FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES

Serving Clark, Skamania and Klickitat Counties, and
Woodland and Yale Precinct in Cowlitz County

AGENDA FOR PUBLIC MEETING

DATE: Tuesday, January 21, 2025 at 6:00 pm
LOCATION: **In Person:** Cascade Park Community Library; 600 NE 136th
Ave, Vancouver, Community Room
Zoom Link: https://us02web.zoom.us/j/87566671288
Meeting ID: 875 6667 1288
Passcode: 844432

1. **Call to Order**

2. **Agenda Approval** ACTION

3. **Chair Announcements** INFORMATION

4. **Public Comments (limit 2 minutes each)**

5. **Consent Agenda** ACTION
   Minutes Approval: December 16, 2024 Meeting
   Approval of Claims: December 2024

6. **Reports**
   6.1 November Financial Statements: Catrina Galicz ACTION
   6.2 Cascade Park Community Library Branch Report: Rachael Reis INFORMATION
   6.3 FVRL Organizational Report: Alicia Gomori & Jennifer Giltrop INFORMATION

7. **Business**
   7.1 **Facilities and Finance Committee**

   A. Bibliocommons Introduction: Julian Mendez & Brenda INFORMATION
      Cameron
   B. Resolution 2025-02: Bibliocommons Purchase ACTION
   C. Levy Lid Lift: Jennifer Giltrop & Daniel Gotlieb, Hillis, Clark, INFORMATION
      Martin & Peterson P.S.
   D. Resolution 2025-01: Levy Lid Lift ACTION

   7.2 Policy and Nominating Committee

   A. Library Privileges Policy *(First Reading)* INFORMATION

   7.3 Committee Assignments INFORMATION

8. **Board Comments**

9. **Setting for next regular meeting:** Tuesday, February 18 at 6:00 PM at
   Vancouver Community Library/Zoom

10. **Adjournment**

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Board of Trustees Meeting Minutes
December 16, 2024 – 6:00 PM Regular Meeting
Vancouver Community Library, Columbia Room
901 C Street, Vancouver, WA
Hybrid/In-Person

Kristy Morgan, *Chair,* Clark County At-Large
Olga Hodges, *Vice Chair,* Klickitat County
Marie Coffey, *Secretary,* Clark County At-Large
Mary Ann Duncan-Cole, Skamania County
Mary Williams, City of Vancouver
Irina Kakorina*,* Clark County At-Large
Megan Dugan, City of Vancouver (*trustee appointee*)

Present Board: Kristy Morgan, Olga Hodges (virtual), Marie Coffey, Mary Ann Duncan-Cole (virtual), Mary Williams, Irina Kakorina, Megan Dugan (non-voting member)
Absent:
Present Staff: Jennifer Giltrop, Executive Director; Alicia Gomori, Deputy Director; Molly Blalock, Branch Manager; Catrina Galicz, Finance Director; Andrea Scherer, Human Resources Director; Miranda Holtmann, Executive Assistant, Julian Mendez, Communications and Marketing Director, Lynne Caldwell, Collection and Technology Director/Public Records Officer
Remote Access: https://us02web.zoom.us/j/3852820936 • Meeting ID: 385 282 0936 • Passcode: 070150 • Phone Access 206-337-9723

Fort Vancouver Regional Library Business Meeting Minutes

AGENDA:

1. **CALL TO ORDER** – Chair Kristy Morgan called the meeting to order at 6:00 p.m. At the opening of the meeting Mary Ann Duncan Cole had not yet joined the call.

2. **AGENDA APPROVAL** – At 6:00 p.m. Mary Williams made a motion to approve the agenda as presented. Marie Coffey seconded. Motion approved with 5 out of 6 votes.

3. **CHAIR ANNOUNCEMENTS** – The chair welcomed the two newly appointed trustees participating in the meeting. In position #1, representing Clark County at Large, Irina Kakorina. Her appointment to the board has been confirmed by all counties in the district and is an official member of the board. In position #2 representing the City of Vancouver trustee-appointee Megan Dugan. Dugan has served on the FVRL board of trustees previously and is filling a partial term. She will be a participating as a non-voting trustee-appointee while her joint confirmation from all district counties is pending.

4. **PUBLIC COMMENTS** – At 6:02 p.m. public comments began with the following speakers:
   - Tiffany Heine of Vancouver/Clark County made a public comment about drag queen story hour.
   - Quill Onstead of Portland made a public comment about drag queen story hour.
   - Randy Schmidt of Clark County made a public comment about drag queen story hour.
   - Gary Wilson of Clark County made a public comment about children's programs and a Christmas book donation.
   - Autumn Warner of Vancouver/Clark County made a public comment about support of the library and librarians.
   - Sue Clancy of Clark County/Vancouver made a public comment in praise of libraries.
   - Charles Forshew of Vancouver made a public comment about storyhour and homeless refuge.
   - Greg Long of Vancouver made a public comment about drag queen story hour.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 2 of 76

5. **APPROVAL OF CONSENT AGENDA ITEMS**– At 6:21 p.m. Mary Williams made a motion to approve the Consent Agenda which included the minutes of the November 18, 2024 meeting and November claims. Marie Coffey seconded. Motion approved with 5 out of 6 votes.

6. **REPORTS**

    6.1. FINANCIAL STATEMENTS AND HIGHLIGHTS – At 6:22 p.m. Catrina Galicz provided the financial statement of highlights for the month ending October 2024.

    October Statement of Cash: Galicz presented the cash balance at the beginning of the year and the cash balance as of October 31, 2024 showing an increase 1.5 million. Galicz pointed out that the district receives property tax revenues in April and again in October. This means that the district has received the vast majority of revenues through the year and this report does not consider November or December. The expectation, which is on trend, is to spend down cash by December 31st. The Woodland Projects reserves have been fully expended.

    October Statement of Revenue: Overall, revenues are meeting or exceeding expectations based on timing and other known factors. Regarding timing, the way that the property taxes come into Clark County from the other counties there's often a one-month delay of some funds. So there will be small property tax revenue reflected in the November financial report additionally with the Yale Valley Library District contract revenues. Significant revenues under miscellaneous are associated with the Woodland project as the district is reimbursed through the foundation, Friends, and grants related to the project.

    October Statement of Expenses: Personnel expenditures in October are at 73% of budget where the target at this point of the year would be 83%. This is due to vacancies, hence an expected variance. The supplies budget and library books and materials budget are also under trend with that gap expected to close by the end of the year. Other services and charges are right on track at 83% through the end of October. In the capital outlay budget Galicz explained how the outstanding budget use percentage lines of 8% and 27% in Other Woodland Reimbursements and Yale is related to the delay in payment in public works due to legal requirements holding up processes between vendors and the state agencies.

    RECEIVE AND FILE SEPTEMBER FINANCIAL STATEMENTS – At 6:28 p.m. Mary Williams made a motion to approve receiving and filing the October financial statements. Irina Kakorina seconded. Motion approved with 5 out of 6 votes.

    6.2. BRANCH REPORT: VANVOUCER COMMUNITY LIBRARY – At 6:29 p.m. Molly Blalock presented a report for the Vancouver Community Library. Blalock opened with general information and statistics about the branch before highlighting the following;

    - **Staff:** Blalock thanked the staff for their work and customer service.
    - **Partnerships:** Blalock highlighted partnerships with AARP (tax assistance), SHARE (summer meals), Clark College (speaker series) and Goodwill (ESL courses).
    - **Displays:** Blalock shared some of the branch displays and a slide on the Grey Space Gallery.
    - **Programs and Outreach:** Blalock highlighted Sensory Storytime, Read to Dogs, Thursday Thing for Teens, Juvenile Detention Center visits, Early Childhood and Assistance Program, Dia de los Ninos, Juneteenth, Hispanic Heritage Resource Fair, Board Game Day, sewing classes, and Adventures in Art.
    - **Safety and Security:** The branch is focusing on safety and security with a multifaceted approach. The district has hired a new Safety and Security Manager who serves the whole district but is

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 3 of 76

stationed at Vancouver Community Library. The branch is also doing trainings for staff and formalizing safety and security procedures.

- **Friends of the Library and Art4Art:** Blalock thanked the Friends of the Vancouver library for their ongoing support. She highlighted the Art4Art fundraising event and the community participation and creativity that it both inspired and celebrated.

6.3. **ORGANIZATIONAL REPORT** – At 6:43 p.m. Alicia Gomori presented highlights of the November 2024 Organizational Report which included.

- **Cascade Park Community Library** shared a story about a young patron who felt her identity reflected in the book read for preschool storytime about Día de los Muertos. The branch also hosted the East Vancouver Business Association meeting, presenting the library's business resources.
- **Goldendale Community Library** staff participated in a community resource fair at the local senior center hosted by WorkSource among others.
- **Ridgefield Community Library** held a Super Smash Brothers tournament.
- **Three Creeks Community Library** hosted their second annual "If you give a first grader a library card" and partnered with Skyview Highschool robotics team to hold a wild robot party.
- **Vancouver Mall Library** participated in a mall-organized event to bring in businesses and entrepreneurs to the mall where staff engaged with over 60 participants.
- **White Salmon Community Library** staff were excited to host the volunteer reception for the gorge Libraries.
- **Woodland Community Library** hosted residents of the Woodland Care Center for their very first visit to the new library. The residents appreciative of a new space that's very ADA-accessible and were thrilled by how easy it was to move in the new building.
- **Vancouver Community Library** continues to support literacy at the Juvenile Detention Center and the Juvenile Justice Center's holiday book fair.

Jennifer Giltrop highlighted the Foundation's section of the report marking the retirement of Foundation Executive Director, Rick Smithurd. Giltrop thanked Smithurd for his dedicated 23 years to the Foundation and the library community.

6.4 FVRL 75ᵗʰ Anniversary—At 6:49 p.m. Julian Mendez, Director of Communications and Marketing, presented on the upcoming 75ᵗʰ FVRL Anniversary plan. Mendez started with a brief history of libraries in America and the Pacific Northwest building to the creation of Fort Vancouver Regional Library in 1950 that will be celebrated. Mendez posed the question to underscore the celebration "Why do people love libraries?"

- Libraries create lasting value in every community.
- Libraries foster economic growth: Every dollar invested in public libraries generates an average of $5 in value for the community that they're in.
- Libraries and the programs they create drive measurable gains in literacy and education.
- Libraries strengthen community connections.
- Libraries thrive and people still love them because they adapt to the needs of their communities.

