - Workers Compensation	100,000	6,922	70,357	70.36%
572.25	Benefit - PFML	27,785	2,362	24,437	87.95%
572.28	Unemployment Expense	10,000	1,919	8,026	80.26%
	<b>Personnel Subtotal:</b>	<b>17,802,885</b>	<b>1,505,127</b>	<b>15,593,550</b>	<b>87.59%</b>
<b>Supplies</b>					
572.30	Supplies	458,000	29,237	291,704	63.69%
572.35	Small Equipment (FF&E)	250,000	2,603	106,156	42.46%
572.38	Technology	462,000	5,632	353,735	76.57%
572.33	Professional Collection / Tech	300,000	40,553	266,669	88.89%
	<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,470,000</b>	<b>78,025</b>	<b>1,018,264</b>	<b>69.27%</b>
<b>Library Books / Materials</b>					
572.34	Library Books & Materials	1,903,500	142,360	1,258,947	66.14%
572.39	Electronic Resources	1,896,500	174,172	1,632,102	86.06%
	<b>Library Materials Subtotal:</b>	<b>3,800,000</b>	<b>316,532</b>	<b>2,891,049</b>	<b>76.08%</b>
<b>Other Services / Charges</b>					
572.41	Professional Services	2,079,225	117,586	1,163,514	55.96%
572.42	Communications	410,000	27,091	384,283	93.73%
572.43	Training / Travel	108,000	18,526	123,302	114.17%
572.44	Advertising	30,000	1,591	9,937	33.12%
572.45	Rentals / Leases	560,000	42,701	457,755	81.74%
572.46	Insurance	250,000	16,025	285,342	114.14%
572.47	Utilities	450,000	30,570	404,596	89.91%
572.48	Repairs & Maintenance	870,000	24,918	1,056,938	121.49%
572.49	Misc / Dues / Printing / Other	163,750	4,063	110,635	67.56%
572.50	Intergovernmental Services	3,640	260	2,768	76.05%
	<b>Other Charges &amp; Services Subtotal:</b>	<b>4,924,615</b>	<b>283,331</b>	<b>3,999,071</b>	<b>81.21%</b>
<b>Capital Outlay</b>					
594.62	Buildings / Non-Owned	300,000	1,204	10,023	3.34%
594.62	Buildings / Owned	5,500,000	152,833	4,070,202	74.00%
595.62	Yale	40,000	-	-	0.00%
594.64	Machinery & Equipment	65,000	-	50,932	78.36%
	<b>Capital Outlay Subtotal:</b>	<b>5,905,000</b>	<b>154,037</b>	<b>4,131,157</b>	<b>69.96%</b>
<b>Total Operating Expenditures:</b>		<b>33,902,500</b>	<b>2,337,052</b>	<b>27,633,091</b>	<b>81.51%</b>

November is the 11th month of the fiscal year.  
Year-to-date budget percentages should be at  
91.67%, representing 11/12 months.

**Jan.-Dec. 2023 Fiscal Year**

Teresa D Johnson, CPA, Inc did not perform an audit, review or compilation engagement on these financial statements, and no assurance is provided on them.

# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

January 16, 2024

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, January 16, 2024, The Board of Directors, by a \_\_\_\_\_  
vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued  
December 1, 2023 through December 31, 2023.


Accounts Payable Warrants Issued	Numbers	<u>118674</u>	Through	<u>118891</u>	<u>\$ 1,984,010.48</u>
Accounts Payable EFT Payments		<u>EFT01890</u>	Through	<u>EFT01930</u>	<u>\$ 77,278.57</u>
Accounts Payable Voids	Numbers	<u>118846 - 118847</u>			<u>( \$ 88,921.50 )</u>
Subtotal FVRL General Fund Warrants, EFTS, Voids					<u>\$ 1,972,367.55</u>
Payroll Warrants Issued	Numbers		Through		<u>\$ -</u>
Payroll Transactions Voided	Numbers				<u>( \$ - )</u>
Payroll Electronic Fund Transfers	Numbers	<u>20231208</u>	Through	<u>20231222</u>	<u>\$ 1,035,834.75</u>


### Other Electronic Fund Transfers Completed

Vendor	Date	Amount	
ADP Payroll Fees	December 22, 2023	\$5,582.74	
Endlida	December 28, 2023	\$7,500.00	
Kaiser HSA	December 28, 2023	\$15,321.43	
Kaiser HSA Fees	December 28, 2023	\$48.75	
WA DOR - Sales/Use Tax	December 26, 2023	\$1,096.80	
WA DRS - DCP	December 8, 2023	\$8,220.58	
WA DRS - DCP	December 22, 2023	\$5,935.95	
WA DRS - PERS	December 7, 2023	\$82,700.92	
WA DRS - PERS	December 26, 2023	\$84,136.50	
WA DRS - PERS	December 27, 2023	\$10,002.75	
			<u>\$ 218,546.42</u>

Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids \$ 3,226,748.72

Total Transactions for Approval \$ 3,226,748.72

  
DISTRICT LIBRARY - EXECUTIVE DIRECTOR

  
Megan Dugan (Feb 21, 2024 10:34 PST)

DISTRICT LIBRARY - AUDITING BOARD TRUSTEE









# Approval of Claims - December

Final Audit Report

2024-02-21

Created:	2024-02-21
By:	Rhonda Calkins (rcalkins@fvrl.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAQWQe7brM2xXK8zie2kjpF4RpfCaDgMbWd

## "Approval of Claims - December" History

-  Document created by Rhonda Calkins (rcalkins@fvrl.org)  
2024-02-21 - 6:05:12 PM GMT
-  Document emailed to mdugan@fvrl.org for signature  
2024-02-21 - 6:05:37 PM GMT
-  Email viewed by mdugan@fvrl.org  
2024-02-21 - 6:33:32 PM GMT
-  Signer mdugan@fvrl.org entered name at signing as Megan Dugan  
2024-02-21 - 6:34:06 PM GMT
-  Document e-signed by Megan Dugan (mdugan@fvrl.org)  
Signature Date: 2024-02-21 - 6:34:08 PM GMT - Time Source: server
-  Agreement completed.  
2024-02-21 - 6:34:08 PM GMT



Adobe Acrobat Sign

**Fort Vancouver Regional Library District**  
Statement Of Cash  
For the Month Ending December 2023 (With year-to-date totals)

December 31, 2022 Ending Cash Balance	\$20,941,111
Year-to-date Revenue Received	\$29,158,234
Year-to-date Expenditures	-\$30,927,684
Adjustment for accrued expenditures	-\$115,366
<b>Cash Balance December 31, 2023</b>	<b><u>\$19,056,296</u></b>

**January 01, 2023 - December 31, 2023 Fiscal Year**

**Restatement of cash balance with cash reserve plan summary -**

January 1, 2023 Starting Cash Balance:	\$20,941,111
December 31, 2023 Ending Cash Balance:	\$19,056,296
Reserve Plan Objectives 1-5:	-\$10,740,426
Operational Reserve (Unassigned)	\$8,315,870

**Restatement of cash balance with cash reserve plan detail -**

Operational Reserve (Unassigned)	\$8,315,870
(Variances occur due to when property tax revenue is received)	

Reserve Fund

Objective 1 Capital Repairs and Maintenance	\$750,000
Objective 2 Replacement Vehicles	\$98,380
Objective 3 Capital Projects	
Washougal	\$2,992,678
Woodland	\$3,521,932
Grand Blvd. Remodel	\$893,604
Brush Prairie	\$500,000
Unassigned Capital	\$19,306
Objective 4 Innovation	\$100,000
Objective 5 Budget Stabilization Fund	1,864,526
Total Reserve Plan Objectives 1-5	\$10,740,426
Operational Fund > 60 to 90 days of annual operational budget	\$8,315,870

<b>Cash Balance December 31, 2023</b>	<b><u>\$19,056,296</u></b>
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# Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2023  
For the Month Ending December 2023 (With year-to-date totals)

	2023 Budget (Amended 12/23)	December 2023 Revenues	Year-to-Date Totals thru December 2023	Year - to - Date Annual Budget Percent
<b>Property Taxes</b>				
311.10.1 Property Taxes - Clark	25,300,000	90,536	25,284,493	99.94%
311.10.1 Property Taxes - Skamania	690,000	36,815	690,156	100.02%
311.10.1 Property Taxes - Klickitat	1,315,000	132,102	1,381,654	105.07%
311.10.1 Property Taxes - Cowlitz	315,000	12,016	311,686	98.95%
<b>Total Property Taxes</b>	<b>27,620,000</b>	<b>271,470</b>	<b>27,667,990</b>	<b>100.17%</b>
<b>Other Taxes</b>				
312.10. Other General Tax	25,000	45,118	166,703	666.81%
318.20 Leasehold Excise Tax	95,000	1,173	126,150	132.79%
<b>Total Other Taxes</b>	<b>120,000</b>	<b>46,291</b>	<b>292,853</b>	<b>244.04%</b>
<b>Intergovernmental, Grants &amp; Contracts</b>				
332.00 Federal in-lieu of Taxes	15,000	88	85,874	572.50%
335.05 State Forest Boards	150,000	20,816	49,186	32.79%
333.00 State Grants	25,000	-	-	-
338.7 Yale Valley Library Dist	180,000	-	140,117	77.84%
338.72 INET City of Vancouver (PEG)	61,000	61,100	61,100	100.16%
338.72 Contracts - Clark County Jail	500	-	-	0.00%
<b>Total Intergovernmental, Grants &amp; Contracts</b>	<b>431,500</b>	<b>82,004</b>	<b>336,277</b>	<b>77.93%</b>
<b>Charges for Services</b>				
341.60 Equipment Use Fees	20,000	3,359	40,955	204.77%
347.21 Non-Resident Borrower Fee	6,000	730	8,836	147.27%
347.90 Lost / Damaged Material Fee	25,000	2,639	35,522	142.09%
347.50 Collection Agency Referral Fee	0	-	446	0.00%
<b>Total Charges for Services</b>	<b>51,000</b>	<b>6,728</b>	<b>85,760</b>	<b>168.16%</b>
<b>Miscellaneous</b>				
361.11 Investment Interest	450,000	55,342	503,925	111.98%
362.00 Rental Income	1,000	450	10,659	1065.91%
367.10 Gifts/Contributions	15,000	1,600	1,811	12.07%
369.90 Library Friends Groups' Reimbursements	300,000	3,730	19,404	6.47%
369.90 Library Foundation Reimbursements	2,500,000	326	10,880	0.44%
369.40 Insurance Reimbursements	2,500	-	7,000	280.00%
369.90 Miscellaneous	2,500	164	27,663	1106.53%
367.1 Private Grants	50,000	-	4,196	8.39%
369.90 Other Miscellaneous - E-Rate	150,000	-	181,191	120.79%
395.00 Sale of Assets	20,000	36	8,626	43.13%
<b>Total Miscellaneous</b>	<b>3,491,000</b>	<b>61,648</b>	<b>775,355</b>	<b>22.21%</b>
<b>Total Operating Revenue</b>	<b>\$ 31,713,500</b>	<b>468,140</b>	<b>29,158,234</b>	<b>91.94%</b>
<b>Transfer in from Reserves</b>	<b>\$ 2,500,000</b>	<b>-</b>	<b>2,500,000</b>	<b>100.00%</b>

Jan.-Dec. 2023 Fiscal Year

December is the 12th month of the fiscal year. Year-to-date budget percentages should be at 100.00%, representing 12/12 months.

# Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2023

For the Year Ended December 2023

<u>Bars</u>	<u>Description</u>	2023 Budget (Amended 12/23)	December 2023 Expenditures	Year-to-Date Totals thru December 2023	Year to Date Annual Budget Percentage
<b>Personnel</b>					
572.10	Wages	12,750,000	1,087,906	12,268,820	96.23%
572.24	Benefit - Medical	2,300,000	202,959	2,230,623	96.98%
572.24	Benefit - Dental	240,000	20,704	248,923	103.72%
572.24	Benefit - Life, LTD, AD&D	75,000	11,719	143,417	191.22%
572.22	Benefit - PERS	1,324,725	108,996	1,193,472	90.09%
572.21	Benefit - FICA	975,375	82,367	920,127	94.34%
572.25	Benefit - L & I - Workers Compensation	100,000	6,077	76,434	76.43%
572.25	Benefit - PFML	27,785	2,396	26,833	96.57%
572.28	Unemployment Expense	10,000	-	8,026	80.26%
	<b>Personnel Subtotal:</b>	<b>17,802,885</b>	<b>1,523,124</b>	<b>17,116,674</b>	<b>96.15%</b>
<b>Supplies</b>					
572.30	Supplies	458,000	36,085	327,916	71.60%
572.35	Small Equipment (FF&E)	250,000	4,099	114,210	45.68%
572.38	Technology	462,000	36,683	390,418	84.51%
572.33	Professional Collection / Tech	300,000	33,662	300,331	100.11%
	<b>Supplies &amp; Small Equipmt/Tech Subtotal:</b>	<b>1,470,000</b>	<b>110,529</b>	<b>1,132,875</b>	<b>77.07%</b>
<b>Library Books / Materials</b>					
572.34	Library Books & Materials	1,903,500	100,495	1,359,442	71.42%
572.39	Electronic Resources	1,896,500	273,514	1,905,615	100.48%
	<b>Library Materials Subtotal:</b>	<b>3,800,000</b>	<b>374,009</b>	<b>3,265,057</b>	<b>85.92%</b>
<b>Other Services / Charges</b>					
572.41	Professional Services	2,079,225	191,919	1,397,012	67.19%
572.42	Communications	410,000	46,409	430,693	105.05%
572.43	Training / Travel	108,000	6,600	129,901	120.28%
572.44	Advertising	30,000	1,519	11,456	38.19%
572.45	Rentals / Leases	560,000	52,737	499,125	89.13%
572.46	Insurance	250,000	-	285,342	114.14%
572.47	Utilities	450,000	32,346	436,942	97.10%
572.48	Repairs & Maintenance	870,000	81,255	1,138,193	130.83%
572.49	Misc / Dues / Printing / Other	163,750	9,979	123,552	75.45%
572.50	Intergovernmental Services	3,640	295	3,063	84.16%
	<b>Other Charges &amp; Services Subtotal:</b>	<b>4,924,615</b>	<b>423,058</b>	<b>4,455,279</b>	<b>90.47%</b>
<b>Capital Outlay</b>					
594.62	Buildings / Non-Owned	300,000	22,563	32,587	10.86%
594.62	Buildings / Owned	5,811,000	849,738	4,874,280	83.88%
595.62	Yale	40,000	-	-	0.00%
594.64	Machinery & Equipment	65,000	-	50,932	78.36%
	<b>Capital Outlay Subtotal:</b>	<b>6,216,000</b>	<b>872,302</b>	<b>4,957,799</b>	<b>79.76%</b>
<b>Total Operating Expenditures:</b>		<b>34,213,500</b>	<b>3,303,022</b>	<b>30,927,684</b>	<b>90.40%</b>
<b>Grand Total All Expenditures:</b>		<b>34,213,500</b>	<b>3,303,022</b>	<b>30,927,684</b>	<b>90.40%</b>

December is the 12th month of the fiscal year.  
Year-to-date budget percentages should be at  
100.00%, representing 12/12 months.

