CLARK AND SKAMANIA COUNTIES

FREE TAX HELP

AARP Foundation TAX-AIDE
Free tax assistance for those who need it most

The AARP Tax-Aide program, administered by the AARP Foundation in cooperation with the IRS, provides free income tax assistance to ALL taxpayers, with special attention to those aged 60 or older.

Volunteers will assist in preparing basic federal and Oregon tax forms for personal tax returns. They can assist with most of your everyday tax situations including Affordable Care Act forms, Health Savings Account forms and filing for Earned Income Tax Credit Assistance.

However, volunteers cannot help you if you:

- have a business or hobby with employees, inventory, losses, or expenses over $25,000
- want to file Married Filing Separately
- have rental income from land with a structure
- donated a motor vehicle, boat or airplane

There are other complicated tax situations that may be beyond the scope of the AARP volunteers. Check with the site's Local Coordinator during tax season to see if your return is considered Out of Scope. If so, you may have to seek tax advice from a paid tax professional.

Tax returns are electronically filed as a free service by Tax-Aide.

Please see the reverse side for "what to bring" to the site. Please have all your documents in order before you go to the site.

Some sites will be taking appointments for a limited number of preparers. Please call 360-690-4496, ext. 105 to request an appointment at one of the many sites.

Appointments will NOT be taken until after January 24, 2018.

FREE ASSISTANCE is available at the following locations January 31* through April 17.

Sites will **open and close** at the hours shown. At most sites you can sign in 30 minutes BEFORE opening time. Tax returns will NOT be started **one hour** BEFORE closing time**.**

Battle Ground Community Library
1207 SE 8th Way in Battle Ground Village
Fridays 1-5 pm
Saturdays 10 am - 2 pm

Camas Public Library
625 NE 4th Ave, Camas
Tuesdays and Wednesdays 1-5 pm

Cascade Park Community Library (*begins 1/30)
600 NE 136th Ave, Vancouver
Tuesdays and Wednesdays 12-4 pm

Community Housing Resource Center (CHRC)
103 E 29th Street, Vancouver
Mondays & Wednesdays 10 am – 2 pm
Saturdays 10 am – 2 pm *(2/10, 2/24, 3/10, 3/24, 4/7)*

Marshall Community Center
1009 E McLoughlin Blvd, Vancouver
Tuesdays & Fridays 12-4 pm

Stevenson Community Library
120 NW Vancouver Avenue, Stevenson
Saturdays 11 am – 3 pm *(2/3, 2/17, 3/3, 3/17, 3/31, 4/14)*
Call the library directly for an appointment at 509-427-5471

Three Creeks Community Library
800-C NE Tenney Rd, Vancouver
Thursdays 3-7 pm
Fridays 1-5 pm

Vancouver Community Library
901 C Street, Vancouver
Mondays 10 am – 6 pm*
Wednesdays 2-6 pm
Saturdays 11 am – 4 pm
Spanish interpreter will be available most days.

Reminder: 2-hour limit on free parking at this location weekdays before 6 pm

***NOTE:** Library sites will be closed on Monday, February 19

Print tax forms 24/7 at www.irs.gov.
Visit your local library during open hours for assistance in getting printed forms.

THE LIBRARY
Fort Vancouver Regional Library District | www.fvrl.org | 2018

WHAT TO BRING?

You MUST bring in:

- Last year's tax return.
- Bank information (check from checkbook, letter from the bank) showing the routing number and account number for automatic deposit of your refund, or withdrawal of your tax bill, if you want the refund or payments to be automatic. A voided check is not required.

IDENTIFICATION

- Government-issued photo identification for the taxpayer and the spouse, even if both are NOT present at the time of the return being prepared. **Note: This is a NEW requirement.**
- Social Security identification card (original, photocopy, or photo on a smart phone or tablet). Medicare card with "A" is also acceptable. Other tax documents may be acceptable if it has the FULL social security number (9 digits) printed on the form.
    - o This is needed for the taxpayer and each person that will be listed on the tax return, e.g. spouse, children, parent, or relative that may be listed as a dependent.
    - o If a social security number has not been issued, provide a current and valid letter or card for ITIN or ATIN.

INCOME: All tax documents or statements that show income was received by you and your spouse. Examples are, but are not limited to, the following:

- W-2 (wages), 1099-INT (interest), 1099-DIV (dividends), SSA-1099 (social security income), 1099-R or RRB-1099 (retirement income), and 1099-MISC (miscellaneous income).
- 1099-B (consolidated brokerage statement) that shows the date and price of acquisition and sale of capital assets such as stocks and bonds.

EXPENSES: All tax documents or itemized statements that show expenses incurred by you and your family. Examples are, but are not limited to, the following receipts:

- Medical copays, receipts for prescriptions, and mileage to and from the medical facilities.
- Receipts for donated items showing the date and value, and mileage for your charitable organizations.
- 1098 Mortgage Interest Statement showing interest and property taxes paid (if property taxes are not listed, bring in the County Tax Assessment bill).
- Bill of sale for vehicles, boats or major home improvements, with the sales tax paid on the receipt.

OTHER (if applicable)

- Education expenses including the 1098-T, the account statement, and expense statement from the college if the student has higher education expenses.
- Health care coverage forms e.g. 1095-A, 1095-B, 1095-C, or 1099-SA (HSA).
- To claim dependent or child care, provide the caregiver's name, address, payments, and the Employer Identification Number (EIN) or Social Security Number (SSN).