

**FORT VANCOUVER REGIONAL LIBRARY DISTRICT  
RESOLUTION NUMBER (2024-08)  
A RESOLUTION TO DECLARE PUBLIC DISCLOSURE INDEXING AS UNDULY BURDENSOME AS  
REQUIRED BY RCW 42.56.070**

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held on September 21, 2024 at the Battle Ground Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, RCW 42.56.070 requires all public agencies to maintain and make available a current index of public records; and,

WHEREAS, RCW 42.56.070(4) provides that a local agency may opt-out of maintaining such an index if it would be unduly burdensome or interfere with agency operations, and an agency must issue and publish a formal order specifying the reasons why compliance would be unduly burdensome; and,

WHEREAS, RCW 42.56.070 further provides that all indexes currently in existence and maintained by FVRL must be made available to the public for public inspection; and,

WHEREAS, FVRL did not budget for and lacks revenue to hire additional staff members for the sole purpose of processing public records requests and/or creating and maintaining such comprehensive indexes of public records; and,

WHEREAS, the creation and maintenance of an index would be extremely costly and would provide little benefit to the public when compared to the expenses and impact on agency operations of creating and maintaining such a comprehensive index; and,

WHEREAS, FVRL's records are diverse, complex, and stored in multiple computer systems, formats, and/or databases, making it difficult if not impossible to maintain an accurate, all-inclusive index; and

WHEREAS, FVRL recently updated its Public Records Act Policy to provide the fullest assistance possible to the public who request public records and set forth policy and procedures that strive to follow best practices in complying with the Washington State Public Records Act, RCW Ch. 42.56;


NOW, THEREFORE, BE IT RESOLVED that based on the findings set forth above and pursuant to RCW 42.56.070(4), the Board of Trustees of the Fort Vancouver Regional Library District do hereby order and direct that:

- 1) FVRL is not required to maintain a current index of public records due to the above findings that the requirement is unduly burdensome and impacts agency operations due to high costs and diversion of staff resources from essential tasks, and that such an index would be difficult, if not impossible, to maintain; and,
- 2) FVRL shall make available for public inspection and/or copying all public records and any indexes of public records currently in existence and maintained by FVRL pursuant to RCW 42.56.070.

ADOPTED at a regular meeting of the FVRL Board of Trustees this 21<sup>st</sup> day of September, 2024.

**Approved:**

  
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Kristy Morgan, Chair

  
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Marie Coffey, Secretary