FVRL has a proud tradition of serving the district's communities. Mendez then outlined the history of FVRL from its World War II roots as a bookmobile, to the formation of a multi-county library district. Serving in Clark County, Klickitat, Skamania, and parts of Cowlitz, the district offers print and digital

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 4 of 76

resources, programming, games, partnerships offering tax help, experience offerings to local museums and attractions. All in an effort to not only support the community but also link communities together and build connection. FVRL's 75th Anniversary will spread a message to show our communities that the true definition of a library is a vibrant hub of learning, creativity, and connection and that libraries are not just relevant, they are essential.

The strategy for communicating this message;

- Strategic Storytelling: share compelling patron stories, key milestones and community contributions, historical and community narratives, collaborate with schools, historical societies, and local organizations highlighting the contributions of women's groups and grassroots movements and efforts that help shape FVRL's story.
- Elevated campaigns: dynamic digital campaigns featuring engaging trivia, print touchpoints including the news and events booklet evolving into a more narrative-driven format with a patron-centric lens, optimize our personalized messaging across various platforms to meet and tailor to the patron's needs and their interests.
- Immersive programing: branch-specific celebrations, anniversary passport program that will encourage patron to explore branches.
- Actionable insights: use data to measure what resonates most, tracking these events and getting feedback to really understand impact in real time.

Mendez closed their presentation by focusing on the future. Celebrating 75 years isn't just about looking back, it is about building a strong future together. Libraries transform lives. Mendez invited the board, and all who are listening or attending the meeting, to join in making this a celebration event to remember.

Giltrop added a remark on the 75th logo used in the presentation that will be seen across FVRL site and materials in the new year. Giltrop also thanked Mendez for their work in championing the FVRL story and this project.

7. **BUSINESS**
7.1. FACILITIES AND FINANCE COMMITTEE
2025 Budget – Public Hearing – At 7:01 p.m. Chair Morgan opened a Public Hearing for the 2025 Budget. The floor was given to Galicz to provide context about 2025 Budget before public comment.

For the 2025 Budget the board saw a draft in October. The board saw a slightly revised draft again in November. Presented for public hearing is the final draft offered for adoption this evening. This draft is significantly similar with one slight adjustment that flows through the budget worth noting. The district received updated numbers for property taxes and were able to certify the millage rate. This calculation increased property taxes by just over $353,000, an amount which flows through the financials—with revenues increasing by $353,000 and use of reserves decreasing by that same amount. There are no changes to expenditures and no changes to the expected beginning cash balance. The ending cash balance will have an increase driven by the increase in property tax revenues and how that plays into interest revenues impacting the end balance.

This also has an impact on the five-year forecast. Although it has a positive impact on the deficit in 2025, FVRL is still forecasting that the district will not meet operating reserve requirements of 90-days of reserves in 2026.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 5 of 76

At 7:05 p.m. Morgan opened the public comment portion of the public hearing. Public comment would be set for no more than 30 minutes and individuals were allowed 2 minutes to speak.
No one provided public comment.

Morgan asked for any trustee comments. Trustees offered no comments or questions.

Mary Ann Duncan Cole joined the meeting at 7:06 p.m.

At 7:06 p.m. Chair Morgan closed the public comment portion of the 2025 Budget and asked for a motion to adopt Resolution 2024-11 adopting the 2025 Budget. Mary Williams made a motion to approve Resolution 2024-11 adopting the 2025 Budget. Marie Coffey seconded. Motion approved with 5 out of 6 votes.

7.2   POLICY AND NOMINATING COMMITTEE – At 7:08 p.m. Vice Chair Olga Hodges reported that the Policy and Nominating Committee met on December 5, 2024 to produce a slate of officers to bring forward to the board. This Policy and Nominating Committee recommends the following; as chair trustee Kristy Morgan, as vice-chair trustee-appointee Megan Dugan, who will be official by the January board meeting, and as secretary trustee Marie Coffey.

Mary Williams made a motion to approve the 2025 officers of the Fort Vancouver Regional Library as presented. Marie Coffey seconded. Motion approved with 5 out of 6 votes.

8. **Levy Lid Lift–** At 7:10 p.m. Chair Morgan gave the floor to Giltrop to present the Levy Lid Lift before engaging in discussion.

Giltrop opened with a reminder about how all FVRL taxpayers pay the same levy rate across all three counties plus the city of Woodland as a inner-county rural library district in the RWC 27.12. Giltrop provided a refresher of information about property taxes in the state of Washington, the establishment of Initiative 747 in 2001 which established the 1% levy limit and the intent that to grow your budget beyond that 1%, the voters would need to vote on that increased tax. In 2010, prior to the levy lid lift, the district was at .38 cents per thousand of taxable-assessed value. In 2011, voters lifted up to the full limit in the law, which is 50 cents per thousand and that remained at 50 cents for several years. Looking at 2025, FVRL is at 0.2686 per thousand. It has been 14 years without going back to the voters. That's quite a long time in between levy lid lifts. What that says is the district has been very responsible, good stewards of the public dollars. Giltrop shared a visual of revenue and expenses trends over that timeframe, showing expenses trending up outpacing the 1% revenue increase while reserves start to get used down.

Giltrop shared a table of proposed levy lid lift rates. At the current (2025) rate the 2026 estimated revenue is $30,534,666 but expenses sit at $38,259,703 for the same level of service offered today. That's a $7.7 million deficit. FVRL doesn't have the reserves to sustain that kind of annual deficit for long and continue the same level of service. The table presented other rates from .37 per thousand—the least amount FVRL could ask for to maintain 60 to 90-day reserve fund balance—to .50—the highest statutory limit that can be asked of voters. The table outlined what each rate's revenue could fund and how long before FVRL would have to return to voters for another levy lid lift. The full lift to .50 is estimated to last 12 years before the need to return to the voters. Included in that number is funding for the Washougal Library as well as one additional library (where there is need). Even if those building project funds (20 million placeholder in the budget) were to be removed,

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 6 of 76

it neither increases or reduces substantially the period of years before FVRL has to ask for another lift. At .42 per thousand, the funds for the two libraries are available but it reduces the amount of time before FVRL has to return to voters down to six years. The .37 per thousand has no new buildings or capital outlay for current facilities, so it is not really feasible and the district would also have to return to voters in five years for another lift. Giltrop presented a table that showed the estimated annual cost for tax payers at each levy rate.

Giltrop shared a slide on election dates and a slide on election costs. When looking at the amount of time before going back to voters, it is important to consider the associated cost of getting on the ballot in all the counties FVRL serves. $500,000 is what was put in the 2025 budget for the cost of the levy lid lift as well as communication and marketing costs to get the information out to voters.

Giltrop shared a draft timeline of what the levy lid lift efforts will look like. Internally the district will work on service plan development and a soft launch of the public information campaign January through March. At the April board meeting the service plan will be put forward to the board. The public information campaign will be in effect April through August leading up to the August 5 election. Following the election, administration will move forward with the 2026 budget development. Giltrop then opened the floor for questions and discussion from the board.

The board discussed the difference between asking for the .42 rate or the .50. Morgan noted that though there is an instinct to go for a moderate number over the maximum, from the voters' perspective if the district were to come back and ask again in six years' time the voter might feel more tax-fatigued and frustrated comparatively than by the ask for the .50 lid lift. Giltrop added that at a cost of half a million each time the district has to come back to voters, this is a consideration as well.

Mary Ann Duncan Cole noted the importance of noting the public's temperature on taxes moving forward and the importance of communicating these points that Giltrop has been making as to why the need for the increase.

Morgan added that it is important to take that temperature, though if the board waits on lifting the levy, the district is facing a reduction of services as early as 2026. Giltrop added that if the district were to wait or if the levy lid lift were to fail, it would have to try again at some point because the only other alternative is to continue to reduce services until the lift were to pass.

Morgan clarified that "reduction in services" equates to layoffs, reduced hours, fewer new materials in the budget. Giltop confirmed. Duncan Cole asked if her understanding about staff wages were accurate. Giltrop responded that FVRL will conduct a salary survey this year and will continue to try to address salaries. Salaries and benefits are a huge part of the budget, and it is the staff that bring the library to life. It is the staff that create community connections, that plan programs, that open our doors and welcome all. This will be an ongoing pressure point to continue to have marketable salaries to both attract and retain staff

Mary Williams noted that benefits for staff are also very expensive and asked Giltrop to detail for the board the reality of what the increases in healthcare can look like for libraries. Giltrop noted that when looking at healthcare it's imperative to negotiate for all employees in all geographic locations, including in the Gorge. Kaiser has been the provider for many years but this year they came to the library with a 14% increase. That percentage was able to be negotiated down without sacrificing service to employees, but that gives an idea of how the expenses grossly outpace the 1% increase in the revenue. Because salaries are not as high as corporate

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 7 of 76

salaries, the district aims to offer good benefits including public pension but as those costs rise it is an ongoing balancing act. This argues in favor of the .50 because as the real-world cost continue to outpace the 1% revenue increase, in order to save money in the long term it makes more sense to aim for what will cover costs for the longest period before returning to voters to ask again.

9. **Executive Session RCW 42.30.110(1g) Personnel and RCW 42.30.410 (4b) Collective Bargaining –** At 7:58 p.m. Chair Morgan announced that the board of trustees would exit the room to go into executive session, to return at 8:40 p.m.

   The Chair called the meeting back to order at 8:42 p.m.

10. **Resolution 2024-12 AFSCME CBA Amendment –** At 8:42 p.m. Mary Williams made a motion to approve Resolution 2024-12 AFSCME CBA Amendment. Marie Coffey seconded. Motion approved with 6 out of 6 votes.

11. **Resolution 2024-13 Director's Review & Compensation** At 8:44 p.m. Mary Williams made a motion to approve Resolution 2024-13 Director's Review and Compensation. Marie Coffey seconded. Motion approved with 6 out of 6 votes.

12. **Board comments –** at 8:44 p.m. Chair Morgan thanked Jennifer Giltrop for all her hard work this past year and wished her a happy one year anniversary at FVRL. The chair also thanked Molly Blalock for hosting the meeting as well as the Friends of the Vancouver Community Library for hosting the board for an appreciation dinner. Marie Coffey seconded the appreciation for Giltrop. Olga Hodges commented on the good work done in the past year and the work ahead. Mary Ann Duncan Cole made a comment about the great work done by the Friends of the Libraries. Irina Kakorina thanked the board and staff for the warm welcome.

13. **Setting for next regular meeting:** Tuesday, January 21 at 6:00 p.m. at the Cascade Park Community Library. It will be a hybrid (in-person/online) meeting.

