

Yale Valley Library District

Regular Meeting Minutes

August 13, 2020

Location: Virtual Meeting

Attendees:

YVLD Board of Trustees: Eric Reese, Chris Conroy, Tina Moir

FVRL: Amelia Shelley, Carrie Greenwood, Jennifer Hauan, Jay McCuiston

Guest: Victoria Johnson

1. Call to Order: Eric Reese called the meeting to order at 6:07 P.M.
2. Agenda Approval: The agenda was amended to add Resolution 2020-5 as Action item 5.a. under Financial Report. Chris Conroy moved to approve the August 13 agenda as amended. Tina Moir seconded the motion. The motion was approved by each trustee.
3. Introductions & Welcomes / Chair Announcements: Victoria Johnson was introduced as a guest, and was asked to consider filling the open Trustee position. The Chair announced that some of the Trustees and personnel from FVRL walked around the building site earlier in the day. All were pleased to see things moving along as scheduled.
4. Minutes Approval: The minutes for July 9 were not available, and will be approved at September's meeting.
5. Financial Report: Carrie Greenwood presented the July 2020 Financial Report. A new line was added: Leasehold Excise Tax. The amount collected in July was \$5. It will be added with the regular property tax and go into the non-capital reserve. Conroy pointed out that the Capital Outlay of \$10,554 was subtracted from the non-capital reserve instead of the capital reserve. Greenwood will see that it gets corrected.
 - a. Resolution 2020-5: Resolution that the YVLD Board of Trustees approve the reimbursement of FVRL for all construction related expenditures for the new library from the Yale Valley Community Library Capital Reserve Fund. Chris Conroy moved to approve the resolution. Tina Moir seconded the motion. The motion was approved by each trustee.
6. Budget Calendar: Carrie Greenwood reported that budgets are starting for 2021. Preliminary figures for Yale's budget will be available at September's meeting. A revised operations budget for when the library is open and operating will also be presented at September's meeting. The first public hearing for the 2021 Budget will be in October; the

second hearing and passing a finalized budget will be held in November. Cowlitz County wants the final figures by mid-November.

7: Building Project:

- a. Schedule, Details: Jay McCuistion reported that the trusses were delivered to the building site on Aug 12. They should be put up by the end of August; roofing should begin by September. McCuistion asked if the trustees wanted 14 or 18 inch seam roofing. The trustees agreed on 18 inch. A change order will be made to the side exit door: instead of a full glass door, it will be a steel door with a half window.

McCuistion will bring color wheels for selecting interior and exterior paint to the next meeting.

Also to be discussed at the next meeting is an introduction on the technology and security as it pertains to the new building; and what the policy should be as to who can access the building when library staff is not present (whenever the building is finally open to the public).

- b. Review of Project Bills to Date: Invoice dated Aug 5, 2020 in the amount of \$112,986.23 is primarily for Pacific Tech (\$111,592.70). Smaller amounts were for newspaper advertising for the bid, and archaeology/cultural review work.

8. COVID-19 Update for Yale: Amelia Shelley reported that we are now in the 5th month of partial closure. Three of the counties remain in phase 2, but all four counties are still providing only curbside service. Two new services have been added: remote printing and library samplers. Books by Mail has been expanded, but return postage has been dropped for the time being to allow for this expansion. Items can be returned to library branch book drops.

9. Board Comments: No board comments.

10. Community Comments: Victoria Johnson expressed congratulations on the building project. She had several questions about the project and library services that were answered.

11. Eric Reese adjourned the meeting at 6:55 P.M.

Eric Reese

10/01/20

YVLD Board Chair

Date

Signed @ later date due ~~to~~ not meeting
in person because of Corona Virus Rules