



Public Meeting Minutes

Date: October 16, 2023
Time: 6:00 PM Regular Meeting
Location: HYBRID: Zoom Meeting / La Center Community Library

<p>Call to Order Chair Morgan, called the regular meeting to order.</p> <p>Attendees <u>Board Members In-Person:</u> Kristy Morgan, Penny Love-Henslee, Marie Coffey, Vikram Kotwani, Mary Ann Duncan-Cole, Olga Hodges <u>Board Members Virtual:</u> Megan Dugan <u>Board Members Absent:</u> <u>FVRL Team:</u> Interim Executive Director, Justin Keeler; Executive Assistant, Rhonda Kay Calkins; Public Services Director, Ruth Shafer; Finance Manager, Attar Bhargal; Branch Manager, Elizabeth Moss; IT Specialist, Mike Smetana <u>Guests:</u> La Center Branch Manager, Jurinda Swingruber</p>	<p>6:00 PM</p>
<p>Agenda Approval Motion: Penny Love-Henslee 2nd: Mary Ann Duncan-Cole The motion carried unanimously.</p>	<p>6:01 PM</p>
<p>Chair Announcements: Housekeeping</p> <ol style="list-style-type: none"> 1. Secretary Role: Chair Morgan shared state regulations for this role and how the role was used with the prior Executive Director. Asking the secretary to collaborate with the recorder, Rhonda Calkins, to ensure meeting minutes are accurate. Nothing in the by-laws has changed, and it is being brought back to its intended purpose. 2. Voting Procedure: Chair Morgan stated we are not changing any processes. We are putting the responsibility of abstaining from voting back onto the board members. Every Trustee will be called on for vote. The recorder will not be deciding who should and shouldn't be voting. If you should not be voting, it is your responsibility to abstain when called upon. 3. Executive Director Recruitment: Chair Morgan thanked everyone who participated in the Executive Director recruitment. 4. Banned Book Week: Chair Morgan spoke about how we missed an opportunity to speak to the public. We should be celebrating at FVRL that we have not banned any books. Chair Morgan asked Interim Executive Director the following questions with his response to follow: <ul style="list-style-type: none"> • How many books have been banned since you started as Executive Director, or can remember: No books have been banned as long as I can remember? • How many books have the board asked to be banned: None that I'm aware of. • How many Drag Queen Story Hours are planned for the future: There are no drag queen story hours planned in the near future. 	<p>6:01 PM</p>



<ul style="list-style-type: none"> • Outreach: Monthly story times at various locations. • Programs: Master gardeners, wool felting workshops, read to the dogs, author nature hikes for families, fabric wreath workshops and teen self-defense program, book discussions, genealogy, summer reading. • Friends of the library: Book sales, blind date with a book giveaway, plant a seed, grow a reader, Harry Potter Party, Harvest Festival, Holiday Centerpieces, Gingerbread houses <p>Penny Love-Henslee asked how much of an increase you are seeing with outreach programs. Ms. Swingruber replied that the numbers have increased since Covid. Circulation has not recovered yet, but we are handing out new cards.</p> <p>Mary Ann Duncan-Cole asked what kind of things are you doing for seniors. Ms. Swingruber replied with we try to do a mobile workshop four times a year for e-resources, meals on wheels, book discussions.</p> <p>Penny Love-Henslee asked if they still have their 3-D printer. Ms. Swingruber said yes and it is still in active use.</p> <p>Olga Hodges asked how big the homeschool community is and how does La Center serve it. Ms. Swingruber said they have quite a few homeschool families. They offer programming: book discussions. A lot of them are interested in social aspect of programming.</p> <p>Olga Hodges asked if there is high usage of floating library collection and if they get a lot of holds and pickups. Ms. Swingruber said it is a combination of pickups, in-person and virtual use.</p>	
<p>August Financial Statements: Attar Bhagal discussed the August 2023 financial statements.</p>	7:14 PM
<p>Consent Agenda</p>	
<p>FVRL Expenditure Approval: Reviewed by Megan Dugan attested that she reviewed the September expenditures and found them in order.</p>	7:25 PM
<p>Meeting Minutes: September 18, 2023 and Special Meeting Minutes for October 10, 2023 Chair Morgan, asked for a motion to approve the Consent Agenda. Motion: Penny Love-Henslee 2nd: Olga Hodges Motion carried unanimously.</p>	7:25 PM
<p>Business</p>	
<p>2023 Budget Amendment First Reading: Justin Keeler Director Keeler presented the first reading of the Amended 2023 budget. He provided revised expenses that should be reflected on the amended budget. No Action</p>	7:26 PM
<p>2024 Budget First Reading: Justin Keeler Director Keeler presented the first reading of the 2024 budget. Chair Morgan asked under Operation: Services, Overhead and Maintenance what is covered under Professional Services. Director Keeler replied with architectural fees, legal, CPA, custodial/maintenance. Chair Morgan asked about advertising and if it is our own department or other things? Director Keeler replied that it is paying for ads in the Columbian or Vancouver families, marketing. Chair Morgan asked what Intergovernmental Services, inflation allowance is. Director Keeler said it was a placeholder left over and not used. He is happy to look into it and provide the information at a later date.</p>	7:28 PM



<p>Olga Hodges – Justin this was a hard decision and thank you for all you have done in the past 11 weeks. Thank you for your amazing communication skills and passion. Vikram Kotwani – Thank you Justin Megan Dugan – Thank you Justin Keeler and Ruth Shafer. Thank you for stepping up during this difficult period. I will be at the Hilton tomorrow for the author and illustrators’ dinner.</p>	
<p>Setting of next regular meeting: Monday, November 20th, 6:00 PM Woodland Community Library and via Zoom Motion to adjourn meeting Moved: Penny Love-Henslee 2nd: Mary Ann Duncan-Cole</p>	7:49 PM
<p>Adjournment Approved:</p>	7:50 PM

Kristy Morgan

Kristy Morgan, Chair

11/20/2023

Date

Megan Dugan

Megan Dugan, Vice Chair

11/20/2023

Date