14. **ADJOURNMENT –** At 8:47 p.m. the chair adjourned the meeting.

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson, Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 8 of 76

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
Approval of Claims
As of
January 21, 2025

As required by RCW 42.24.080 and RCW 42.24.090, vouchers audited and certified by the Auditing Officer of the Fort Vancouver Regional Library District and those expense reimbursement claims which have been certified as required, have been recorded on a list and made available to the Board of Directors for approval.

As of this date, _____ January 21, 2025 _____ ,

The Board of Directors, by a vote does approve for payment the following vouchers, warrants, voids, and electronic transfers issued

December 1, 2024	through	December 31, 2024			
Accounts Payable Warrants Issued	Numbers	120905	Through	121063	$ 1,209,437.90
Accounts Payable EFT Payments		EFT02358	Through	EFT02397	$ 50,716.24
Accounts Payable Voids	Numbers	EFT02370			($ 75.00)
Subtotal FVRL General Fund Warrants, EFTS, Voids					$ 1,260,079.14
Payroll Electronic Fund Transfers	Numbers	20241210	Through	20241230	$ 1,059,805.55

Other Electronic Fund Transfers Completed

Vendor	Date	Amount
ADP Payroll Fees	December 30, 2024	$5,575.98
Kaiser HSA	December 4, 2024	$16,099.00
Kaiser HSA	December 30, 2024	$16,254.00
Kaiser HSA Fees	December 30, 2024	$55.25
WA DOR - Sales/U	December 26, 2024	$591.25
WA DRS - DCP	December 10, 2024	$82,572.28
WA DRS - DCP	December 10, 2024	$4,882.93
WA DRS - PERS	December 26, 2024	$85,707.64
WA DRS - PERS	December 26, 2024	$5,275.95
FNBO Visa	December 2, 2024	$30,400.98
FNBO Visa	December 30, 2024	$33,961.32
Endica	December 27, 2024	$7,500.00
		$288,876.58

Subtotal FVRL General Fund Warrants, Transfers, Direct Deposits, Voids	$ 2,608,761.27
Total Transactions for Approval	$ 2,608,761.27

_____
DISTRICT LIBRARY - EXECUTIVE DIRECTOR

_____
DISTRICT LIBRARY - AUDITING BOARD TRUSTEE

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount
ALLY0001	Payment	12/13/2024	120905	ALLYNS BUILDING CENTER	$ 228.76
ANDE0001	Payment	12/13/2024	120906	ANDERSON GLASS COMPANY	102.66
AT&T0001	Payment	12/13/2024	120907	AT & T	378.76
AT&T0003	Payment	12/13/2024	120908	AT&T MOBILITY	2207.85
BAKE0002	Payment	12/13/2024	120909	BAKER & TAYLOR	27791.53
BATT0001	Payment	12/13/2024	120910	CITY OF BATTLE GROUND	547.29
BREM0001	Payment	12/13/2024	120911	BREMIK CONSTRUCTION INC	41980.88
CARA0001	Payment	12/13/2024	120912	CARAHSOFT TECHNOLOGY CORP	14297.53
CDWG0001	Payment	12/13/2024	120913	CDW GOVERNMENT INC	18352.33
CITG0002	Payment	12/13/2024	120914	CIT GROUP- DW LEASE	16539.54
CLAR0004	Payment	12/13/2024	120915	CLARK PUD	10989.33
CLEA0017	Payment	12/13/2024	120916	CLEAN WORLD MAINT - TC	1061.93
CLEA0020	Payment	12/13/2024	120917	CLEAN WORLD MAIN - CP	2361.79
COLU0003	Payment	12/13/2024	120918	COLUMBIA RESOURCE COMPANY	10.27
COLU0005	Payment	12/13/2024	120919	COLUMBIAN	65.97
COLU0024	Payment	12/13/2024	120920	COLUMBIA LANGUAGE SERVICES	540.00
COLU0032	Payment	12/13/2024	120921	COLUMBIA RIVER DISPOSAL	173.62
COMC0002	Payment	12/13/2024	120922	COMCAST INSTITUTIONAL NETWORKS	10444.63
COMP0006	Payment	12/13/2024	120923	COMPRISE TECHNOLOGIES, INC	8003.26
COPY0002	Payment	12/13/2024	120924	COPY EXPRESS	2199.50
DELL0001	Payment	12/13/2024	120925	DELL MARKETING LP	3865.37
DELT0001	Payment	12/13/2024	120926	DELTA AV	2634.51
DEMC0001	Payment	12/13/2024	120927	DEMCO	1067.22
DISC0002	Payment	12/13/2024	120928	DISCOUNT SCHOOL SUPPLY	70.62
EBSC0001	Payment	12/13/2024	120929	EBSCO INFORMATION SERVICES	36225.00
EMBA0001	Payment	12/13/2024	120930	CENTURYLINK formerly Embarq	903.09
FIND0001	Payment	12/13/2024	120931	PLAYAWAY PRODUCTS, LLC	8393.83
FIRE0003	Payment	12/13/2024	120932	FIRE SYSTEMS WEST, INC.	804.38
GALE0002	Payment	12/13/2024	120933	GALE GROUP	22035.53
GOLD0003	Payment	12/13/2024	120934	CITY OF GOLDENDALE	218.27
GROO0003	Payment	12/13/2024	120935	GRO OUTDOOR LIVING	2387.49
H2OR0001	Payment	12/13/2024	120936	H2OREGON	7.55
HARR0001	Payment	12/13/2024	120937	HARRYS KEY SERVICE, INC.	19.40
HARR0002	Payment	12/13/2024	120938	HARRY'S LAWN & POWER EQUIPMENT	2380.46
HISC0001	Payment	12/13/2024	120939	WHITE SALMON ACE HARDWARE	17.21
HOME0001	Payment	12/13/2024	120940	HOME DEPOT CREDIT SERVICES	2285.91
ICMA0001	Payment	12/13/2024	120941	ICMA RETIREMENT CORPORATION	5223.22
INGR0001	Payment	12/13/2024	120942	INGRAM	42978.94
JOAN0001	Payment	12/13/2024	120943	JOANN STORES LLC	9275.00
JRTM0001	Payment	12/13/2024	120944	JRT MECHANICAL, INC	1161.71
KANO0001	Payment	12/13/2024	120945	KANOPY LLC	8951.00

KETE0001	Payment	12/13/2024 120946	KETER ENVIRONMENTAL SERVICES INC	104.68
KLIC0002	Payment	12/13/2024 120947	KLICKITAT COUNTY PUD	1866.67
LACE0003	Payment	12/13/2024 120948	CITY OF LA CENTER	76.60
LESS0001	Payment	12/13/2024 120949	LES SCHWAB TIRE CENTER	54.29
LEXI0003	Payment	12/13/2024 120950	LEXIS PUBLISHING MATTHEW BENDER	342.96
LING0003	Payment	12/13/2024 120951	LINGUAVA	40.95
MACD0003	Payment	12/13/2024 120952	MACDONALD-MILLER	13260.75
MIDW0001	Payment	12/13/2024 120953	MIDWEST LIBRARY SERVICE	642.43
MIDW0002	Payment	12/13/2024 120954	MIDWEST TAPE	13825.70
MOVI0001	Payment	12/13/2024 120955	MOVIE LICENSING USA	550.00
NAPA0001	Payment	12/13/2024 120956	NAPA GENUINE PARTS (CORP)	112.30
NORT0005	Payment	12/13/2024 120957	NORTHWEST NATURAL GAS COMPANY	4276.52
OFFI0001	Payment	12/13/2024 120958	OFFICE DEPOT CARD PLAN	1628.60
OVER0004	Payment	12/13/2024 120959	OVERDRIVE	80773.33
PARK0008	Payment	12/13/2024 120960	PARKROSE HARDWARE/BLUE TARP	203.97
PATR0002	Payment	12/13/2024 120961	PATRIOT FIRE PROTECTION	3852.05
REPU0001	Payment	12/13/2024 120962	REPUBLIC SERVICES #487	140.40
ROBE0013	Payment	12/13/2024 120963	ROBERT HALF FINANCE & ACCOUNTING	9956.80
RODD0001	Payment	12/13/2024 120964	RODDA PAINT CO	66.72
SCNR0001	Payment	12/13/2024 120965	SCN RESEARCH	154.00
SHUR0001	Payment	12/13/2024 120966	SHUR-WAY BUILDING CENTERS	43.39
SMAR0005	Payment	12/13/2024 120967	SMARSH	0.36
SPRI0007	Payment	12/13/2024 120968	SPRINGSHARE LLC	8564.00
STEV0001	Payment	12/13/2024 120969	CITY OF STEVENSON	291.73
SWIN0001	Payment	12/13/2024 120970	SWINGRUBER, JURINDA	50.92
TDST0001	Payment	12/13/2024 120971	TDS TELECOM	245.72
TECT0001	Payment	12/13/2024 120972	ENAVATE MANAGED SERVICES, INC	489.15
ULIN0001	Payment	12/13/2024 120973	ULINE	947.42
USAM0002	Payment	12/13/2024 120974	USA MECHANICAL	1396.79
VANC0001	Payment	12/13/2024 120975	CITY OF VANCOUVER UTILITIES	754.08
VANC0025	Payment	12/13/2024 120976	CITY OF VANCOUVER- FINANCIAL SERVICES	171.00
VERI0004	Payment	12/13/2024 120977	STERLING VOLUNTEERS	485.10
WALT0001	Payment	12/13/2024 120978	WALTER E NELSON COMPANY	1169.41
WAST0001	Payment	12/13/2024 120979	WASTE CONNECTIONS INC	4518.54
WAVE0001	Payment	12/13/2024 120980	ASTOUND BROADBAND POWERED BY WAVE	5418.63
WHIT0001	Payment	12/13/2024 120981	CITY OF WHITE SALMON	182.11
WOOD0001	Payment	12/13/2024 120982	CITY OF WOODLAND	2274.23
WOOD0004	Payment	12/13/2024 120983	WOODLAND TRUE VALUE	65.05
WTCO0001	Payment	12/13/2024 120984	WT COX SUBSCRIPTIONS	30865.91
ZAYO0001	Payment	12/13/2024 120985	ZAYO GROUP, LLC	3217.33
ZZZZ0453	Payment	12/13/2024 120986	NEWMAN, GEORGE MATHEW	15.00
ZZZZ0454	Payment	12/13/2024 120987	SARKKINEN, KRISTINE	35.00