**Jan.-Dec. 2023 Fiscal Year**

Teresa D Johnson, CPA, Inc did not perform an audit, review or compilation engagement on these financial statements, and no assurance is provided on them.



# FORT VANCOUVER REGIONAL LIBRARY DISTRICT

## Approval of Claims

As of

February 20, 2024

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, February 20, 2024, The Board of Directors, by a \_\_\_\_\_  
vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

	<u>January 1, 2024</u>	through	<u>January 31, 2024</u>	
<b>Accounts Payable Warrants Issued</b>	Numbers	<u>118892</u>	Through <u>119026</u>	<u>\$ 1,256,649.12</u>
<b>Accounts Payable EFT Payments</b>		<u>EFT01931</u>	Through <u>EFT01948</u>	<u>\$ 136,986.93</u>
<b>Accounts Payable Voids</b>	Numbers	<u>118302</u>		<u>( \$ 12,000.00 )</u>
<b>Subtotal FVRL General Fund Warrants, EFTS, Voids</b>				<u>\$ 1,381,636.05</u>
<b>Payroll Warrants Issued</b>	Numbers	<u></u>	Through <u></u>	<u>\$ -</u>
<b>Payroll Transactions Voided</b>	Numbers	<u></u>		<u>( \$ - )</u>
<b>Payroll Electronic Fund Transfers</b>	Numbers	<u>20240103</u>	Through <u>20240125</u>	<u>\$ 1,006,551.65</u>
<b>Other Electronic Fund Transfers Completed</b>				
<i>Vendor</i>	<i>Date</i>	<i>Amount</i>		
WASH DEPT OF RETIREMENT SYSTEM	January 10, 2024	6,209.13		
WASH DEPT OF RETIREMENT SYSTEM	January 11, 2024	83,798.52		
DEPT OF LABOR & INDUSTRIES	January 17, 2024	31,354.66		
ADP	January 19, 2024	4,824.95		
WASHINGTON DEPT OF REVENUE	January 25, 2024	1,721.64		
WASH DEPT OF RETIREMENT SYSTEM	January 25, 2024	82,562.98		
WASH DEPT OF RETIREMENT SYSTEM	January 26, 2024	6,130.33		
				<u>\$ 216,602.21</u>
<b>Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids</b>				<u>\$ 2,604,789.91</u>
<b>Total Transactions for Approval</b>				<u><u>\$ 2,604,789.91</u></u>

  
DISTRICT LIBRARY - EXECUTIVE DIRECTOR

  
DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

**Warrants**

<b>Vendor ID</b>	<b>Document Type</b>	<b>Document Date</b>	<b>Document Number</b>	<b>Vendor Name</b>	<b>Document Amount</b>
AT&T0001	Payment	1/4/2024	118892	AT & T	49.69
AT&T0003	Payment	1/4/2024	118893	AT&T MOBILITY	772.21
BAKE0002	Payment	1/4/2024	118894	BAKER & TAYLOR	30,029.20
CENT0001	Payment	1/4/2024	118895	CENTER POINT PUBLISHING	426.66
STEV0001	Payment	1/4/2024	118906	CITY OF STEVENSON	312.83
VANC0001	Payment	1/4/2024	118909	CITY OF VANCOUVER UTILITIES	841.81
WASH0049	Payment	1/4/2024	118911	CITY OF WASHOUGAL	17.59
WOOD0001	Payment	1/4/2024	118912	CITY OF WOODLAND	194.81
CLAR0004	Payment	1/4/2024	118896	CLARK PUD	712.48
FIND0001	Payment	1/4/2024	118897	FINDAWAY WORLD, LLC	1,277.88
GALE0002	Payment	1/4/2024	118898	GALE GROUP	1,188.42
INGR0001	Payment	1/4/2024	118899	INGRAM	27,409.38
MIDW0001	Payment	1/4/2024	118900	MIDWEST LIBRARY SERVICE	179.55
MIDW0002	Payment	1/4/2024	118901	MIDWEST TAPE	3,958.81
NORT0005	Payment	1/4/2024	118902	NORTHWEST NATURAL GAS COMPANY	1,495.89
OVER0004	Payment	1/4/2024	118903	OVERDRIVE	34,087.14
RIDG0005	Payment	1/4/2024	118904	RIDGEFIELD, CITY OF	182.44
SKAM0001	Payment	1/4/2024	118905	SKAMANIA COUNTY PUD #1	424.97
TSAI0001	Payment	1/4/2024	118907	TSAI FONG BOOKS, INC	117.66
UNUM0002	Payment	1/4/2024	118908	UNUM LIFE INSURANCE COMPANY OF AMERICA	14,170.10
VERI0002	Payment	1/4/2024	118910	VERIZON	632.10
WTCO0001	Payment	1/4/2024	118913	WT COX SUBSCRIPTIONS	73,409.30

ALLI0006	Payment	1/11/2024	118914	ALLIANT INSURANCE SERVICES, INC.	22,815.00
AT&T0001	Payment	1/11/2024	118915	AT & T	408.22
CASC0010	Payment	1/11/2024	118917	CANOPY	536.00
CENT0010	Payment	1/11/2024	118918	CENTER POINTE SIGNS, INC	880.47
EMBA0001	Payment	1/11/2024	118923	CENTURYLINK formerly Embarq	433.20
BATT0001	Payment	1/11/2024	118916	CITY OF BATTLE GROUND	519.95
GOLD0003	Payment	1/11/2024	118926	CITY OF GOLDENDALE	267.33
LACE0003	Payment	1/11/2024	118933	CITY OF LA CENTER	76.60
VANC0001	Payment	1/11/2024	118940	CITY OF VANCOUVER UTILITIES	1,073.47
WHIT0001	Payment	1/11/2024	118953	CITY OF WHITE SALMON	171.00
CLAR0004	Payment	1/11/2024	118919	CLARK PUD	6,973.59
CLAR0026	Payment	1/11/2024	118920	CLARK REG WASTEWTR	95.88
COLU0032	Payment	1/11/2024	118921	COLUMBIA RIVER DISPOSAL	86.11
EBSC0001	Payment	1/11/2024	118922	EBSCO INFORMATION SERVICES	14,000.00
FRON0002	Payment	1/11/2024	118924	FRONTIER	102.91
GALE0002	Payment	1/11/2024	118925	GALE GROUP	60,223.89
H2OR0001	Payment	1/11/2024	118927	H2OREGON	35.45
HOME0001	Payment	1/11/2024	118928	HOME DEPOT CREDIT SERVICES	1,572.71
ICMA0001	Payment	1/11/2024	118929	ICMA RETIREMENT CORPORATION	7,199.46
KANO0001	Payment	1/11/2024	118930	KANOPY LLC	8,493.00
KETE0001	Payment	1/11/2024	118931	KETER ENVIRONMENTAL SERVICES INC	101.63
KLIC0002	Payment	1/11/2024	118932	KLICKITAT COUNTY PUD	2,141.01
MIDW0002	Payment	1/11/2024	118934	MIDWEST TAPE	7,286.21
NORT0005	Payment	1/11/2024	118935	NORTHWEST NATURAL GAS COMPANY	180.92
OCLC0002	Payment	1/11/2024	118936	OCLC INC - RSC SHRG/MTDT/CTLG	85,053.67

OREG0002	Payment	1/11/2024	118937	OREGON EQUIPMENT COMPANY, INC	1,027.58
REPU0001	Payment	1/11/2024	118938	REPUBLIC SERVICES #487	140.40
TAYL0011	Payment	1/11/2024	118939	THE TAYLOR GROUP	12,000.00
VISAEMPL01	Payment	1/11/2024	118941	VISAEMPLO1	49.98
VISAFRAS	Payment	1/11/2024	118942	VISAFRAS	776.62
VISAGETS	Payment	1/11/2024	118943	VISAGETS	1,346.33
VISAGIFF	Payment	1/11/2024	118944	VISAGIFF	283.48
VISAKEND	Payment	1/11/2024	118945	VISAKEND	1,275.99
VISAKRES	Payment	1/11/2024	118946	VISAKRES	519.69
VISALAND	Payment	1/11/2024	118947	VISALAND	745.65
VISAMCCU	Payment	1/11/2024	118948	VISAMCCU	427.97
VISATRAV	Payment	1/11/2024	118949	VISATRAV	572.83
VISAWOOD	Payment	1/11/2024	118950	VISAWOOD	34.93
WAST0001	Payment	1/11/2024	118951	WASTE CONNECTIONS INC	4,615.99
WAVE0001	Payment	1/11/2024	118952	WAVE	5,419.24
BAKE0002	Payment	1/19/2024	118954	BAKER & TAYLOR	17,873.75
CLAR0004	Payment	1/19/2024	118955	CLARK PUD	3,417.23
GALE0002	Payment	1/19/2024	118956	GALE GROUP	1,117.32
INFO0005	Payment	1/19/2024	118957	INFO USA MARKETING INC	670.00
INGR0001	Payment	1/19/2024	118958	INGRAM	13,953.03
INTE0021	Payment	1/19/2024	118959	INTEGRA TELECOM	3,205.60
MIDW0002	Payment	1/19/2024	118960	MIDWEST TAPE	3,358.38
NORT0005	Payment	1/19/2024	118961	NORTHWEST NATURAL GAS COMPANY	2,834.27
PRER0001	Payment	1/19/2024	118962	pressreader	26,922.00
PROQ0001	Payment	1/19/2024	118963	PROQUEST	1,689.20



TDST0001	Payment	1/19/2024	118964	TDS TELECOM	250.07
THOM0015	Payment	1/19/2024	118965	THOMSON REUTERS-WEST PUBLISHING CORP	458.72
URBA0001	Payment	1/19/2024	118966	URBAN LIBRARIES COUNCIL	12,000.00
AFSC0001	Payment	1/25/2024	118967	AFSCME	\$ 2,393.12
ALTA0003	Payment	1/25/2024	118968	ALTA LANGUAGE TESTING	66.00
AMAZ0001	Payment	1/25/2024	118969	AMAZON.COM CREDIT	130.65
ASPE0002	Payment	1/25/2024	118970	ASPEN PEST CONTROL	171.41
BREM0001	Payment	1/25/2024	118971	BREMIK CONSTRUCTION INC	288,248.80
CDWG0001	Payment	1/25/2024	118972	CDW GOVERNMENT INC	7,774.13
CENT0009	Payment	1/25/2024	118973	CENTURY LINK	64.88
QWES0001	Payment	1/25/2024	119002	CENTURY LINK formerly Qwest	1,946.70
EMBA0001	Payment	1/25/2024	118982	CENTURYLINK formerly Embarq	388.67
CINT0001	Payment	1/25/2024	118974	CINTAS CORPORATION - 463	61.84
CITY0005	Payment	1/25/2024	118975	CITY OF NORTH BONNEVILLE	240.00
VANC0025	Payment	1/25/2024	119015	CITY OF VANCOUVER- FINANCIAL SERVICES	205.00
VANC0001	Payment	1/25/2024	119014	CITY OF VANCOUVER UTILITIES	770.05
COLU0007	Payment	1/25/2024	118976	COLUMBIA HARDWARE	21.53
COMC0002	Payment	1/25/2024	118977	COMCAST INSTITUTIONAL NETWORKS	10,217.19
COMP0014	Payment	1/25/2024	118978	COMPENSATION CONNECTIONS LLC	240.00
COWL0001	Payment	1/25/2024	118979	COWLITZ COUNTY PUD	647.10
DELL0001	Payment	1/25/2024	118980	DELL MARKETING LP	4,147.01
DUNC0001	Payment	1/25/2024	118981	DUNCAN-COLE, MARYANN	49.78
TECT0001	Payment	1/25/2024	119011	ENAVATE MANAGED SERVICES, INC	17,485.27
ERAT0001	Payment	1/25/2024	118983	E-RATE FIRST, LLC	5,883.32
FERG0001	Payment	1/25/2024	118984	FERGUSON ENTERPRISES, INC #3007	552.87