ZZZZ0455	Payment	12/13/2024 120988	POST, DASCHEL B	50.00
ZZZZ0456	Payment	12/13/2024 120989	POST, JOHN	25.00
AFSC0001	Payment	12/30/2024 120990	AFSCME	2663.29
ALLY0001	Payment	12/30/2024 120991	ALLYNS BUILDING CENTER	140.09
ASPE0002	Payment	12/30/2024 120992	ASPEN PEST CONTROL	172.83
AVIS0001	Payment	12/30/2024 120993	AVISTA UTILITIES	163.86
BAKE0002	Payment	12/30/2024 120994	BAKER & TAYLOR	3592.08
BHPH0001	Payment	12/30/2024 120995	B&H Video Pro Audio	7397.58
BUDG0002	Payment	12/30/2024 120996	BUDGET BLINDS- VANCOUVER	4815.19
CDWG0001	Payment	12/30/2024 120997	CDW GOVERNMENT INC	1123.93
CENT0001	Payment	12/30/2024 120998	CENTER POINT PUBLISHING	438.66
CENT0009	Payment	12/30/2024 120999	CENTURYLINK	70.72
CITY0005	Payment	12/30/2024 121000	CITY OF NORTH BONNEVILLE	240.00
CLAR0004	Payment	12/30/2024 121001	CLARK PUD	6447.74
CLAR0026	Payment	12/30/2024 121002	CLARK REG WASTEWTR	98.26
COLU0024	Payment	12/30/2024 121003	COLUMBIA LANGUAGE SERVICES	340.10
CONT0005	Payment	12/30/2024 121004	CONTRACT FLOORING & INTERIORS	2850.00
COWL0001	Payment	12/30/2024 121005	COWLITZ COUNTY PUD	804.03
DALE0003	Payment	12/30/2024 121006	DALE MCGHEE & SONS WELL DRILLING, INC	21603.95
DEMC0001	Payment	12/30/2024 121007	DEMCO	442.40
DUGA0001	Payment	12/30/2024 121008	MEGAN DUGAN	7.50
EMBA0001	Payment	12/30/2024 121009	CENTURYLINK formerly Embarq	852.61
ERAT0001	Payment	12/30/2024 121010	E-RATE FIRST, LLC	17700.70
FERG0001	Payment	12/30/2024 121011	FERGUSON ENTERPRISES, INC #3007	290.12
FIND0001	Payment	12/30/2024 121012	PLAYAWAY PRODUCTS, LLC	1968.97
FORT0002	Payment	12/30/2024 121013	FVRL FOUNDATION	20.00
GALE0002	Payment	12/30/2024 121014	GALE GROUP	2507.64
GOLD0005	Payment	12/30/2024 121015	GOLDENDALE SENTINEL	319.00
GORG0011	Payment	12/30/2024 121016	GORGE AUTO PARTS	53.83
HACK0003	Payment	12/30/2024 121017	HACKER	82.50
HARR0001	Payment	12/30/2024 121018	HARRYS KEY SERVICE, INC.	418.50
HISC0001	Payment	12/30/2024 121019	WHITE SALMON ACE HARDWARE	4.29
ICMA0001	Payment	12/30/2024 121020	ICMA RETIREMENT CORPORATION	5085.37
INFO0005	Payment	12/30/2024 121021	INFO USA MARKETING INC	18526.00
INGR0001	Payment	12/30/2024 121022	INGRAM	54981.77
KAIS0001	Payment	12/30/2024 121023	KAISER FOUNDATION HEALTH PLAN	267960.77
KAKO0001	Payment	12/30/2024 121024	KAKORINA, IRINA	9.65
KLIC005	Payment	12/30/2024 121025	KLICKITAT COUNTY ER&R DEPT.	465.92
LABO0001	Payment	12/30/2024 121026	DEPT OF LABOR AND INDUSTRIES	978.90
LAZE0004	Payment	12/30/2024 121027	GISI MARKETING GROUP	1615.87
LIBR0016	Payment	12/30/2024 121028	LIBRARY IDEAS LLC	13300.00
MIDW0001	Payment	12/30/2024 121029	MIDWEST LIBRARY SERVICE	697.70

Vendor ID	Document Type	Document Date	Document Number	Vendor Name		Current Trx Amount
MIDW0002	Payment	12/30/2024	121030	MIDWEST TAPE		7148.24
MORG0004	Payment	12/30/2024	121031	MORGAN, KRISTINA		14.20
NORT0005	Payment	12/30/2024	121032	NORTHWEST NATURAL GAS COMPANY		7587.55
OFFI0001	Payment	12/30/2024	121033	OFFICE DEPOT CARD PLAN		2246.18
OVER0004	Payment	12/30/2024	121034	OVERDRIVE		133684.08
PARK0008	Payment	12/30/2024	121035	PARKROSE HARDWARE/BLUE TARP		39.08
PATR0002	Payment	12/30/2024	121036	PATRIOT FIRE PROTECTION		312.48
PERF0003	Payment	12/30/2024	121037	PERFORMYARD, INC.		21740.00
PLAT0001	Payment	12/30/2024	121038	PLATT ELECTRIC SUPPLY		1432.13
QWES0001	Payment	12/30/2024	121039	CENTURY LINK formerly Qwest		1969.96
ROBE0013	Payment	12/30/2024	121040	ROBERT HALF FINANCE & ACCOUNTING		20681.02
RODD0001	Payment	12/30/2024	121041	RODDA PAINT CO		43.82
SIMP0001	Payment	12/30/2024	121042	JOHNSON CONTROLS		1071.05
SKAM0001	Payment	12/30/2024	121043	SKAMANIA COUNTY PUD #1		609.09
STAT0003	Payment	12/30/2024	121044	STATE AUDITOR'S OFFICE		10456.46
TDST0001	Payment	12/30/2024	121045	TDS TELECOM		249.89
TECT0001	Payment	12/30/2024	121046	ENAVATE MANAGED SERVICES, INC		18114.06
THOM0015	Payment	12/30/2024	121047	THOMSON REUTERS-WEST PUBLISHING CORP		478.29
TOWN0007	Payment	12/30/2024	121048	THE TOWN OF YACOLT		200.00
TRIT0001	Payment	12/30/2024	121049	TRI TECH HEATING INC		714.16
ULIN0001	Payment	12/30/2024	121050	ULINE		192.23
UNIQ0002	Payment	12/30/2024	121051	UNIQUE MANAGEMENT SERVICES INC		1297.75
UNUM0002	Payment	12/30/2024	121052	UNUM LIFE INS CO OF AMERICA		15062.14
USAM0002	Payment	12/30/2024	121053	USA MECHANICAL		7105.72
VANC0001	Payment	12/30/2024	121054	CITY OF VANCOUVER UTILITIES		754.08
VANC0019	Payment	12/30/2024	121055	VANCOUVER SIGN COMPANY, INC		7725.62
VANC0025	Payment	12/30/2024	121056	CITY OF VANCOUVER- FINANCIAL SERVICES		57.00
VANC0037	Payment	12/30/2024	121057	VANCOUVER FALSE ALARM REDUCTION PROGRAM		20.00
VERI0004	Payment	12/30/2024	121058	STERLING VOLUNTEERS		195.73
WALT0001	Payment	12/30/2024	121059	WALTER E NELSON COMPANY		889.95
WAST0001	Payment	12/30/2024	121060	WASTE CONNECTIONS INC		401.76
WOOD0001	Payment	12/30/2024	121061	CITY OF WOODLAND		2770.00
WTCO0001	Payment	12/30/2024	121062	WT COX SUBSCRIPTIONS		409.40
ZIPL0001	Payment	12/30/2024	121063	ZIPLY FIBER	$	123.73
				Subtotal Warrants	$	**1,209,437.90**

Vendor ID	Document Type	Document Date	Document Number	Vendor Name		Current Trx Amount
ALLE0011	Payment	12/13/2024	EFT02358	ALLEGIANCE BENEFIT PLAN MGMT - CONTR	$	2,789.18
ALLE0014	Payment	12/13/2024	EFT02359	ALLEGIANCE BENEFIT PLAN MGMT - FEES		110.50
BART0004	Payment	12/13/2024	EFT02360	BARTEL, ROSANN		75.00
CAME0001	Payment	12/13/2024	EFT02361	CAMERON, BRENDA		604.84
CASC0010	Payment	12/13/2024	EFT02362	CANOPY		520.00

CHIP0002	Payment	12/13/2024	EFT02363	CHIPMAN, BONNY		750.00
CLOU0001	Payment	12/13/2024	EFT02364	66 DEGREES, LLC		336.97
CRUZ0003	Payment	12/13/2024	EFT02365	CRUZ, BRANDON		9.38
ECKE0001	Payment	12/13/2024	EFT02366	ECKERSON, NERISSA		75.00
ELDE0004	Payment	12/13/2024	EFT02367	ELDE, ANGELIKA		75.00
FITC0001	Payment	12/13/2024	EFT02368	FITCH, RANDI		75.00
GETP0001	Payment	12/13/2024	EFT02369	GET PROGRAM		522.32
HOBA0001	Payment	12/13/2024	EFT02370	HOBART, JENNY		75.00
MINT0005	Payment	12/13/2024	EFT02371	MINTZ, KATHLEEN		4.02
QUIP0001	Payment	12/13/2024	EFT02372	THE QUIPU GROUP, LLC		5737.00
REDF0001	Payment	12/13/2024	EFT02373	REDFIELD, MAUREEN		75.00
SHRE0001	Payment	12/13/2024	EFT02374	SHRED NORTHWEST, LLC		130.44
THOR0001	Payment	12/13/2024	EFT02375	THORNTON, STEFANIE		75.00
WPEA0001	Payment	12/13/2024	EFT02376	WPEA		2945.88
ALDE0002	Payment	12/26/2024	EFT02377	ALDER, JANET		914.22
ALLE0015	Payment	12/26/2024	EFT02378	ALLEGIANCE COBRA SERVICES INC		80.00
BLAL0001	Payment	12/26/2024	EFT02379	BLALOCK, MOLLY		130.00
CHIP0002	Payment	12/26/2024	EFT02380	CHIPMAN, BONNY		300.00
COFF0002	Payment	12/26/2024	EFT02381	MARIE COFFEY		28.94
GETP0001	Payment	12/26/2024	EFT02382	GET PROGRAM		522.32
HOBA0001	Payment	12/26/2024	EFT02383	HOBART, JENNY		75.00
INTE0023	Payment	12/26/2024	EFT02384	PEOPLESPACE		637.07
LITT0001	Payment	12/26/2024	EFT02385	LITTLE, JACLYN		24.83
MARL0004	Payment	12/26/2024	EFT02386	MARLI WILLIAMS LLC		5000.00
MART0011	Payment	12/26/2024	EFT02387	YUKI MARTIN		150.00
NORT0056	Payment	12/26/2024	EFT02388	NORTH PACIFIC MANAGEMENT		12520.00
RIGD0001	Payment	12/26/2024	EFT02389	RIGDON, DEVOTION		300.00
SCIS0001	Payment	12/26/2024	EFT02390	SCISSORS & GLUE, LLC		900.00
STOE0001	Payment	12/26/2024	EFT02391	STOEL RIVES LLP		3562.50
TDJC0001	Payment	12/26/2024	EFT02392	TERESA D. JOHNSON CPA, INC.		1658.04
VARG0002	Payment	12/26/2024	EFT02393	SAVANNAH VARGAS		7.56
WEXB0001	Payment	12/26/2024	EFT02394	WEX BANK		4004.38
WILL0031	Payment	12/26/2024	EFT02395	MARY WILLIAMS		12.33
WPEA0001	Payment	12/26/2024	EFT02396	WPEA		2818.32
WPEA0003	Payment	12/26/2024	EFT02397	WPEA UFCW	$	2,085.20
				Subtotal EFT's	$	**50,716.24**