FRON0002	Payment	1/25/2024	118986	FRONTIER	107.93
FORT0002	Payment	1/25/2024	118985	FVRL FOUNDATION	20.00
LAZE0004	Payment	1/25/2024	118990	GISI MARKETING GROUP	131.30
GOLD0005	Payment	1/25/2024	118987	GOLDENDALE SENTINEL	143.59
HACK0003	Payment	1/25/2024	118988	HACKER	47,549.32
ICMA0001	Payment	1/25/2024	118989	ICMA RETIREMENT CORPORATION	7,354.76
SIMP0001	Payment	1/25/2024	119006	JOHNSON CONTROLS	4,449.94
LING0003	Payment	1/25/2024	118991	LINGUAVA	204.75
NATI0032	Payment	1/25/2024	118993	NATIONWIDE PREMIUM HOLDING	283.62
NORT0005	Payment	1/25/2024	118994	NORTHWEST NATURAL GAS COMPANY	4,381.15
OFFI0001	Payment	1/25/2024	118995	OFFICE DEPOT CARD PLAN	3,463.82
OFFI0009	Payment	1/25/2024	118996	OFFICE PRODUCTS NORTHWEST	271.75
PAMP0002	Payment	1/25/2024	118997	PAMPLIN PRINTING	2,664.92
PATR0002	Payment	1/25/2024	118998	PATRIOT FIRE PROTECTION	3,141.43
PBS0001	Payment	1/25/2024	118999	PBS ENVIRONMENTAL (PDX)	4,984.97
PENN0003	Payment	1/25/2024	119000	PENNEY, DEBORAH LYNN	350.00
PLAT0001	Payment	1/25/2024	119001	PLATT ELECTRIC SUPPLY	850.95
REVC0001	Payment	1/25/2024	119003	REV.COM, INC	445.50
RODD0001	Payment	1/25/2024	119004	RODDA PAINT CO	58.07
SCNR0001	Payment	1/25/2024	119005	SCN RESEARCH	200.00
STAN0013	Payment	1/25/2024	119007	STANLEY CONVERGENT SECURITY SOLUTIONS, IN	303.30
STAR0001	Payment	1/25/2024	119008	STAR RENTALS	129.39
STAT0003	Payment	1/25/2024	119009	STATE AUDITOR'S OFFICE	7,045.50
VERI0004	Payment	1/25/2024	119017	STERLING VOLUNTEERS	228.00
MANA0003	Payment	1/25/2024	118992	THE MANAGEMENT GROUP, INC.	1,646.65

TAYL0011	Payment	1/25/2024	119010	THE TAYLOR GROUP	6,000.00
TOWN0007	Payment	1/25/2024	119012	THE TOWN OF YACOLT	200.00
ULIN0001	Payment	1/25/2024	119013	ULINE	408.15
VANC0037	Payment	1/25/2024	119016	VANCOUVER FALSE ALARM REDUCTION PROGRA	270.00
WALT0001	Payment	1/25/2024	119018	WALTER E NELSON COMPANY	4,766.74
WAPI0001	Payment	1/25/2024	119019	WAPITI NW, LLC	2,354.92
WASH0006	Payment	1/25/2024	119020	WASHINGTON LIBRARY ASSOCIATION	150.00
AT&T0001	Payment	1/30/2024	119021	AT & T	419.03
AVIS0001	Payment	1/30/2024	119022	AVISTA UTILITIES	115.20
EMBA0001	Payment	1/30/2024	119025	CENTURYLINK formerly Embarq	421.26
VANC0001	Payment	1/30/2024	119027	CITY OF VANCOUVER UTILITIES	712.12
CLAR0004	Payment	1/30/2024	119023	CLARK PUD	2,090.40
EBSC0001	Payment	1/30/2024	119024	EBSCO INFORMATION SERVICES	35,741.85
KAIS0001	Payment	1/30/2024	119026	KAISER FOUNDATION HEALTH PLAN	241,278.67
<b>Subtotal Warrants</b>					<u>\$ 1,256,649.12</u>

#### EFTs

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ALLE0011	Payment	1/4/2024	EFT01931	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	\$ 3,229.84
ALLE0014	Payment	1/4/2024	EFT01932	ALLEGIANCE BENEFIT PLAN MGMT - FEES	93.50
GETP0001	Payment	1/11/2024	EFT01933	GET PROGRAM	132.00
WEXB0001	Payment	1/11/2024	EFT01934	WEX BANK	3,699.17
WPEA0001	Payment	1/11/2024	EFT01935	WPEA	3,007.80
ALLE0015	Payment	1/25/2024	EFT01936	ALLEGIANCE COBRA SERVICES INC	75.00
BECK0008	Payment	1/25/2024	EFT01937	JESSICA BECKER	250.00
CLOU0001	Payment	1/25/2024	EFT01938	66 DEGREES, LLC	87,220.72

GETP0001	Payment	1/25/2024	EFT01939	GET PROGRAM	132.00
MART0011	Payment	1/25/2024	EFT01940	YUKI MARTIN	150.00
MART0015	Payment	1/25/2024	EFT01941	MARTIN, ELIZABETH	5.90
NELS0007	Payment	1/25/2024	EFT01942	SARAH NELSEN	150.00
NORT0056	Payment	1/25/2024	EFT01943	NORTH PACIFIC MANAGEMENT	12,155.00
SHRE0001	Payment	1/25/2024	EFT01944	SHRED NORTHWEST, LLC	130.44
TDJC0001	Payment	1/25/2024	EFT01945	TERESA D. JOHNSON CPA, INC.	2,055.63
WEST0004	Payment	1/25/2024	EFT01946	US CENTENNIAL VANCOUVER MALL LLC	19,464.36
WPEA0001	Payment	1/25/2024	EFT01947	WPEA	2,838.09
WPEA0003	Payment	1/25/2024	EFT01948	WPEA UFCW	2,197.48
<b>Subtotal EFTS</b>					<b>\$ 136,986.93</b>

<b>Subtotal Warrant &amp; EFT Transactions</b>	<b>\$ 1,393,636.05</b>
--	------------------------

#### Voids

Vendor ID	Document Type	Void GL Posting Date	Document Number	Vendor Name	Current Trx Amount
TAYL0011	Payment	1/10/2024	118302	THE TAYLOR GROUP	(12,000.00)
<b>Subtotal Voids</b>					<b>\$ (12,000.00)</b>

<b>Subtotal Warrant, EFT, and Voided Transactions</b>	<b>\$ 1,381,636.05</b>
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## Payroll

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
ADP0001	Payment	1/3/2024	Special Payroll 1.3.2024	ADP-Net Payroll Wages	\$ 1,414.73
ADP0001	Payment	1/3/2024	Special Payroll 1.3.2024	ADP-Federal Payroll Taxes	339.66
ADP0001	Payment	1/3/2024	Special Payroll 1.3.2024	ADP-Oregon Payroll Taxes	54.84
ADP0001	Payment	1/3/2024	Special Payroll 1.3.2024	ADP-PFML Taxes	13.26
ADP0001	Payment	1/3/2024	Special Payroll 1.3.2024	ADP-WA Cares Fund Taxes	10.39
					<hr/> \$ 1,832.88 <hr/>
ADP0002	Payment	1/10/2024	Payroll Pay Date 1.10.2024	ADP-Net Payroll Wages	\$ 375,051.98
ADP0002	Payment	1/10/2024	Payroll Pay Date 1.10.2024	ADP-Federal Payroll Taxes	120,945.98
ADP0002	Payment	1/10/2024	Payroll Pay Date 1.10.2024	ADP-Oregon Payroll Taxes	3,156.87
ADP0002	Payment	1/10/2024	Payroll Pay Date 1.10.2024	ADP-PFML Taxes	3,963.04
ADP0002	Payment	1/10/2024	Payroll Pay Date 1.10.2024	ADP-WA Cares Fund Taxes	2,944.12
					<hr/> \$ 506,061.99 <hr/>
ADP0003	Payment	1/25/2024	Payroll Pay Date 1.25.2024	ADP-Net Payroll Wages	\$ 368,475.08
ADP0003	Payment	1/25/2024	Payroll Pay Date 1.25.2024	ADP-Federal Payroll Taxes	120,579.13
ADP0003	Payment	1/25/2024	Payroll Pay Date 1.25.2024	ADP-Oregon Payroll Taxes	2,807.04
ADP0003	Payment	1/25/2024	Payroll Pay Date 1.25.2024	ADP-PFML Taxes	3,899.34
ADP0003	Payment	1/25/2024	Payroll Pay Date 1.25.2024	ADP-WA Cares Fund Taxes	2,896.19
					<hr/> \$ 498,656.78 <hr/>
Subtotal Payroll Transactions					<hr/> \$ 1,006,551.65 <hr/>

**Other ACH  
Debit Payments**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Document Amount
WASH0008	Payment	1/10/2024	00000000000112298	WASHINGTON STATE TREASURER	\$ 6,209.13
WASH0013	Payment	1/11/2024	00000000000112299	WASH DEPT OF RETIREMENT SYSTEM	83,798.52
DEPT0002	Payment	1/17/2024	00000000000112358	DEPT OF LABOR & INDUSTRIES	31,354.66
ADP0001	Payment	1/19/2024	00000000000112359	ADP	4,824.95
WASH0007	Payment	1/25/2024	00000000000112360	WASHINGTON DEPT OF REVENUE	1,721.64
WASH0013	Payment	1/25/2024	00000000000112361	WASH DEPT OF RETIREMENT SYSTEM	82,562.98
WASH0008	Payment	1/26/2024	00000000000112362	WASHINGTON STATE TREASURER	6,130.33
<b>Subtotal Other ACH Debit Transactions</b>					<u>\$ 216,602.21</u>
<b>Total Disbursements, net of Voids</b>					<u><u>\$ 2,604,789.91</u></u>

# FVRLibraries



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

**General Overview**

Demographic Information

Hiring Process

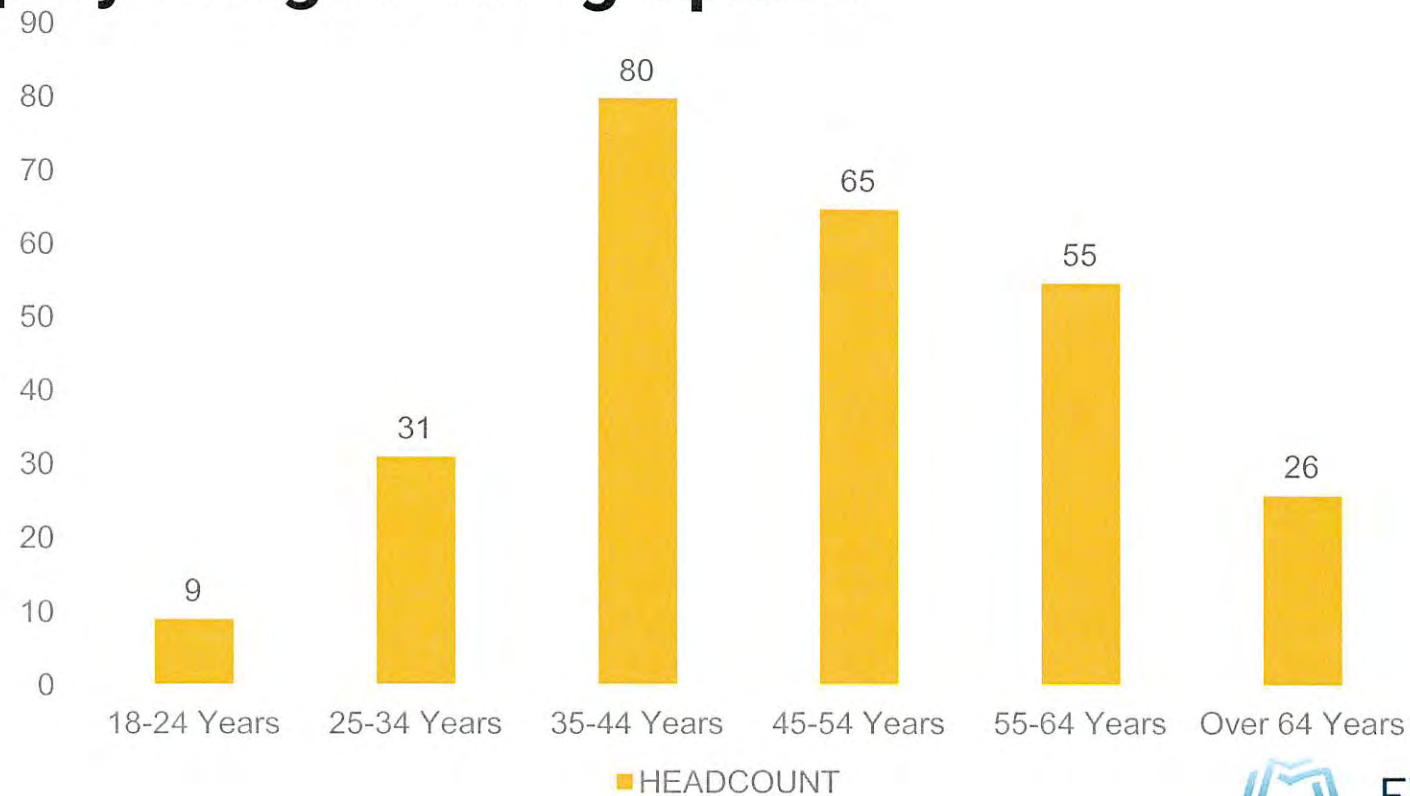
Recruitments



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

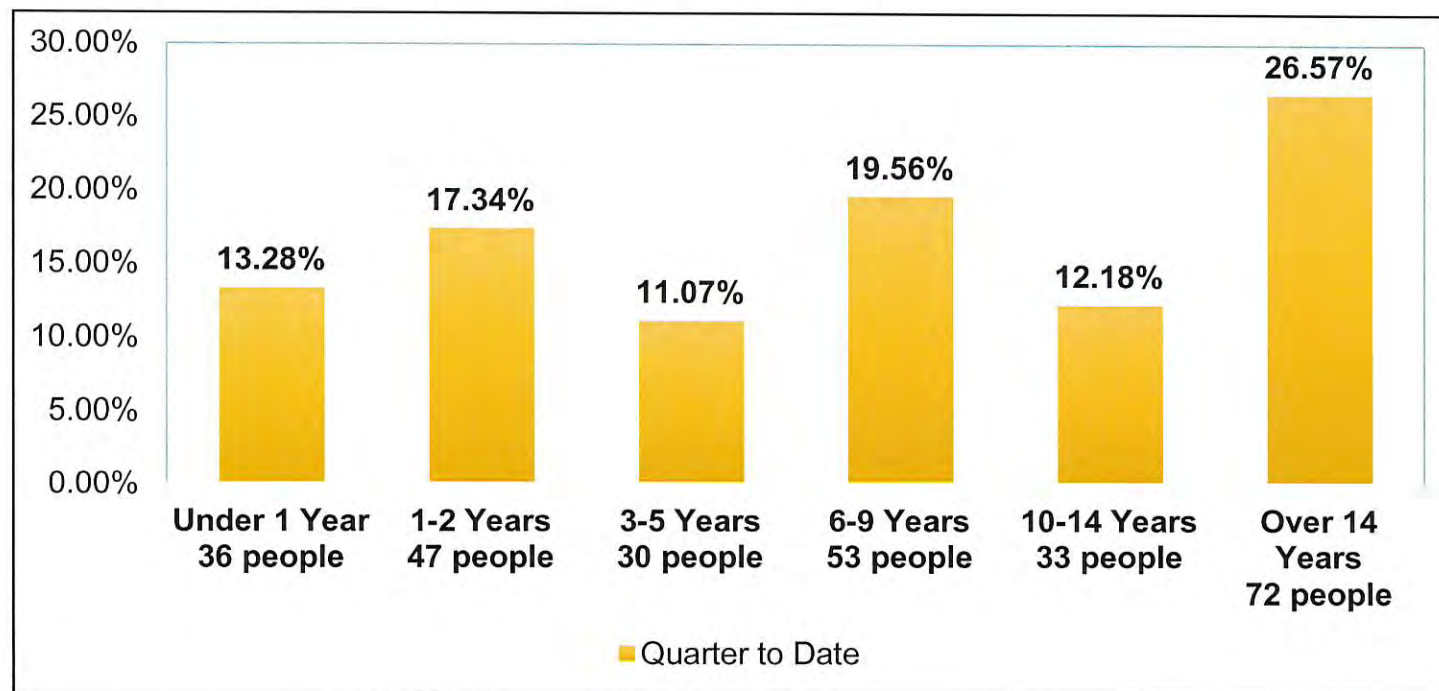


# Employee Age Demographics



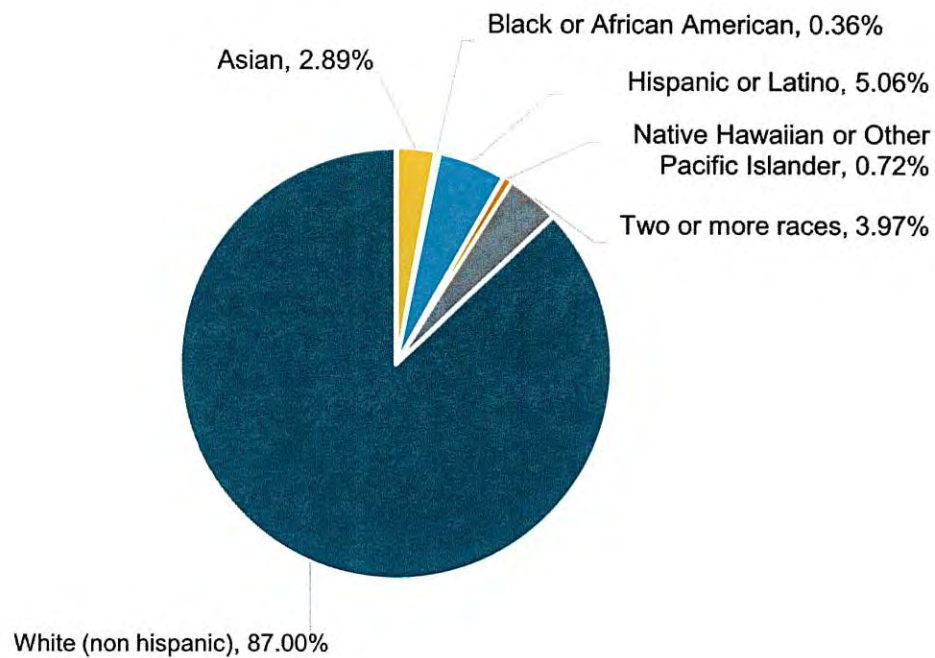
**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Employee Length of Service

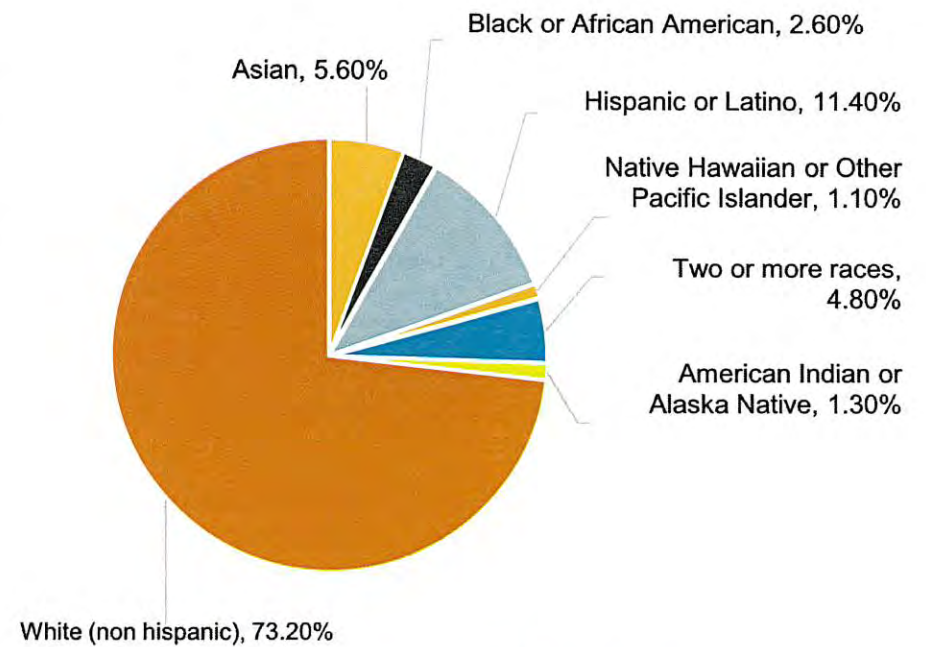


**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

## FVRL Staff Demographics

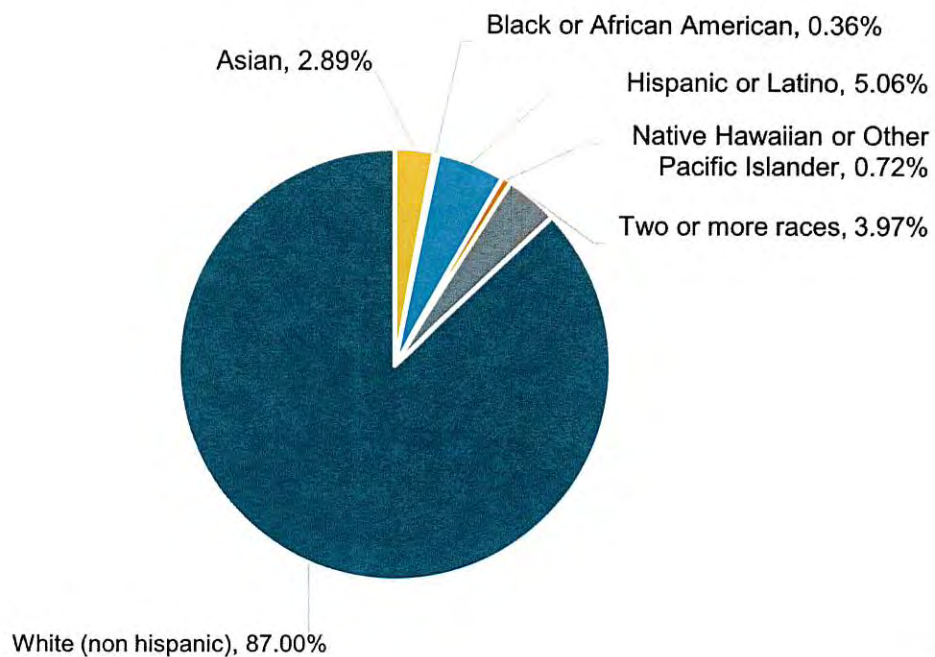


## Clark County Demographics

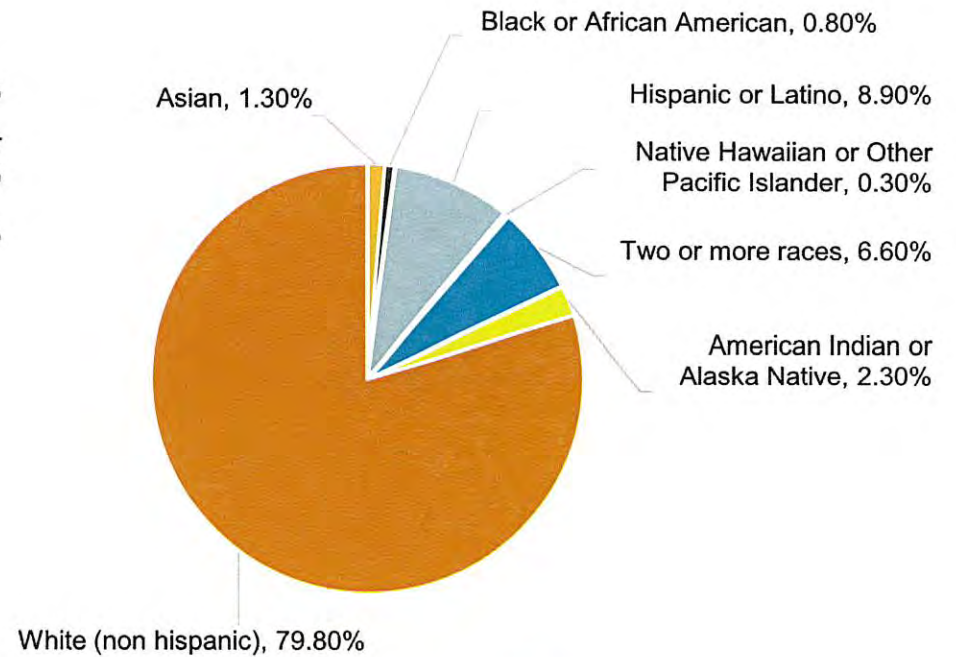


**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

## FVRL Staff Demographics



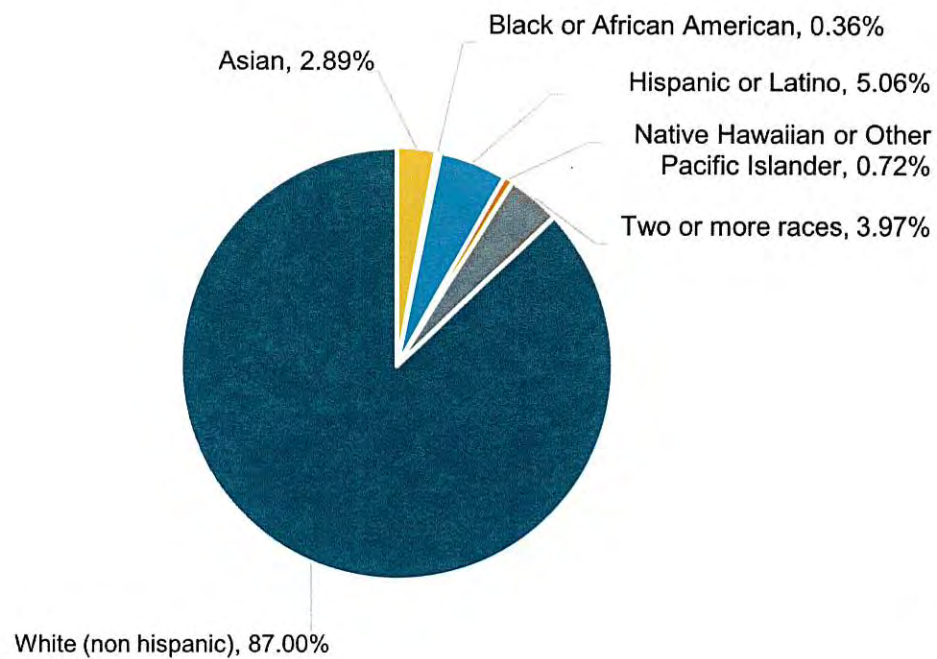
## Skamania County Demographics



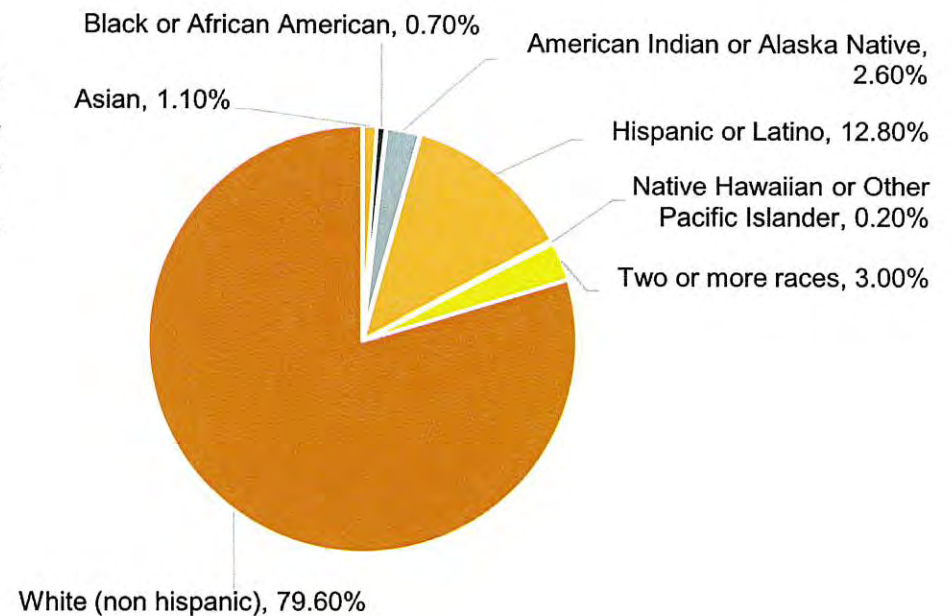
**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES



## FVRL Staff Demographics



## Klickitat County Demographics



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES



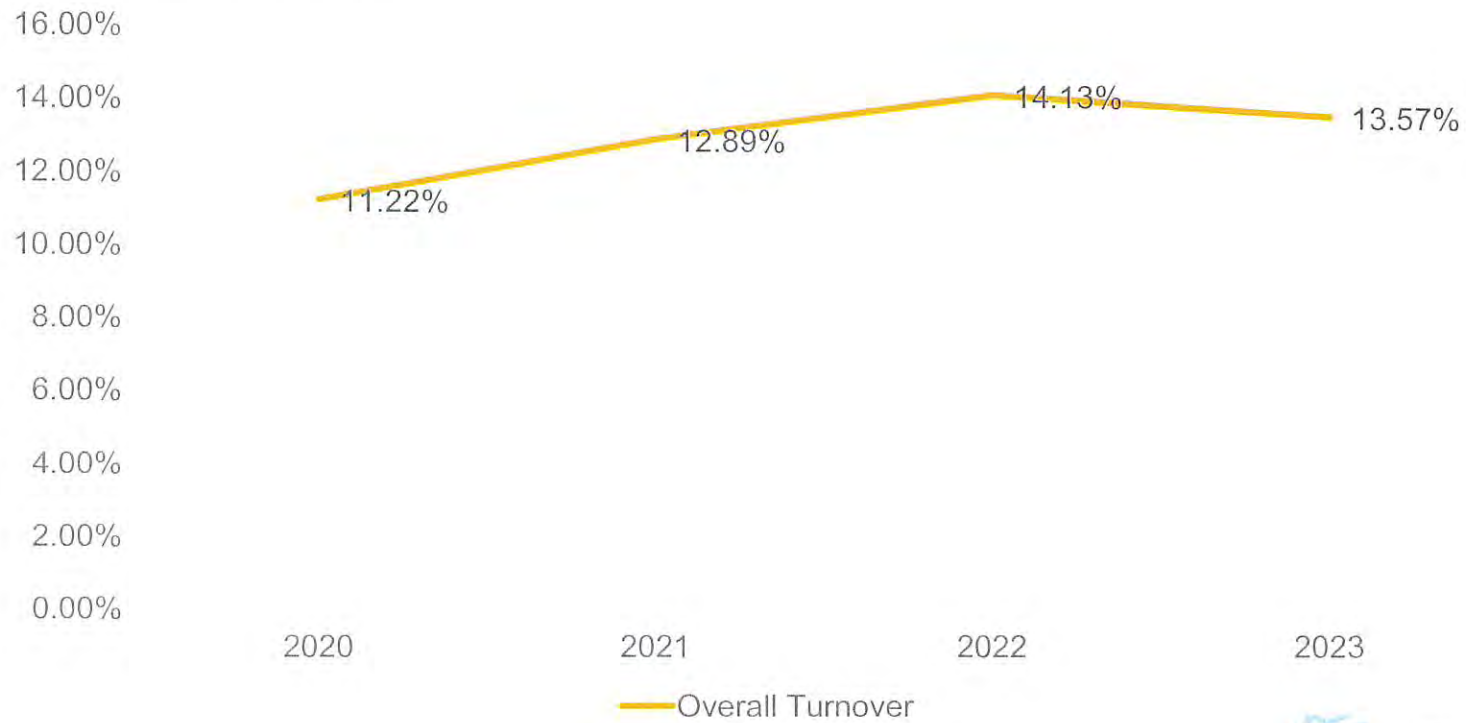
# Multi-Lingual Employees

Cascade Park	Spanish (2)
Stevenson	Spanish (1)
Operations Center – CMD	Spanish (1)
Three Creeks	Spanish (1)
Vancouver	Spanish (2)
Vancouver	Russian (1)
Vancouver	ASL (1)



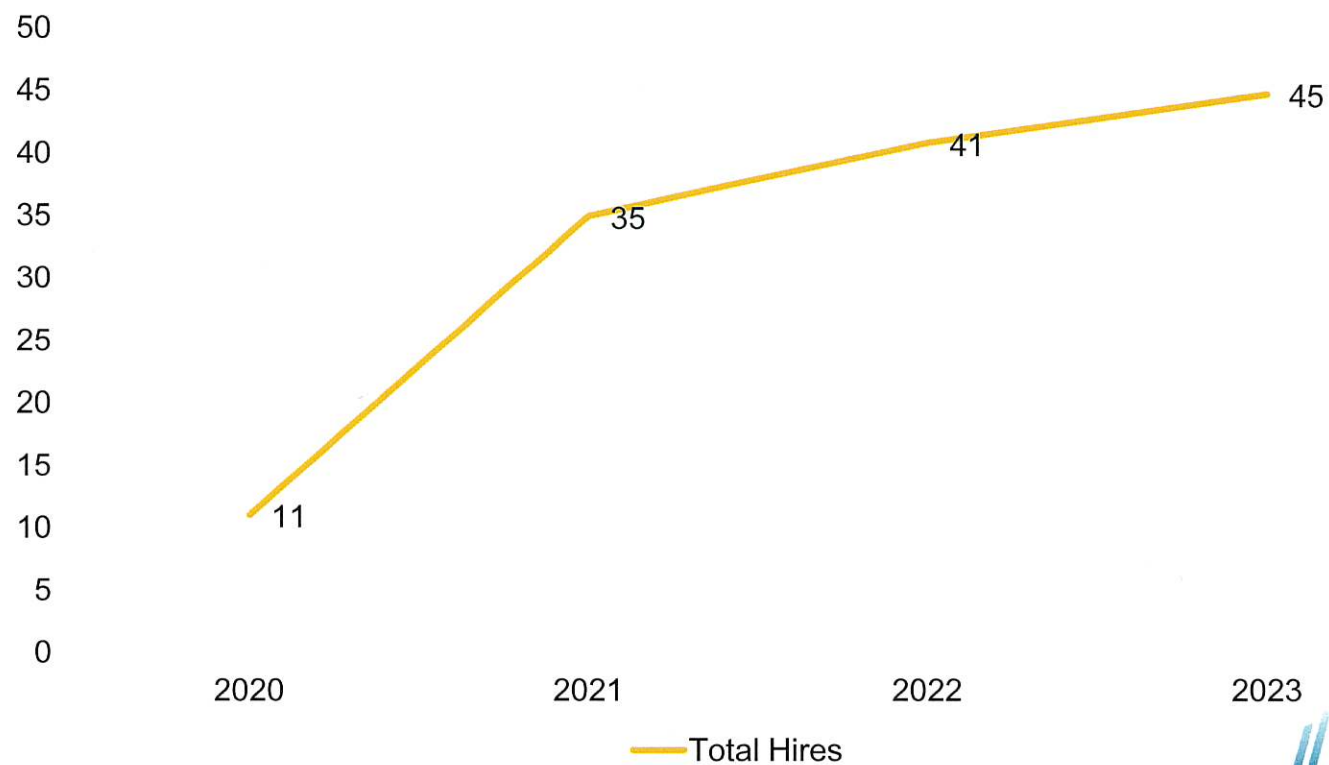
**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Turnover Rate



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

## Total Hires by Year



**FVR Libraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Hiring Process

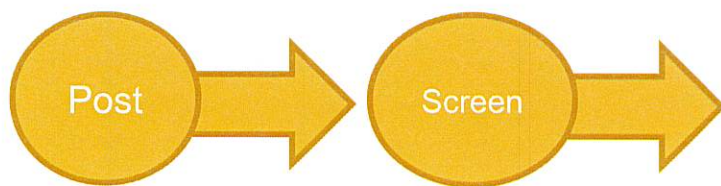


Internal & external  
recruitment



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Hiring Process



Internal & external  
recruitment

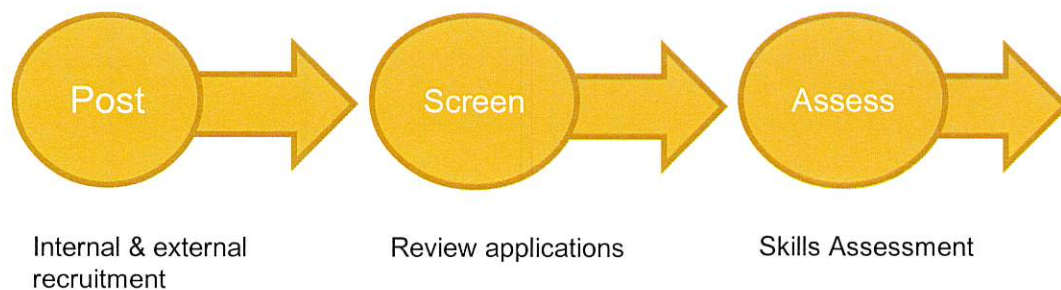
Review applications



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

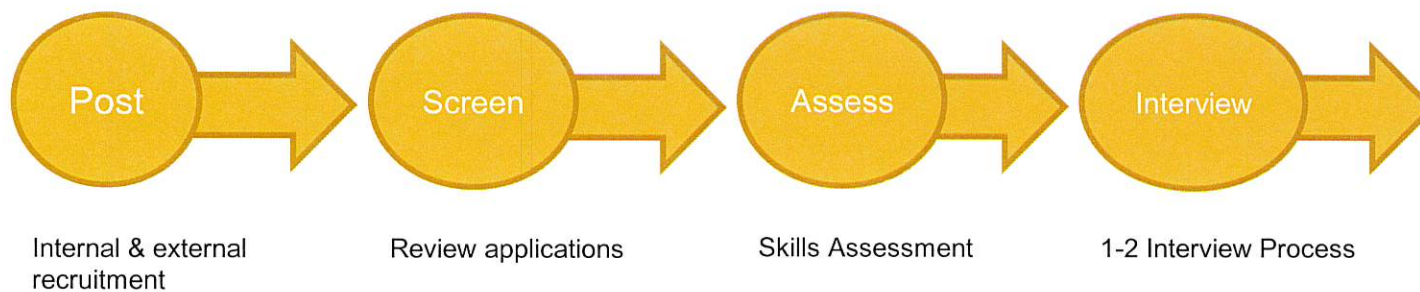


# Hiring Process



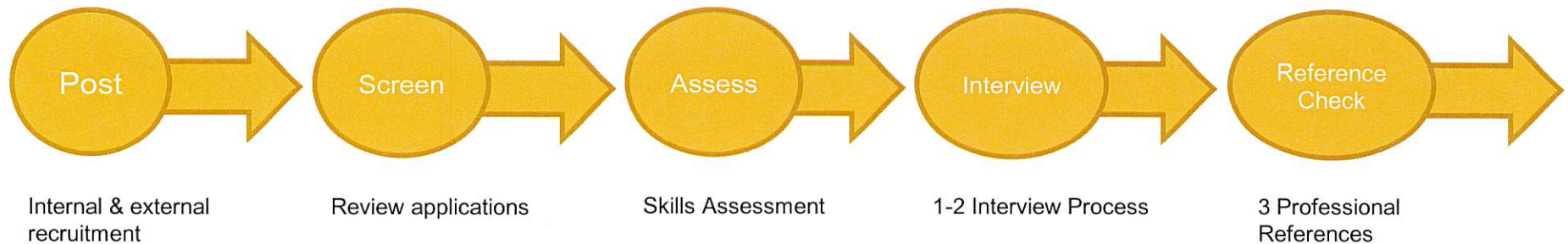
**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Hiring Process



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

# Hiring Process



## Hiring Process

- Vacancy Occurs
- Post position internally
- Post position externally



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES

## Hiring Process

- Skills Assessment
- Virtual and In-person Interviews  
(1-2 rounds)
- Reference Checks



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES



## Hiring Process

- Job Offer
- Criminal Background Check
- New Employee Orientation



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES

## Major Recruitment Activities

- Finance Director – moving to second round of interviews 2-27-24
- Deputy Director - announcement will be open this week
- Senior Public Services Librarians – two positions at VA – first round of interviews last week



FVRLibraries  
FORT VANCOUVER REGIONAL LIBRARIES

**Thank you for the opportunity**



**FVRLibraries**  
FORT VANCOUVER REGIONAL LIBRARIES

**To:** FVRL Board of Trustees

**From:** Jennifer Giltrop

**Date:** 2/20/2024

**Subject:** Proposed Changes to the Board of Trustees Committee Structure

**Draft Changes to the Board of Trustees Structure**

<b>Committee</b>	<b>Meet Times</b>
<b>Executive/Personnel</b>	Monthly on the first Thursday
<b>Finance/Facilities</b>	Monthly on the second Wednesday
<b>Policy /Nominating</b>	Monthly on the first Tuesday
<b>Foundation Liaison</b>	

**2024 Board Officers:**

Chair – Kristy Morgan

Vice-Chair – Megan Dugan

Secretary – Penny Love-Henslee

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
STAFF REPORT 2024-01  
FINANCE COMMITTEE NON-RESIDENT BORROWER FEES**

**To:** Board of Trustees  
**From:** Jennifer Giltrop  
**Date:** 02/20/2024  
**Subject:** Fees for Non-Resident Borrowers

**Summary:** The Fort Vancouver Regional Library District has a Library Privileges Policy that governs who may have a library card. Per policy, *Library accounts are available to non-resident borrowers for a fee paid annually. The fee will be the equivalent to the number of residents in the FVRL service district divided by the total income generated by property tax. This fee will be set annually by the Executive Director.*

The primary purchasers of these cards are those living in unincorporated areas outside of Woodland. Persons in that area do not pay any taxes toward any library service so the non-resident fee is a way for those people to get access to our library system. Children who attend Woodland schools are given access to our eResources at no charge through the Connect Card program.