<div align="center">

Voids

</div>

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount	
HOBA0001	Payment	12/13/2024	EFT02370	HOBART, JENNY	$	(75.00)
				Voided Transactions Subtotal	$	**(75.00)**

Payroll

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - Net Payroll Wages	$ 385,313.91
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - Federal Payroll Taxes	$ 125,564.63
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - OR State Payroll Taxes	$ 3,743.26
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - PFML Taxes	$ 3,996.03
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - WA Cares Fund Taxes	$ 3,004.51
ADP0001	Payment	12/10/2024	Payroll 12/10/2024	ADP - OR State Transit Tax	$ 55.40
					$ 521,677.74

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - Net Payroll Wages	$ 369,682.25
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - Federal Payroll Taxes	$ 120,149.94
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - OR State Payroll Taxes	$ 3,562.65
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - PFML Taxes	$ 3,829.43
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - WA Cares Fund Taxes	$ 2,878.36
ADP0001	Payment	12/23/2024	Payroll 12/23/2024	ADP - OR State Transit Tax	$ 52.71
					$ 500,155.34

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - Net Payroll Wages	$ 29,921.95
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - Federal Payroll Taxes	$ 7,238.52
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - OR State Payroll Taxes	$ 331.57
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - PFML Taxes	$ 277.66
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - WA Cares Fund Taxes	$ 195.75
ADP0001	Payment	12/30/2024	Special Payroll 12/30/2024	ADP - OR State Transit Tax	$ 7.02
					$ 37,972.47

				Subtotal Payroll Debit Transactions	$ 1,059,805.55

Other ACH Debit Payments

Vendor ID	Document Type	Document Date	Document Number	Vendor Name	Current Trx Amount
ADP0001	Payment	12/30/2024	00000000000115213	ADP	5,575.98
KAIS0005	Payment	12/4/2024	00000000000115203	KAISER HSA	16,099.00
KAIS0006	Payment	12/30/2024	00000000000115210	KAISER HSA	16,254.00
KAIS0006	Payment	12/30/2024	00000000000115211	KAISER HSA	55.25
VISA0002	Payment	12/2/2024	00000000000115212	FNBO Visa	30,400.98
VISA0003	Payment	12/30/2024	00000000000115214	FNBO Visa	33,961.32
WASH0007	Payment	12/26/2024	00000000000115206	WASHINGTON DEPT OF REVENUE	591.25
WASH0013	Payment	12/10/2024	00000000000115205	WASH DEPT OF RETIREMENT SYSTEM - DCP	82,572.28
WASH0013	Payment	12/10/2024	00000000000115204	WASH DEPT OF RETIREMENT SYSTEM - DCP	4,882.93
WASH0013	Payment	12/26/2024	00000000000115208	WASH DEPT OF RETIREMENT SYSTEM - PERS	85,707.64

WASH0013	Payment	12/26/2024	00000000000115207	WASH DEPT OF RETIREMENT SYSTEM - PERS	5,275.95
ENDI0001	Payment	12/27/2024	00000000000115209	ENDICA	7,500.00
				Other ACH Debit Payments Subtotal	**288,876.58**

	$	**2,608,761.27**

Fort Vancouver Regional Library District

Statement of Cash
For the Month Ending November 2024 (With year-to-date totals)

December 31, 2023 Ending Cash Balance	19,056,296
Year-to-date Revenue Received	32,466,237
Year-to-date Expenditures	(31,233,457)
Adjustment for accrued expenditures	(220,823)
Cash Balance November 30, 2024	**$ 20,068,253**

	Operational Reserves as of July 1, 2024	Net Operational Activity November 2024	Year-to-Date Totals thru November 2024	Operational Reserves as of November 30, 2024
Operational Reserve (Unassigned)	$ 8,715,870	123,253	1,011,957	$ 13,749,759

Target: Operational Fund > 60 to 90 days of annual operational budget

	Reserves as of July 1, 2024	November 2024 Expenditures	Year-to-Date Totals thru November 2024	Cash Reserves as of November 30, 2024
Obj 1 - Capital repairs and maintenance	$ 1,000,000	$ -	$ -	$ 1,000,000
Obj 2 - Replacement Vehicles	148,380	-	-	148,380
Obj 3 - Capital Projects				-
Washougal	4,092,678	-	-	4,092,678
Woodland	4,021,932	-	(4,021,932)	-
Grand Blvd Remodel	-	-	-	-
Brush Prairie	-	-	-	-
Unassigned Capital	677,436	-	-	677,436
Obj 4 - Innovation	400,000	-	-	400,000
Obj 5 - Budget Stabilization Fund	-	-	-	-
Cash Reserve Fund Expense Total	**$ 10,340,426**	**$ -**	**$ (4,021,932)**	**$ 6,318,494**

	Beginning January 1, 2024			Ending November 30, 2024
Overall Cash Balance	**$ 19,056,296**			**$ 20,068,253**

Fort Vancouver Regional Library District

Statement Of Revenue - Calendar Year 2024
For the Month Ending November 2024 (With year-to-date totals)

	2024 Amended Budget (Adopted 7/2024)	November 2024 Revenues	Year-to-Date Totals thru November 2024	Year - to - Date Annual Budget Percent
Property Taxes				
Property Taxes - Clark	26,086,950	1,247,473	25,781,307	99%
Property Taxes - Skamania	714,643	87,569	570,490	80%
Property Taxes - Klickitat	1,359,320	400,076	1,345,815	99%
Property Taxes - Cowlitz	316,875	114,790	311,195	98%
Total Property Taxes	**28,477,788**	**1,849,908**	**28,008,807**	**98%**
Other Taxes				
Other General Tax	75,000	30,848	139,493	186%
Leasehold Excise Tax	115,000	29,331	152,678	133%
Total Other Taxes	**190,000**	**60,179**	**292,171**	**154%**
Intergovernmental, Grants & Contracts				
Federal in-lieu of Taxes	45,000	13,205	27,461	61%
Grants through ESD 112	6,000	-	8,674	145%
State Forest Boards	40,000	1,136	80,990	202%
Yale Valley Library Dist	165,000	72,500	152,674	93%
Total Intergovernmental, Grants & Contracts	**256,000**	**86,841**	**269,798**	**105%**
Charges for Services				
Equipment Use Fees	40,000	4,444	43,055	108%
Non-Resident Borrower Fee	8,000	2,463	12,769	160%
Lost / Damaged Material Fee	32,000	5,331	41,973	131%
Total Charges for Services	**80,000**	**12,239**	**97,797**	**122%**
Miscellaneous				
Investment Interest	475,000	67,211	598,525	126%
Rental Income	2,000	650	8,129	406%
Gifts/Contributions	-	473	1,370	100%
Library Friends Groups' Reimbursements	20,000	10,631	35,579	178%
Woodland Friends Reimbursements - Project	655,000	281,864	300,533	46%
Library Foundation Reimbursements	35,450	465	56,553	160%
Foundation Reimbursements (Grants)	2,449,550	-	2,449,550	100%
Foundation Reimbursements (Other Project)	175,000	175,000	175,000	100%
Miscellaneous	5,000	64	4,831	97%
Other Miscellaneous - E-Rate	120,000	10,970	160,134	133%
Sale of Assets	10,000	572	7,460	75%
Total Miscellaneous	**3,947,000**	**547,899**	**3,797,663**	**96.2%**
Total Operating Revenue	**$ 32,950,788**	**2,557,065**	**32,466,237**	**99%**
Use of Reserves to Balance Operating Budget	**$400,000**		**262,611**	66%
Use of Reserves to Balance Capital Budget	**$4,021,932**	**-**	**4,021,932**	100%
Use of Cash Reserves	**$ 4,421,932**	**-**	**4,284,543**	**97%**
Total Revenues and Use of Cash Reserves	**$37,372,720**	**2,557,065**	**36,750,780**	**98%**

Jan.-Dec. 2024 Fiscal Year

November is the 11th month of the fiscal year. Year-to-date budget percentages should be at 92%, representing 11/12 months.