We also see some use of non-resident cards from people living in areas of Oregon that are across the river from White Salmon Valley Community Library. Our policy defines non-residents as those in *counties geographically adjacent to the FVRL service area where there is no tax-supported public library.*

Our policy describes the formula for setting individual borrower fees and does not address household fees.

**METHODOLOGY FOR INDIVIDUAL CARD FEE:**

FVRL service population taken from the 2023 population estimates from the Washington State Office of Financial Management: **541,715**.

Expected Property Tax income from our 2023 budget: **\$27,620,000**

**\$27,620,000 divided by 541,715=\$50.98.** (Round down to \$50 for ease of payment)



**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
RESOLUTION NUMBER 2024-01  
NON-RESIDENT FEE**

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held February 20, 2024 at Vancouver Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the Board of Trustees make library cards available to anyone living or owning property in the unincorporated areas of FVRL's three county service area of Clark, Skamania and Klickitat counties; excluding those living within the city limits of Camas, and

**WHEREAS**, FVRL library cards are also available to anyone living or owning property in the city of Woodland and in the area of Cowlitz County covered by the contract with the Yale Valley Library District for library services, and,

**WHEREAS**, FVRL library cards are not provided for free to individuals from counties geographically adjacent to the FVRL service area where there is no tax-supported public library, jurisdictions without reciprocal agreements, or temporary residents, and,

**WHEREAS**, users not eligible for a library card may purchase one, the cost of which is equivalent to the number of residents in the FVRL service district divided by the total income generated by property tax, recalculated each year to reflect current costs, and now therefore,

**BE IT RESOLVED** by the Board of Trustees of the Fort Vancouver Regional Library District to the 2024 Non-Resident Borrower Fee effective March 1, 2024 will be set at **\$50** payable annually or in quarterly increments.

Adopted this 20<sup>th</sup> day of February, 2024.

  
\_\_\_\_\_  
Kristy Morgan, Chair

  
\_\_\_\_\_  
Megan Dugan (Feb 21, 2024 10:34 PST)

Megan Dugan, Vice Chair







# Resolution 2024-01

Final Audit Report

2024-02-21

Created:	2024-02-21
By:	Rhonda Calkins (rcalkins@fvrl.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAYcI9vEpN7H7JkWzodbdtbkCMz_3_qft_

## "Resolution 2024-01" History

-  Document created by Rhonda Calkins (rcalkins@fvrl.org)  
2024-02-21 - 6:06:01 PM GMT
-  Document emailed to mdugan@fvrl.org for signature  
2024-02-21 - 6:06:23 PM GMT
-  Email viewed by mdugan@fvrl.org  
2024-02-21 - 6:34:25 PM GMT
-  Signer mdugan@fvrl.org entered name at signing as Megan Dugan  
2024-02-21 - 6:34:51 PM GMT
-  Document e-signed by Megan Dugan (mdugan@fvrl.org)  
Signature Date: 2024-02-21 - 6:34:53 PM GMT - Time Source: server
-  Agreement completed.  
2024-02-21 - 6:34:53 PM GMT



Adobe Acrobat Sign

# Displays and Exhibits Policy

Displays and exhibits at the library are intended primarily for promotion of Fort Vancouver Regional Library District (FVRL) services and activities. However, consistent with FVRL's role as a community information source and cultural center, these areas may be used by community organizations, artists and individuals on a space-available basis. Library displays and exhibits are used to assist patrons in their exploration of educational, cultural, intellectual and civic activities.

## Displays and exhibits

Library exhibits incorporate library materials whenever possible, as a means of informing users of the range of library resources and services. FVRL endeavors to offer exhibits of diverse subject matter for children, adults, and families.

FVRL reserves the right to arrange exhibits in all library facilities and to make the final decision regarding content and physical presentation of all exhibits and displays.

FVRL encourages displays and exhibits of collections, art work, photography, or other articles subject to the following conditions:

1. FVRL assumes no legal or financial responsibility for loss or damage to items loaned for display or exhibit unless other arrangements have been made.
2. Exhibited art that is for sale may have the price and artist's contact information displayed. No exchange of money can be conducted in the library.
3. Items may be refused for display if, in the judgment of FVRL, they would detract from the appearance of the facility, are poorly executed, or may violate any applicable provisions of law.
4. The physical characteristics of the display or exhibit will not interfere with normal library operations.
5. Artwork may be displayed in an unlocked or unattended room or area of the library and FVRL does not assume any responsibility for lost or damaged items.
6. Start and end dates for all displays and exhibits will be strictly adhered to by exhibitors. Failure to collect display or exhibit materials after the end date may result in a loss of display/exhibit opportunities in the future.
7. FVRL retains the right to refuse any exhibit/display items that it deems inappropriate for display in a public library.
8. Approval of items for display or exhibit does not constitute or imply FVRL endorsement of the organization submitting the item(s) or its content.

### **Applicability**

This policy applies to all exhibits created and/or offered by Library staff. The Executive Director, or designee, is responsible for the implementation and administration of this policy.

## **Policy history**

Approved: 08/15/16; renamed from Bulletin Boards, Displays and Exhibits Policy

Amended:

# Public Bulletin Boards -and Information Distribution Areas Policy

~~Library bulletin boards, display and exhibit areas are intended primarily for promotion of Fort Vancouver Regional Library District (FVRL) services and activities. However, consistent with FVRL's role as a community information source, these areas may be used by community organizations and individuals on a space available basis.~~

~~In many of its facilities, Fort Vancouver Regional Library District (FVRL) maintains one or more bulletin boards for the posting of materials, as well as designated areas (such as literature racks and spaces on countertops and tables) for the passive distribution of printed information. This policy provides a guide for the use and regulation of bulletin boards and information distribution areas. Approval of items for posting, display, or exhibit does not constitute or imply FVRL endorsement of the organization submitting the item(s) or its content.~~

## **Bulletin Boards**

~~Library bulletin boards will be used to display information about FVRL and FVRL-sponsored programs. Bulletin boards will also be made available to the public on a space available basis.~~

### **Bulletin Boards and Distribution Areas - Reserved for Use by the Library**

~~In areas reserved for the Library's exclusive use, the Library posts and distributes materials:~~

- ~~• Related to Library services, programs, and events.~~
- ~~• Provided by the Friends of the Library and the Fort Vancouver Regional Libraries Foundation.~~
- ~~• Provided by other governmental entities such as the city, county, state and federal governments.~~

~~Items will be approved for posting under the following conditions:~~

- ~~1. The space will be available to organizations and individuals engaged in educational, cultural, intellectual and charitable activities. When space allows, other types of information related to the community served by the library may be displayed.~~
- ~~2. To ensure equitable access for the entire community, FVRL may establish criteria regarding the size, duration of display, frequency, and appropriateness of the material.~~
- ~~3. Political information may be placed in a separate literature distribution area designated by the library, not on a library bulletin board.~~

~~The FVRL Executive Director is responsible for establishing administrative procedures necessary to carry out this policy.~~

### **Other Bulletin Boards and Distribution Areas**

A limited number of bulletin boards and distribution areas are available within the Library District for the posting and passive distribution of materials provided by nonprofit organizations. In each facility, the branch manager (or designee) may designate specific areas as available for these purposes. The branch manager (or designee) must authorize all posting and distribution before it occurs. Authorization will be based upon the provisions of this policy and will not be based upon the viewpoint, beliefs, or affiliations of the nonprofit group or the viewpoints expressed in the materials. Posting or distribution of any such materials in the Library does not indicate the Library's endorsement of the ideas, issues, or events promoted by those materials.

The amount of bulletin board and distribution area space is limited. In order to provide Library visitors with the opportunity to review materials from nonprofit organizations that they might not otherwise have the opportunity to review, the following rules apply:

#### **Bulletin Boards - Event Announcements**

Bulletin board space is provided for announcements of dated local events whose principal sponsors are nonprofit organizations. Individual libraries may give priority to announcements for events scheduled to take place in a geographic area near the library.

#### **Distribution Areas**

Nonprofit organizations may provide, for passive distribution only, dated materials related to their nonprofit purpose. These materials may only be displayed in the areas designated for this purpose. Passive distribution means leaving the materials with Library staff for Library visitors, if they so choose, to review and/or take with them. Passive distribution does not include verbally or visually (by means of signs, placards, etc.) encouraging Library visitors to review or take any materials with them.

### **General Prohibitions**

The following items may not be posted on bulletin boards or left in material distribution areas:

- Materials that support or oppose any current or pending ballot measure or political candidate. The Library is not intended to be a forum for the support or opposition of political candidates or ballot measures.
- Because it is inconsistent with passive distribution, materials asking Library visitors to sign a petition or letter are not permitted.



## **Terms for Use**

All materials posted or distributed must comply with this policy and any other applicable Library policy, procedure or guideline. No other materials may be posted or distributed.

To ensure equitable access to limited display space available at each facility, a branch manager, or designee, may establish criteria for that facility regarding posting and distribution of materials, including:

- The maximum size of material to be posted or distributed.
- The maximum length of time that materials may remain posted or displayed.
- The maximum amount of time before or after an event a posting may occur.
- The frequency with which material may be posted or displayed by the same nonprofit organization.
- Consistent methods for allocating space, should the amount of material exceed the space available for posting or distribution.

All posting and placement of materials in distribution areas shall be done by Library staff. Individuals requesting posting or distribution shall not themselves post or leave materials in distribution areas.

Materials left for posting or distribution without authorization from the Library will be discarded.

The Library assumes no responsibility for the preservation or protection of materials posted or distributed. Materials will not be returned.

The Executive Director, or designee, is responsible for the administration of this policy on a systemwide basis. Branch managers are responsible for the administration of this policy within their facilities.

## **Applicability**

This policy applies to all Library facilities, including the District Operations Center and all Library branches.

*Adopted: 5/6/1991; Public Use of Meeting Rooms*

*Revised: 6/11/1992*

*Revised: renamed Public Use of Exhibit Spaces 2/10/2003*

*Revised: 6/14/2004*

*Revised: renamed Public Bulletin Boards, Displays and Exhibit Areas 12/12/2011*

*Revised: 08/15/16; renamed Public Bulletin Board Policy*

*Revised: XXXX,XXXX; renamed Public Bulletin Boards and Information Distribution Areas Policy*

**AMENDED**  
**2024 FVRL Regular Board Meeting Dates and Locations**

Meetings are generally held at 6:00 pm unless otherwise noted.  
Questions can be directed to the Executive Director's office at 360-906-5011

Date	Location
January 16 (Tue)	Cascade Park
February 20 (Tue)	Vancouver
March 18 (Mon)	Three Creeks
April 15 (Mon)	Washougal
May 20 (Mon)	Stevenson
June 17 (Mon)	Goldendale
July 15 (Mon)	White Salmon
August 19 (Mon)	Ridgefield
September 21 (Sat) Board Retreat 9:00 am to 4:00 pm Board Meeting 4:00 pm to 6:00 pm	Battle Ground
October 21 (Mon)	La Center
November 18 (Mon)	Woodland
December 16 (Mon)	Vancouver

**Fort Vancouver Regional Libraries  
Staff Report 2024-02  
AFSCME Contract**

**To:** Board of Trustees  
**From:** Jennifer Giltrop, Executive Director; Lee Strehlow, HR Director  
**Date:** February 20, 2024  
**Subject:** Ratified AFSCME Contract

**SUMMARY:**

FVRL has recently reached a tentative agreement with the AFSCME bargaining team regarding their successor contract which is effective on the date of signature by both union representatives and Board of Trustee chair, through December 31, 2026. The contract covers compensation and other areas of employment.

**KEY CONSIDERATIONS:**

The previous collective bargaining agreement expired December 31, 2023. FVRL and AFSCME have bargained in good faith on this contract agreement since October 3, 2023. This successor agreement is for three years which provides predictability in increases to wages for employees and the district. The compensation portion of the agreement continues to keep employees within the respective wage market for their job duties. 2024 wage increases are implemented the first day of the pay period following ratification and Board approval, there is not a retroactive pay component.

**CHANGES IN THE NEW AGREEMENT:**

- Three year contract duration - previously two years
- 2024 salary/wage increase is 4.5%
- 2025 salary/wage increase is 3%
- Agreement that in 2025 will conduct a market study on wages.
- Wage increase January 1, 2026, or after bargaining of market study, whichever is later.
- Addition of one floating holiday (personal holiday)
- Changes to the length of probationary period extension allowed.
- One time retention payment of \$1,000 for employees who have been in their specific position 21 years or more AND have reached their pay grade maximum.

**BUDGET IMPACT:**

Cost of the 2024 salary increase is within the capacity of the 2024 budget.

Cost of the 2025 salary increase is within the projected budget capacity for that year.

Obligates FVRL to future increases in 2026 without the knowledge of the economy or ability for FVRL to pay. AFSCME and FVRL accept that this could lead to layoffs in the future should funds fall short of obligations.

**STAFF RECOMMENDATION:**

Staff are recommending board approval of the collective bargaining agreement as bargained. AFSCME members ratified the tentatively agreed upon contract as of February 9, 2024.

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT**  
**Resolution 2024-02**

**RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES  
AUTHORIZING THE APPROVAL OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE FORT  
VANCOUVER REGIONAL LIBRARY DISTRICT AND LOCAL 307L OF THE AMERICAN FEDERATION OF STATE,  
COUNTY AND MUNICIPAL EMPLOYEES**

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held on February 20, 2024 and attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

**WHEREAS**, the Fort Vancouver Regional Library District Board of Trustees shall authorize the ratification of the Collective Bargaining Agreement (CBA) between Local 307L of the American Federation of State, County and Municipal Employees (AFSCME) and FVRL for adjustments to the 2024 compensation plan, employee pay and other conditions of employment, per the agreement; and

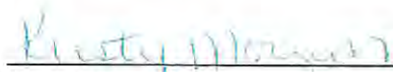
**WHEREAS**, the Fort Vancouver Regional Library District Board of Trustees recognizes that the specific terms of future increases in 2025 are outlined in this CBA; and


**WHEREAS**, that future salary increases for 2026 are dependent on the outcomes of a 2025 salary review and further bargaining; and

**WHEREAS**, the Fort Vancouver Regional Library District Board of Trustees authorizes that increase to the AFSCME compensation plan and employee pay shall be effective the first day of the pay period following approval of this resolution;

**NOW, THEREFORE, BE IT RESOLVED** that the Fort Vancouver Regional Library District Board of Trustees adopts Resolution 2024-02 authorizing the ratification of the AFSCME CBA with FVRL.

Adopted this 20th day of February, 2024

  
\_\_\_\_\_  
Kristy Morgan, Chair

  
\_\_\_\_\_  
Megan Dugan (Feb 21, 2024 10:35 PST)  
Megan Dugan, Vice Chair







# Resolution 2024-02

Final Audit Report

2024-02-21

Created:	2024-02-21
By:	Rhonda Calkins (rcalkins@fvrl.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAArEtult-K-MS9s2smnYxXs81LB-I_qmRi

## "Resolution 2024-02" History

-  Document created by Rhonda Calkins (rcalkins@fvrl.org)  
2024-02-21 - 6:06:50 PM GMT
-  Document emailed to mdugan@fvrl.org for signature  
2024-02-21 - 6:07:10 PM GMT
-  Email viewed by mdugan@fvrl.org  
2024-02-21 - 6:35:07 PM GMT
-  Signer mdugan@fvrl.org entered name at signing as Megan Dugan  
2024-02-21 - 6:35:40 PM GMT
-  Document e-signed by Megan Dugan (mdugan@fvrl.org)  
Signature Date: 2024-02-21 - 6:35:42 PM GMT - Time Source: server
-  Agreement completed.  
2024-02-21 - 6:35:42 PM GMT



Adobe Acrobat Sign



# Vancouver businesses' windows broken during spate of vandalism

[columbian.com/news/2023/dec/12/vancouver-businesses-windows-broken-during-spate-of-vandalism](https://columbian.com/news/2023/dec/12/vancouver-businesses-windows-broken-during-spate-of-vandalism)

Sarah Wolf



Bleu Door Bakery has been a staple of Vancouver's Uptown Village for more than a decade. It's well known in the community for its decadent pastries and cookies.



But last week it became known for another reason — having rocks thrown through the bakery's windows twice in a week.

"We've never had the amount of vandalism that we've had in the last week," owner Bonnie Brasure said. The business was attacked for the first time two weeks ago and then again five days later.

A recent spate of broken windows in downtown and uptown Vancouver disrupted small businesses in the area, many of which already operate on thin margins.

As of Monday, five businesses reported to the Vancouver Police Department that rocks were thrown through their windows — incidents that all happened within a week of each other. One car was also reportedly struck.

Since Monday, even more boarded-up windows have been spotted around town since the initial vandalism occurred the last week of November and first week of December.

Businesses as far south as West Eighth Street downtown and as far north as Bleu Door Bakery, just past East 24th Street in Uptown Village, reported vandalism. The Columbian suffered a broken window during the spate, although the damage was not as significant as some seen by the retail shops farther east.

"Given the close proximity of the incidents, it is possible that these were all committed by the same individual(s)," Vancouver police spokeswoman Kim Kapp said.

The incidents reported to the police are all active investigations, and no suspect has been identified.

"It's a big deal," said Brasure, who expects to have to pay for at least one of the window repairs out of pocket.

A Sunday morning cook and server at Paul's Restaurant discovered a basketball-sized hole at the restaurant in the early morning hours of Dec. 3, owner Margaret Yu said.

"We were really shocked," Yu said.

Paul's was able to open that day, saving the restaurant from the further cost of losing business on its busiest day.

Restaurants operate on notoriously thin margins. Bleu Door wasn't able to open on time when its windows were broken.

Yu's window was repaired. Her insurance will cover most of the cost of the repairs, minus a deductible. Still, she was saddened by the incident.

Vandalism and malicious mischief reports have been steady citywide over the past several months, according to the Vancouver Police Department. There have been about 350 per month since August. December numbers weren't available yet.

That same Sunday morning, staff at the Vancouver Community Library discovered a broken window. A replacement will take three to four weeks.

The library is looking into installing security cameras after the incident, according to FVRLibraries spokesperson Tak Kendrick.

"Window smashing in downtown is often random, with instances involving reoccurring perpetrators," Vancouver's Downtown Association Director Michael Walker said. "This has understandably sparked concerns among local business owners, and we sympathize with the challenges they are presently navigating."

The association established a "broken window" fund and is seeking money to expand nightly patrols in the area.

Despite the damage, the businesses are moving forward, and the community has rallied around them. Bleu Door Bakery even sold Broken Window cookies in recognition of the incidents.

"You have to keep moving," Brasure said. "You can't stop. It happens."

# Ridgefield Community Library hosts “The Moon” art exhibit

 [thereflector.com/stories/ridgefield-community-library-hosts-the-moon-art-exhibit,331201](https://thereflector.com/stories/ridgefield-community-library-hosts-the-moon-art-exhibit,331201)

The Reflector



Posted Monday, December 18, 2023 4:24 pm

Moon-themed artworks grace the walls of Ridgefield Community Library, located at 10 N. Main Ave. “The Moon” art exhibit, which began Nov. 1, is hosted by The Ridgefield Art Association. “The Moon,” the library’s winter-themed exhibit is available until Dec. 31.

Paintings range from ethereal portrayals of the moon, to colorful artworks with galactic hues. The exhibit features local artists Cheri Cowley, Hiroko Stumpf, Kristen Carpentier and Barbara AW Wright.

Displayed pieces are available for sale by contacting the artists directly, with their contact information located beside the artwork.

# Partnering to Promote Civil Discourse

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 [alki.pubpub.org/pub/gakfm4l8/release/1](https://alki.pubpub.org/pub/gakfm4l8/release/1)

At the Stevenson Community Library and across FVRLibraries in 2019, the organization now known as Braver Angels (formerly Better Angels) presented a talk called “How to Talk Across the Political Divide.” Braver Angels is a national movement that brings liberals, conservatives, and others together at the grassroots level to foster open and honest discussions around people’s different points of view as well as what they hold in common. While it was a topic that I was invested in, I assumed it would draw maybe a dozen people if we were lucky, but was surprised to see a level of interest normally reserved for the ever popular mushroom identification talks. Thirtysome community members in a town of roughly fifteen hundred turned out on a fall evening in the middle of the Cascades in 2019 with the hope of learning how to talk to each other again, just months before the world would be plunged into COVID lockdowns.

Heartened by a solid response, we started to plan for an all-day workshop, looking for space that would accommodate that sort of programming. We had a hunch that this work would be sorely needed as the 2020 election cycle kicked up. Like many plans hatched in late 2019, it was relegated to an alternate timeline of library services without quarantines, along with brewery book clubs, STEM programming at local schools, and summer reading magicians packing in 100+ kids into that same small room that had snugly accommodated 30 adults for the previous Braver Angles event. With all of that potential sidelined by lockdowns, those plans went to the back burner.

A few years later, when events were back in full swing, a new coordinator for Braver Angels showed up to one of our free monthly meditation classes at the library. She was looking for partners to restart efforts in the area, and we set out to pick up where we had left off. For myself, this was partly motivated by the climate that the country, and libraries in particular, now find themselves in. While the sort of dialogue promoted by these events does not illustrate a direct response to anti-library rhetoric, I believe that it is an excellent example of foundational community work that addresses the underlying cultural environment that expresses itself in the negativity that we see toward libraries currently.

The Red/Blue workshop is one type of Braver Angels initiative. Discussions were facilitated within and between two groups, one identifying themselves as “Red-leaning” and the other as “Blue-leaning.” A typical exercise had each group examining what they considered to be the most common false stereotypes that the other group held about them. Then, the task was to correct that stereotype, explaining their own side’s perspective. Finally, they were challenged to expand their point of view and identify any kernel of truth within the stereotype.



A Blue group participant presents the results of their stereotype exercise to the mixed group of red/blue and neutral observers.

Image photo credit: Braver Angels.

Ultimately, thirty-eight interested citizens plus eight Braver Angels volunteers participated in the Red/Blue Workshop held in Stevenson, WA on April 22, 2023, co-hosted by the library. The event required registration, and participants were recruited from local political organizations and public offices as well as the general public. This resulted in an even split of red/blue leaning participants in a county where Trump won by double digits after voting for Obama in 2008 and Romney by a thin margin in 2012.

A left-leaning participant in the workshop said, “I have to admit that I approached the Red/Blue Braver Angels event in Stevenson with both skepticism and anxiety. To openly identify as ‘Blue’ in bright ‘Red’ Skamania was daunting for someone who has been conditioned to believe that it is not socially acceptable to discuss religion or politics in public, much less in a group of people known to be on the other side of the divide. I was particularly skeptical when I learned that two men I believed to be far-right heavy hitters with known political agenda would be participants. I was surprised, and relieved, to see how well the Braver Angels' format helped to facilitate meaningful discussion of how personal beliefs and experiences informed our political views, and steering the participants away from political sound bites. I found myself listening and believing that there were others listening to me. ‘I never thought of it that way’ was said more than once. While nothing that was said changed



my political positions, I have found myself, two weeks after the event, thinking about what I heard, researching the background to better understand an idea I had not considered before, and thinking I would love to have an opportunity to continue the discussion.”

A Red participant commented that “The stereotype exercise was particularly challenging and helpful, and the overall tone of multiple conversations made me optimistic that this Braver Angels movement can really make a difference.”

A variety of challenging topics emerged throughout the day, including interpretation of the U.S. Constitution; gun controls and gun rights; abortion rights; environmental regulations; relationship between church and state; and immigration policies. It was refreshing to see the discussions unfold; people were given space to explain their views without being pressured to change their position, and where nearly every person became genuinely curious about the rationale behind an opposing point of view.

After the workshop, one Blue participant commented that “Because of this workshop, it's important to me that I not only stop perpetuating disinformation about ‘Reds,’ but to also stop negative conversations among family and friends in my home. I will make it a priority to put an end to those conversations when they begin.”



Blue group participant with one of the Braver Angels moderators.  
Image photo credit: Braver Angels.



Braver Angels exists because they believe humans are capable of having passionate and honest differences of opinion while maintaining the ability to work for progress with those who don't share the same perspective (but who often share the same values). A large part of their success is the quality of their trained volunteer facilitators who kept the conversations productive by focusing on good faith questioning, and firmly redirected participants away from 'gotcha' questions and other toxic habits that are common in the broader political discourse. The facilitators were brought in from outside of the area to maintain objectivity. This was especially important in a small town where everyone is so familiar with one another and can have set opinions about each other, justified or not.

Following the workshop, a Red participant wrote to say "I would like to thank you for inviting me to the Braver Angels event this past Saturday. It was a great learning experience for me. The inability to talk to friends, relatives, and people in general to share information and viewpoints that differ from mine without everything going off the rails is very frustrating. I'm concerned by the direction this country is going and see the need to get things right. This workshop has given me a starting place and hopefully a method I can use to bridge the divide!"