Fort Vancouver Regional Library District

Statement of Expenses - Calendar Year 2024
For the Month Ending November 2024 (With year-to-date totals)

	2024 Amended Budget (Adopted 7/2024)	November 2024 Expenditures	Year-to-Date Totals thru November 2024	Year to Date Annual Budget Percentage
Operating Expenditures:				
Personnel				
Wages	$ 14,383,607	$ 1,142,974	$ 11,990,491	83%
Benefit - Medical	3,171,347	200,379	2,194,511	69%
Benefit - Dental	217,986	20,141	221,150	101%
Benefit - Life, LTD, AD&D	169,439	12,677	139,048	82%
Benefit - PERS	1,334,799	99,450	1,087,908	82%
Benefit - FICA	1,100,346	85,122	899,339	82%
Benefit - L & I - Workers Compensation	113,263	7,044	70,273	62%
Benefit - PFML	30,410	2,360	25,279	83%
Unemployment Expense	10,000	-	17,737	177%
Personnel Subtotal:	**20,531,197**	**1,570,146**	**16,645,736**	**81%**
Supplies				
Supplies	452,650	22,922	316,027	70%
Small Equipment (FF&E)	78,500	4,404	56,717	72%
Technology	411,000	23,933	352,337	86%
Professional Collection / Tech	316,000	19,209	246,392	78%
Supplies & Small Equipmt/Tech Subtotal:	**1,258,150**	**70,468**	**971,472**	**77%**
Library Books / Materials				
Library Books & Materials	1,542,000	145,052	1,311,452	85%
Electronic Resources	2,178,000	286,970	1,919,794	88%
Library Materials Subtotal:	**3,720,000**	**432,022**	**3,231,246**	**87%**
Other Services / Charges				
Professional Services	1,599,636	64,491	1,309,942	82%
Communications	372,371	38,263	321,886	86%
Training / Travel	107,000	7,707	104,322	97%
Advertising	26,000	2,628	20,848	80%
Rentals / Leases	582,275	50,917	517,091	89%
Insurance	262,700	-	288,742	110%
Utilities	479,000	33,854	389,421	81%
Repairs & Maintenance	978,739	42,765	951,391	97%
Misc / Dues / Printing / Other	149,425	4,271	123,586	83%
Intergovernmental Services	3,676	77	313	9%
Other Charges & Services Subtotal:	**4,560,822**	**244,975**	**4,027,540**	**88%**
Total Operating Expenditures:	**30,070,169**	**2,317,610**	**24,875,994**	**83%**
Capital Outlay:				
Buildings / Non-Owned	70,000	-	36,573	52%
Buildings / Owned	160,000	-	52,710	33%
Woodland (FVRL Reserves)	4,021,932	-	4,021,932	100%
Woodland (Grant Reimbursed)	2,038,525	-	2,038,525	100%
Woodland (Other Reimbursements)	971,694	116,202	197,086	20%
Yale	40,400	-	10,637	26%
Capital Outlay Subtotal:	**7,302,551**	**116,202**	**6,357,464**	**87%**
Grand Total All Expenditures:	**$ 37,372,720**	**$ 2,433,813**	**$ 31,233,457**	**84%**

Jan.-Dec. 2024 Fiscal Year

November is the 11th month of the fiscal year. Year-to-date budget percentages should be at 92%, representing 11/12 months.

FVRLibraries

Cascade Park Community Library

Board Report
January 21, 2025

From the beginning...

1993: Election (lid lift)

1996: Branch opened on February 28 on Hearthwood Boulevard (2400sqft)

2006: Bond measure passed

2009 : New library opened on December 15 in the Firstenburg Community Center complex

2020: The library gets new paint and carpet during January and February.

June 2023: Growing a Reader, a six   -panel mural installation series commissioned by FVRLibraries and painted by Vancouver artist Sarah Lynne Hunter, debuts inside the library.

Cascade Park Staff

Cascade Park Staff

The Numbers

- 2024 Circulation 716,043
- 2024 Visitors 265,166
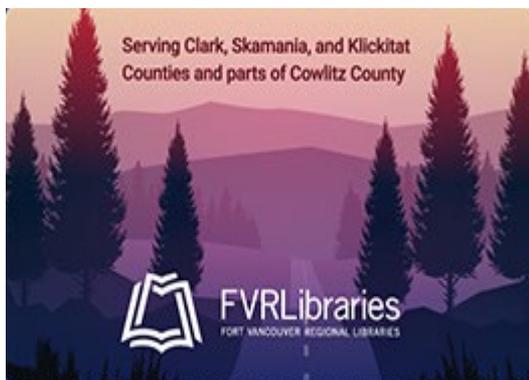
124 increase in
new cards

New Cards

■ 2023 ■ 2024
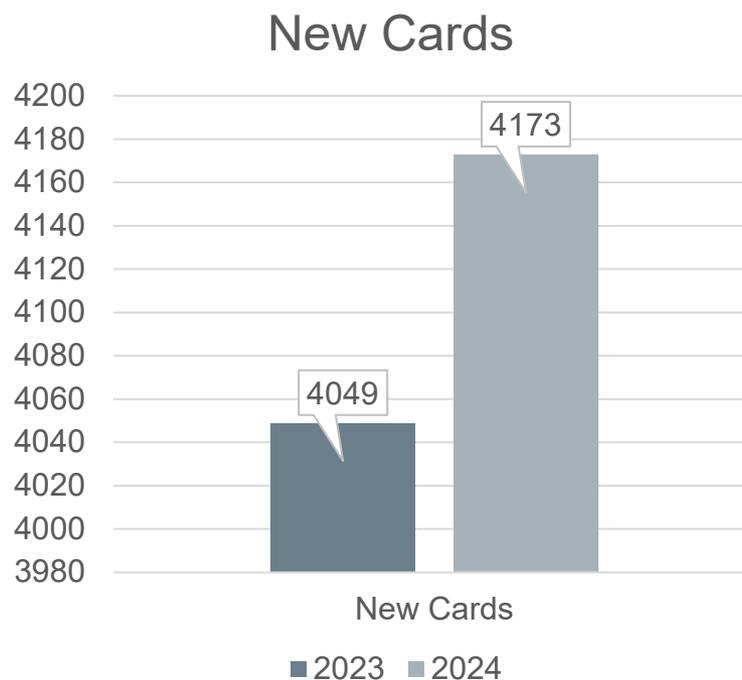
Goals

Programs

Programs play a pivotal role in creating library users. By designing and implementing well - structured programs we create meaningful interactions that engage, educate, and empower community members.

Partnerships

Collaborating with community partners significantly enhances the library experience by creating a dynamic and inclusive environment that caters to diverse interests and needs. By partnering with local organizations, businesses, and educational institutions, libraries can offer a broader range of programs and resources that might otherwise be unavailable

Community Connections

Libraries play a role in fostering connections between patrons and local agencies, as well as facilitating inter -agency collaboration. By acting as community hubs, libraries provide a neutral space where individuals can access vital resources and services offered by various local organizations.

FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES
1950 2025

Trasion Show engaged a multigenerational group of participants and audience members.

Kids Programs
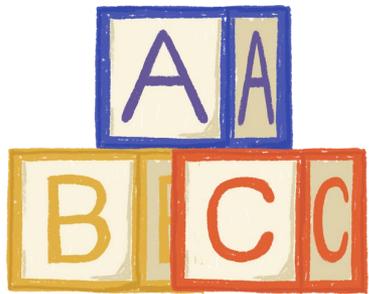
Storytimes, Spooky Science, Read to a dog, book groups.

Kids Programs

Unicorn Storytime – August 2024

Arts, crafts, and music

FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES
1950 75 2025

Teen Programs

- Escape Room
- Teen Late Night
- Teen Council
- Teen Info Literacy Project

Summer at Your Library
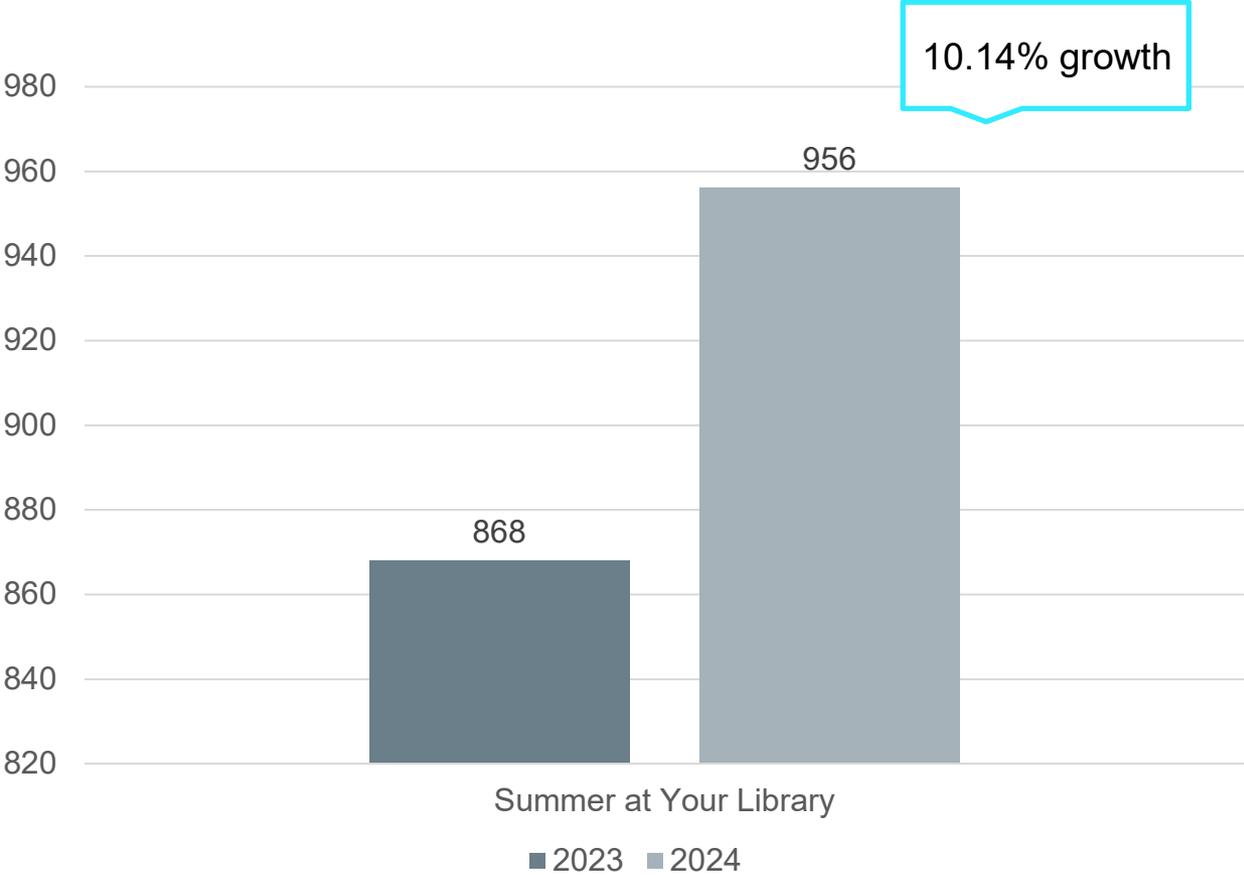
Press Coverage

Thank you

Cascade Park Community Library

Organizational Report: Highlights from December 2024

Board of Trustees Meeting

January 21, 2025

FVRLibraries
FORT VANCOUVER REGIONAL LIBRARIES
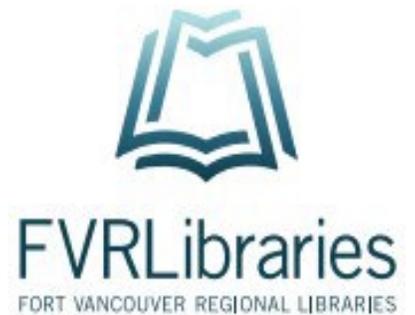
Battle Ground Community Library

- Staff visited 95 students at five outreach sites this month: four preschools and one Prairie high school class. Staff gave a presentation to students at Prairie High School about the library's online research resources.
- Celebrating the Winter Equinox with Celtic Muse was hugely successful. Over 80 people came to hear the duo play and attendees were very complimentary.
- The Art Chat program brings in roughly 25 people each session. They enjoy learning a new technique from a showcased artist and then sharing their own art.

- Storytimes for babies, toddlers and preschool continue to be highly attended. While kid and teen book discussions are lighter in attendance, tween book group is going strong. In December the tween group talked about their favorite books and decorated cookies.

Cascade Park Community Library

- While a patron was being helped with signing up for a new FVRLibraries card, she mentioned that she was interested in resources to help her begin her translation business. Staff showcased the LinkedIn Learning resource, and recommended several business/technology courses for her to begin. The patron added that her son would be so excited to learn audio design from a quality resource and planned to get them a library card ASAP.
- In the display case for December the library hosted Sharon Hinckley and her beautiful folded paper crafts. The Messenger did a feature article of her crafting and mentioned the display at Cascade Park Library.

Cascade Park Community Library (cont.)

- A patron thanked staff after she helped her check out a large pile of children's books, and expressed how grateful she was to have a library: "Books are so expensive now, and I can get all these for free!"

- A patron asked staff about what her pronoun badge signified. When the staff member told that the badge is worn to signal to trans and gender non-conforming patrons that the staff person is a safe person to talk to and ask for help from the patron became visibly emotional. The patron confided that she had a trans grandchild, for whom she was worried that life "was going to be hard enough as it is." The patron thanked the staff for making all patrons feel welcome and wished her happy holidays.

- The Magic the Gathering Night program saw its largest attendance yet with 18 teens and adults attending. 5 special needs adults from an Assisted Living Facility, who had never played before were able to start their own collection from donations to create their first deck! Staff taught three attendees the basics of Magic so they could play their very first game from our collection, and they reported that it was so much fun and they would DEFINITELY be returning the next week.

- After having DVDs on the bottom row for over 4 years now, we were finally able to move them up from the bottom shelf. A patron thanked staff for moving them up, since the patron had been having trouble accessing the lower items.

- Rachael (Branch Manager Cascade Park), Julian (Communication and Marketing Director) and Zoe (Branch Manager Washougal) spoke with a reporter from the Columbian about the seed libraries.

- Over 120 patrons attend gingerbread house making! Families who could not get in when the room was at capacity were willing to wait until other families had completed their houses. Untimately no one was turned away and everyone went home with a confectionary housr. The branch also hosted the annual wreath making program, with around 30 attendees, including some who mentioned having been looking forward to it since last year.

Goldendale Community Library

- The Winter Open House doubled as the Friends 50th anniversary celebration and welcomed the community with music and refreshments. Cozy owls were the community craft that all ages enjoyed to create. Dr. Jim Ogden and the Goldendale Singers were in attendance and provided music. Longtime Friend, Sara Wu presented a certificate of appreciation to Jim Ogden for all of his support of the library and community.

- In December staff engaged in outreach at Centerville School. Staff gave a fun storytime to some of the younger grades, while the 5-8 graders received a short resource tour including searching the catalog for different materials and online resources for future research projects. In all, the team connected with 72 students and 3 teachers! A cute hand written thank you was sent in return!

- The annual Candy Cane Parade in Goldendale was full of lighted vehicles of all shapes and sizes. The Bookmobile made great efforts to place in the competition, though sadly, other vehicles were chosen.

- The High Prairian, a quarterly community newsletter for the High Prairie area of Klickitat county, included a list of book suggestions using the Librarian Lists resource in its fall issue.
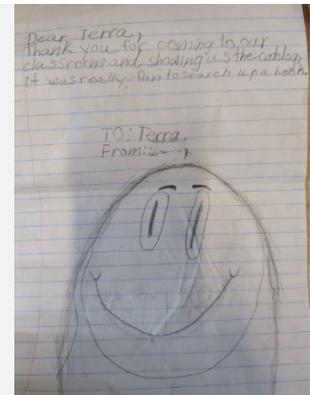
A festive book mobile (left) and a hand-written thank you note from Centerville school student (right)

La Center Community Library

- The annual Gingerbread House Program was very well attended this year with around 100 people enjoying the opportunity to decorate mini houses. The library was able to hold this program at the community center with the cooperation of the city of La Center. The La Center Friends of the Library and our high school student volunteer helped out. The wonderful smells of candy and sugar mixed with holiday music made for a lovely, festive event!

- Staff produced a great Felted Zoo Program for kids using some of the roving wool that was donated to the library by a patron. The kids were super creative and made pins and wool sculptures resembling lions, cats, and bears.

- The library held a Noon Year's Eve Party for the littles! During the program staff talked about new years traditions around the world, shared some pomegranate seeds for good luck, and toasted the new year with everyone! There was music, dancing, and even a balloon drop! Attendance surpassed expectation with about 80 people upstairs in the programming space. Next year, the program could be done in conjunction with Woodland since there's a shared service area between the two branches.

- The Friends of the Library tabled the library booth at the La Center Tree Lighting Festival this year. They gave away books to children, helped folks create holiday buttons and generally talked to people about the library and the Friends group.

- The branch manager helped the Ridgefield/ La Center Kiwanians at the YMCA Santa Breakfast in Ridgefield. This was a great community event that brought breakfast and Santa visits to around 100 families

La Center tree lighting (left), wreath making (right)

Ridgefield Community Library

- The library participated in Hometown Celebration, Ridgefield's celebration of winter holidays. The Friends served cookies and hot cider to anyone who stopped by. 1178 people were counted as having come into the library over the course of the event.

- The Stitchery Group knitted lap blankets, hats, gloves, and scarves to be given to the residents of the Ridgefield Living Center, an assisted living facility in downtown Ridgefield. Staff collected the goods at Seasons Coffee and delivered to the residents.

- At the Super Smash Brothers Tournament in December, 21 participants were surprised to be on teams instead of competing directly against one another. This served to build community and sped up play.

- Patrons at Music & Movement in December learned about Moroccan culture through music and song and also a bit about belly dancing from a Friends member.

- A second grade teacher from South Ridge Elementary asked if the library could put books on the topic of the American West, both fiction and nonfiction, on display for students to easily find. Yes! Turns out that students from Union Ridge Elementary will be using the same materials in February.

- The Ridgefield Community Gleaners displayed entries from the Gingerbread House Contest they sponsored. Patrons voted for their favorites. The "Library" entry was a favorite.

A Library good enough to eat!

Stevenson & North Bonneville Community Libraries

- As part of Christmas in the Gorge, which includes arts and crafts bazaar, community events, business open houses, and many more community activities, the bookmobile participated in the Starlight Parade with a variety of other vehicles including fire and emergency vehicles which were all decorated and ablaze with lights.
- Winter crafts and wreath programs were a huge success this holiday season at Stevenson. There were 141 people in attendance for wreath making and 55 for holiday ornaments and decorations!
- Staff held a Teen Horror Movie Night and watched Krampus. 17 teens attended and all enjoyed a good time and got a spooky escape from the holiday cheer.

Vancouver Mall Community Library

- The library partnered with the Vancouver Audubon Society for a presentation on owls. The presenter brought in items to help the kids interact more with subject matter and gain appreciation of these creatures. Staff did an owl pellet program and taught patrons how to dissect owl pellets and understand what they uncovered. Everyone seemed to have a great time. One participant was very grateful for the program and the opportunity for her and her children to experience these animals in a hands-on way. The patron said she would have never had this experience without the library.

Owl Presentation at Vancouver Mall

Three Creeks Community Library

- The youth services team hosted the annual Winter Festival on the first Saturday of December. Choirs form Skyview High School, Fort Vancouver High School, Gaiser Middle School and Alki Middle School as well as the Skyview High School orchestra performed in the magazine area of the branch for 226 library visitors. In the afternoon, another 115 people joined us to decorate gingerbread houses. One patron wrote. "I just want to thank you for the wonderful concert at the library today. The students played beautifully, and it was festive and fun. What a great idea. The staff here are especially attentive and helpful. All around a great experience! Thanks!" One Senior who visited the library in the more was so thrilled by the musical performances she came back to the library in the afternoon to ask if she could just watch the kids decorate gingerbread houses for a while. Staff offered her a kit to participate herself and she spent the next 45 minutes decorating with a smile.

- This month participants of the Accessible Crafts for Adult made snowmen out of battery-operated tea lights and snow globes. The 3D printer was used to make snowmen ad other figures for the snow globes (including a small dog specifically requested by one of the participants). Participants loved watching the 3D printer work and were delighted with their craft projects.

- Staff attended Lakeshore Elementary's Coca & Caring Night. During the evening's festivities, staff hosted a quiet space with the school's librarian. Staff read stories, provided crafts and coloring sheets. 59 people visited the quiet space during the event.

- Staff took 35 gingerbread house kits leftover form the Winter Festival event to Highgate Senior Living facility to re-establish the connection that was started before the pandemic. Highgate's event coordinator shared that "Residents enjoyed making the gingerbread houses. We had a Family Event and they made ornaments and gingerbread houses while sipping on hot cocoa. They had a blast. Thank you for the gingerbread houses."

Vancouver Community Library

- In December, the theme of the activities in Preschool storytime was collaboration and communication. Some of the three-year-olds are in a phase of resource guarding, where managing their emotions and sharing can be difficult. Storytime is an excellent place to practice these skills. During one session the children worked as a team using large blocks and a rubber ramp to engineer hills and valleys for a ball to traverse with the goal of starting at one end of the room to the other. Once the kids felt it was ready to test, they would stand in line to take a turn. If an issue arose, staff asked the kids what they thought needed to be changed. The group would make those changes and try it again, passing the ball to the next child. This involved using problem solving skills, sharing, communication, and experimenting.
- The winners of Imagined Ink Teen Writing Contest were announced. Three of the winners claim the Vancouver branch as their local library including the grand prize winner, Joshua M. and his comic "This is Me." He is a regular at the library and is often seen wearing a top hat. The work for all of the winners—age group 16-18 and age group 13-15) and the runners-up can be found on the FVRL website https://www.fvrl.org/imagined-ink
- The sewing class had excellent attendance on December 18th and the participants all made stockings for the season.
- 20 people attended the Board Game Day on December 29th. This continues to be a popular program with more people attending each month!