In the months since this workshop, which was spearheaded by the larger organization, the local Columbia River Gorge chapter of Braver Angels was founded after recruiting Red and Blue co-chairs from this event. They have continued to meet monthly in the region. In addition to organizing future events at these monthly meetings, they regularly pair up and practice their listening skills with one-on-one conversations about contentious policy issues. They join the other three groups operating in Washington state including groups in Western, Eastern/Central, and Snohomish County.

These are exactly the sort of conversations that libraries should be fostering in their communities. And not only because libraries are foundational to a healthy civil society. It is also a response to the anti-democratic rhetoric that has increasingly turned into action against public libraries through attempts to ban books, programming, and displays that seek to center marginalized voices within our communities. Strengthening our ability to disagree with our neighbors, patrons, and coworkers without demonizing them, is one of the few ways forward in engaging with our communities in productive ways that break what often feels like an impasse centered on limiting access to or outright banning of materials in our libraries.

If you're interested in learning more about the Braver Angels national organization or finding (or founding) local groups in your area check out [braverangels.org](https://braverangels.org).



Originally from the Spokane area, David Wyatt is a branch manager with Fort Vancouver Regional Libraries. He serves patrons in rural Skamania County, home of Mt. St. Helens, the Columbia River Gorge National Scenic Area, and depending who you ask, Sasquatch.

# Letter: National issues, local ramifications

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 [columbian.com/news/2023/dec/30/letter-national-issues-local-ramifications](https://www.columbian.com/news/2023/dec/30/letter-national-issues-local-ramifications)

Colleen Keller

It breaks my heart to see so many homeless here in Clark County. When I go to a local public library, the majority of patrons seem to be there for warmth and security, not for checking out books. Occasionally, security is called for disruptive behavior because of mental health issues. Last week, a patron took off his shoes and the foul odor was horrific from 20 feet away. Looking at the furniture in the library, I wonder whether scabies, roundworm, and other parasitic diseases might be shared with the general public.

My point is not to condemn these folks who desperately need safety and warmth during these cold months, but to point out that health services for the unhoused are inadequate to the current needs. This is a national scandal that has never been addressed. Why is that? And what can we do to solve it? Looking at you, candidates for 2024!

# Watershed Alliance of Southwest Washington kicks off film series on environment

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 [columbian.com/news/2024/jan/17/watershed-alliance-of-southwest-washington-kicks-off-film-series-on-environment/](https://columbian.com/news/2024/jan/17/watershed-alliance-of-southwest-washington-kicks-off-film-series-on-environment/)

The Watershed Alliance of Southwest Washington is kicking off its 14th annual free film series this month in Vancouver.

The first movie, “Deep Rising,” explores a menagerie of wildlife found in the deep ocean as a company seeks to extract metals from the seabed. Featured movies are provided by Clark Green Neighbors’ lending library, which is available to the public.

A different film will be shown at 4:30 p.m. the fourth Tuesday of every month, January to June, at the Vancouver Community Library, 901 C St. in downtown Vancouver. Those who attend also get to snag a free slice of pizza provided by Piehole Pizzeria.

The movie schedule:

- Jan 23: “Deep Rising”
- Feb. 27: “The Ants & the Grasshopper”
- March 26: “Once a Braided River”
- April 23: “Windshipped”
- May 28: “Razing Liberty Square”
- June 25: “Common Ground”

For more information, visit [thewatershedalliance.org](https://thewatershedalliance.org).

## New FVRLibraries director checks in, ready for service

 [columbian.com/news/2024/jan/20/new-fvrlibraries-director-checks-in-ready-for-service/](https://www.columbian.com/news/2024/jan/20/new-fvrlibraries-director-checks-in-ready-for-service/)



Few people can claim to have spent as much time in libraries as Jennifer Giltrop.

Amid rapid transformations to the modern library in recent decades, she has helped steer libraries in several major cities, including Jacksonville, Seattle and Washington, D.C. Last fall, Giltrop added Vancouver to that list.

As the new executive director at FVRLibraries, Giltrop will lead Southwest Washington's library system into yet another era of change following the COVID-19 pandemic.

"Fundamentally, our libraries continue to be a cornerstone of democracy," Giltrop said. "I think what changes is the 'what' that we provide. That changes as society changes."

In the 1990s, for example, libraries shifted their focus to address the growing digital realm. Providing and moderating web-based services invited plenty of criticism but quickly became a staple of the library's community role, she said. The regional library system's services will likely focus on bridging the digital divide and providing consistent access to information.

In the coming months, Giltrop will begin the system's new strategic planning process, the first since 2021. It will require days and weeks of collecting feedback from the community, a process she says will be more than enough of an opportunity to meet new faces.

"Organizationally, I feel I'm well-positioned for this role. And it's great to be back in the natural beauty of the Pacific Northwest," Giltrop said. "I'm still a lifelong learner and I have lots to learn as someone new to the area. I have a goal of meeting as many people as possible."

## **Passion for service**

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Giltrop is a self-labeled business professional and said most of her experience comes from the finance industry. She spent time in the private sector working for Fortune 500 companies but found the scope of that work to be limited. She pivoted to pursuing a degree in information science.

"I'm a public servant at heart," she said. "I've known since I went to library school (that) this was the industry and community I wanted to work in."

In searching for her next gig, FVRLibraries stuck out due to its independent governance and larger, diverse service area.

"It's an independent district, it's governed by a board of directors. I was interested in the size and structure of the district where it's got lots of both urban and rural locations," she said.

## **Recent controversies**

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In recent years, FVRLibraries has faced a new wave of criticism, mostly stemming from a handful of Drag Queen Story Hour events hosted in 2019. The events were just three read-along sessions out of thousands across library locations that year. But, even years later, they have dominated the public comment segment of the institution's monthly meetings.

Giltrop said community feedback is necessary for FVRLibraries to do its job effectively, but not when it comes at the expense of other important programs that deserve promotion.

"I think that we offer such a vast and wide set of services," she said. "Unfortunately, that is lost when we're focusing on one specific program that happened in 2019. I want us to continue to engage with the public; that's a really important part of an institution. I hope we can move forward and find ways to agree to disagree."



The uproar over LGBTQ+ related material, she said, is not indicative of majority opinion and is also not unprecedented. Her predecessor expressed similar sentiments. In 2022, then-Executive Director Amelia Shelley compared the anti-Drag Queen Story Hour criticisms to past outrage over a Madonna biography the library began carrying in the early 2000s.

According to the American Library Association, attempted book bans have risen to never-before-seen levels in 2022 and 2023. Giltrop said FVRLibraries has yet to actually remove a book, although it has switched some titles to different sections based on community input.

“I do believe public libraries have to offer collections for everything. There is something in every library that will offend someone. That’s part of a healthy democracy,” Giltrop said. “I’m here to serve everybody.”

## Early priorities

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Technology access remains the library’s biggest challenge, Giltrop said. Given that it covers such a large geographic area, the library district hopes to improve digital access and reach communities farthest from a brick-and-mortar location.

Bookmobiles — buses stocked with books and educational materials — will continue to be a part of that strategy. During recent summers, for example, the buses traveled across Clark County to host events for children seeking activities with school out of session.

“This is a great way to meet people where they’re at,” Giltrop said. “The library is a community hub, bringing these services to people helps with a feeling of isolation we all got during the pandemic.”

Fostering productive public engagement either at the libraries themselves or in monthly meetings will be critical in the coming months as the district works on its strategic plan. Giltrop said it will also be the perfect opportunity for her to learn about her new community.

“As a librarian, you might be the only one saying ‘hello’ to someone in a day. Or you might be the one to point someone to a new skill or passion,” she said. “I feel honored and privileged to be doing this work.”

# Work on mixed-use building in downtown Washougal leaves some scratching heads

 [camaspostrecord.com/news/2024/jan/25/construction-confusionwork-on-mixed-use-building-in-downtown-washougal-leaves-some-scratching-heads/](https://camaspostrecord.com/news/2024/jan/25/construction-confusionwork-on-mixed-use-building-in-downtown-washougal-leaves-some-scratching-heads/)

## Construction is not related to future Washougal library

By Doug Flanagan | January 25, 2024 2:45 pm | [comments](#)



Construction on a mixed-use building that will feature 46 apartments, 49 off-street parking spots and 1,200 square feet of retail space takes place in downtown Washougal, Monday, Jan. 22, 2024. (Doug Flanagan/Post-Record)

(Doug Flanagan/Post-Record)

A construction project happening in the heart of downtown Washougal has raised many people's hopes that the long-awaited, new Washougal library building is finally going up.

Unfortunately for those eager to utilize the new library, that is not the case.

“We know that people are seeing some activity on the future library site, and that this is causing much confusion about what is happening and where we are in the process,” said Washougal librarian Zoe Nash. “We have had the opportunity to be good neighbors with the new construction that is happening next door to our site and letting the construction company use (Fort Vancouver Regional Library’s) portion of the property as a staging area for their equipment.”

The Friends of Washougal Community Library (FWCL) group posted similar warnings on its Facebook page earlier this month, stating that they were hearing from people who thought the library was being built on its future site in downtown Washougal.

“It is not,” FWCL stated. “The building is a multi-use complex, with retail on the lower floor and living units on the upper floors.”

A sign posted to the fence surrounding the construction site also may be causing some confusion. The top half of the sign features the words “Washougal Community Library” in prominent lettering while the bottom half of the sign includes a diagram of the future library and information related to fundraising efforts for the new library building.

“As you can see from the sign, we are still fundraising. Donations are always welcome,” FWCL stated on its Facebook page.

But some residents said the sign was problematic.

“Remove the deceiving signage (and) maybe folks won’t be so confused,” Washougal resident Tim Laidlaw — who recently played an instrumental role in pushing Camas city officials to hasten the revamp of the Camas skatepark — wrote in response to FWCL’s Facebook post. “I, too, believed this was the new library being built, especially with the ‘new library’ banner. I stand corrected, but the new signage, I believe, created much of the confusion.”

Portland real estate company Edlen & Co. broke ground on the \$26 million multi-use complex in downtown Washougal in late 2023, and hopes to complete construction by this fall, according to Edlen co-founder Matt Edlen.

“The goal of the project is to celebrate Washougal and its place in history,” Edlen told The Post-Record in 2023. “You’ve got the new library that’s going in next door, you’ve got the town center (that’s expanding) — there’s been a lot of investment in the evolution and continued growth ... This is a project really meant to be very respectful around the values of Washougal, while at the same time giving people an opportunity to connect to a place that, I think, is really unique and really special.”

The development will include 46 apartments; 49 off-street parking stalls; and approximately 1,200 square feet of retail space — which will most likely house a small restaurant or coffee shop and “spaces to hang out,” according to Edlen — in a six-story building being built at 1625 Main St., on a vacant lot owned by

Washougal developer Wes Hickey, who donated the adjacent, 17,000-square-foot lot in downtown Washougal for the future Washougal library.

“We’re very excited to be investing in Washougal,” Edlen said. “The last couple of years have taught us a lot about how we live our lives and what we want in them, and one of those values we’ve heard about is finding places where you have access to the vibrancy of a city for jobs and things like that, but, at the same time, have access to a lifestyle that gives you a little bit of perspective. We’re very excited to be investing there, and we intend to be there for a long time.”

As of September 2023, FWCL and FVRL have raised \$431,000 for the future Washougal library, according to Judy Musa, the FVRL’s development officer.

“FVRL is currently still fundraising for the new library building,” Nash added. “We are working with the Friends of Washougal Community Library as well as the FVRL Foundation on active fundraising and hope to have more updates as the year progresses.”

For more information about the new library and fundraising activities, visit [fvrl.org/imagineWashougal](https://fvrl.org/imagineWashougal) or [washougallibraryfriends.org](https://washougallibraryfriends.org).



# Library hosts Chinese Lion Dance for Lunar New Year

[thereflector.com/stories/library-hosts-chinese-lion-dance-for-lunar-new-year,333361](https://thereflector.com/stories/library-hosts-chinese-lion-dance-for-lunar-new-year,333361)



Posted Monday, January 29, 2024 1:13 pm

Cade Barker / [cade@thereflector.com](mailto:cade@thereflector.com)

The Battle Ground Community Library hosted a Chinese Lion Dance on Saturday, Jan. 27 to celebrate the Lunar New Year a tad early as it begins on Saturday, Feb. 10.



# Fort Vancouver Regional Library district hosts annual bookmark contest

 [camaspostrecord.com/news/2024/feb/08/fort-vancouver-regional-library-district-hosts-annual-bookmark-contest/](https://camaspostrecord.com/news/2024/feb/08/fort-vancouver-regional-library-district-hosts-annual-bookmark-contest/)

## CAMAS-WASHOUGAL POST-RECORD

**Participants must be in grades K-12 and live or attend school in Clark, Skamania or Klickitat counties; entries due Feb. 29**

February 8, 2024 2:51 pm | [comments](#)

Fort Vancouver Regional Library (FVRL) is inviting students to participate in its annual bookmark contest this month.

Participants will compete for a chance to see their printed bookmark designs featured in FVRL libraries, according to a Facebook post.

Children in grades K–12 who live or attend school in Clark, Skamania or Klickitat counties may enter the contest.

Entry forms are available at all FVRL locations, including the Washougal library and on FVRL's website. Students must return their artwork to an FVRL library by Feb. 29.

The five bookmark contest winners will have their artwork made into bookmarks and will receive an art kit and have their original art framed.

The winners will be announced in late March. For more information, visit [fvrl.org/bookmark-contest](https://fvrl.org/bookmark-contest).