Washougal Community Library

- The branch manager took extra gingerbread house supplies to outreach at a teen Triple Point group. (Triple Point is for LGTBQ+ youth that seeks to empower LGBTQ+ youth and allies by providing education, safety, support and acceptance.) While many of the gingerbread houses the teens created collapsed, the teens still had fun making their candy gingerbread creations. The teens worked together to make an "abandoned" gingerbread house to salvage one that collapsed.

- The branch manager took a holiday luminary craft to the adults at Recovery Cafe. (Recovery Cafe is a group that supports recovery from drug addiction, alcohol, homelessness, etc.) The craft was a success and had the most engagement from attendees from all other months this year.

- Washougal's annual wreath program is always a well-attended program and this year was no different. Washougal had 20+ adults attend the program and 10+ on the waiting list. There were many repeat attendees from past years but also some new faces. One attendee, who has been coming for the past three years, said she looks forward to the wreath program all year and makes sure she has a babysitter so she can attend and get some 'me' time. Some other attendees stated they had so much fun and thanked the library for putting on such a great event.

- The Friends (and branch manager) participated in the City of Washougal's holiday parade. The Washougal Senior Association Painting Group made light up "book jackets" for the Friends to wear during the parade. The Friends decorated a float with book tree ornaments and a festive reindeer. They passed out bookmarks about the Washougal Library Building Project to adults along the parade route.

Holiday wreath making

White Salmon Valley Community Library

- The annual Holiday Centerpiece Workshop was attended by 35 people who were all very appreciative of the opportunity to learn how to make a centerpiece and to connect with others in the community.
- The Nature Lovers Book Group met offsite at the Mt View Grange Hall to discuss The Deepest Map : the high-stakes race to chart the world's oceans by Laura Trethewey. This program has been supported solely through the Friends of the Library and has expanded in popularity across the district since it became a hybrid program. To help continue this book group, a donation was recently made to the Friends to purchase books for this program.
- A successful Noon Year dance party was held with about 75 people in attendance. The crowd enjoyed creating party hats and noisemakers, then all joined in for a wild dance party. A great grandma in the crowd taught the kids how to do "The Twist" with Chubby Checker in the background, and a few dads taught the kids how to limbo. "Pancake Robot" and the confetti bouncy ball drop were the highlights of the morning.
- Participants at the monthly Dallesport Learn & Play Community Storytime enjoyed stories, songs, puppets, crafts, snacks and more.

Woodland Community Library

- The new library is still drawing in a lot of new people and new library cards are issued daily. 335 new card holders have been issued since opening in October.
- The Columbian Newspaper published an article featuring storytime and use of the new library. Storytime averages 40 participants every Tuesday morning.
- Washington State University Vancouver - Phonic Bloom classroom visit & Appreciation reception. The students who designed and created the upcoming app and AR element for the Phonic Bloom ceiling sculpture came to the library for an appreciation celebration.

Woodland Community Library (cont.)

- Over 70 people attended the Winter Open House. Friends of the Library provided a beautiful spread of refreshments, Celtic Muse harpists played beautifully and families enjoyed several crafts and activities.

- Several new participants have joined the Adult Book Discussion. In the new year the branch will be adding a "Young at Heart" book discussion group for adults reading YA books.

- Playlab for kids continues to be a great way to have parents and caregivers connect and have a place to come for extra play and learning during rainy days.

- Junk Journaling of SW Washington used the Community Room for a successful day of creating amazing journals made from found objects. It a very unique crafting experience!

- Art Chat is a local group of artists who feature an artist at each of their monthly demonstrations. It is great to see some local artists starting to participate and the group is growing.

- Woodland Care Center outreach included a holiday short story reading in December. The residents look forward to monthly visits from library staff.

- The planting of the Northern Red Oak Specimen tree happened this month. This is the last piece of the landscaping plan. It will provide shade for our courtyard in the summer.

Celtic Muse at the winter open house (left), the northern Red Oak in its new home (right)

Yacolt Express Library

- The town of Yacolt held their annual Christmas tree lighting ceremony and staff provided a bookmark craft at the event. The Friends purchased hot chocolate packets and candy and handed out goody bags for families.
- The gingerbread house program exceeded expectations with of 100 people in attendance.

Gingerbread house program

Yale Valley

- This month the library featured a Golden Books display in the children's area, DIY gift books, and baking books for the holidays.
- The Yale school students visited the library early December. The students are able to walk from the school to the library each month to browse, check out books, and do a fun craft. This month students made tissue paper wreaths.
- On December 9th and 12th Winter Activities continued with Gingerbread Houses where 57 total participants joined in on the fun.
- On December 23rd the book for the first Yale Valley book group arrived, *I Cheerfully Refuse* by Leif Enger. This will be Yale Valley's first book group with discussion to take place on January 23rd at 10am in the community room.

Outreach and Community Partnerships Division Report (OCP)

Programming and Outreach Department (POD)

- *Imagined Ink* teen writing competition was wrapped up in December. The [winners](#) have been announced and notified. Staff are finishing compiling the winning entries into the annual [eBook.](#) By making top entries available to the community, FVRL highlights young authors, encouraging them to continue to continue with their writing practices.
- *FAFSA/WAFSA programming* In partnership with Clark College, these programs support life-long learning as well as economic and workforce development by connecting patrons with tools needed to support better economic outcomes.
- Program and Outreach staff shared their *3D Printing for Accessibility* presentation with community members at the VA Medical Center in Vancouver explaining available technology, the library's role in using it, and how technology can be a powerful tool for disabled individuals. Additionally, in partnership with branch leadership prioritizing making the technology more visible and accessible to the public, by fully utilizing the tools through branch programming.
- *75th Anniversary* POD staff are developing presentations and displays that will highlight the history of libraries in our district, particularly the roles that Womens' Clubs (and more recently Friends groups) played in bringing public libraries to the region.
- *Community Engagement* in December included;
  - Participating in winter community events hosted by the Vancouver [REACH](#) Properties, and other partners. Individuals supported by these partners often have barriers to accessing the library. This work builds goodwill and supports increasing library awareness and use.
  - Engaging with the *Cowlitz Tribe* to plan hosting programming for the general public and the tribal community.

Volunteer Services (VS)
- Launched 5th *Read to the Dog* program. These programs support developing literacy skills and a lifelong reading habit by providing reluctant readers with opportunities to practice their reading skills with a non-judgmental audience.
- *English Conversation Circles* in 2024 brought together participants from over 20 countries. These programs build relationships between participants, the library, and our partners. They provide opportunities for connection and learning, support developing the English Language skills necessary for employment, supporting children in school, connecting with community resources, and using the library.

Population Served - 550,655
Washington State Office of Financial Management (4/1/2024)

Resident Cardholders 30%

New Accounts Added in December

	2024	2023	2022	2021	2020	2019
Accounts	2,248	1,870	1,788	1,797	976	1,596

Programs

	Programs	Attendees
2024	231	8,298
2023	340	5,224

Computer and WiFi Use

	WiFi	PC Sessions
2024	39,081	11,489
2023	53,600	11,006
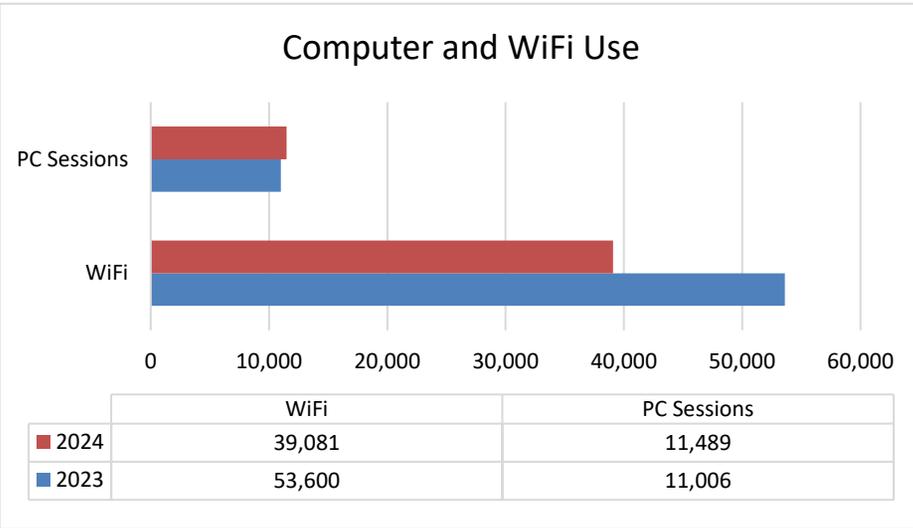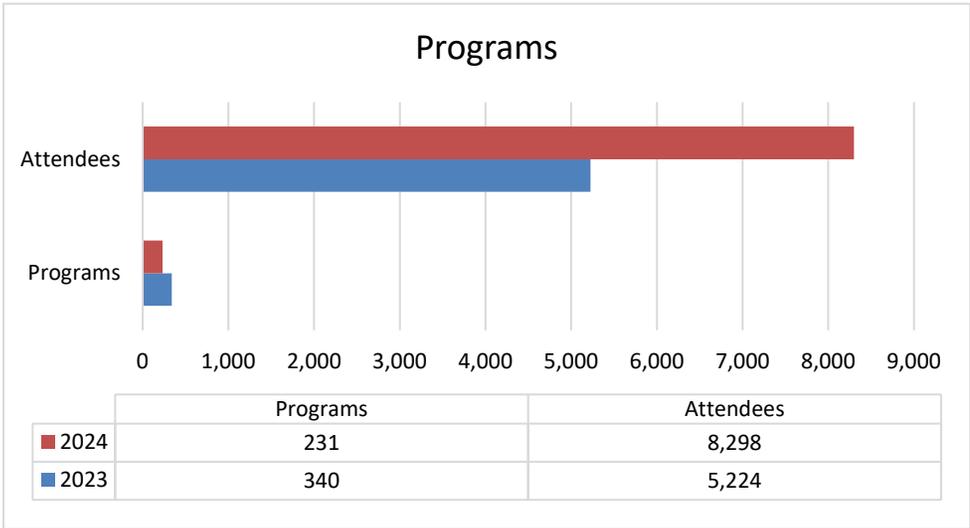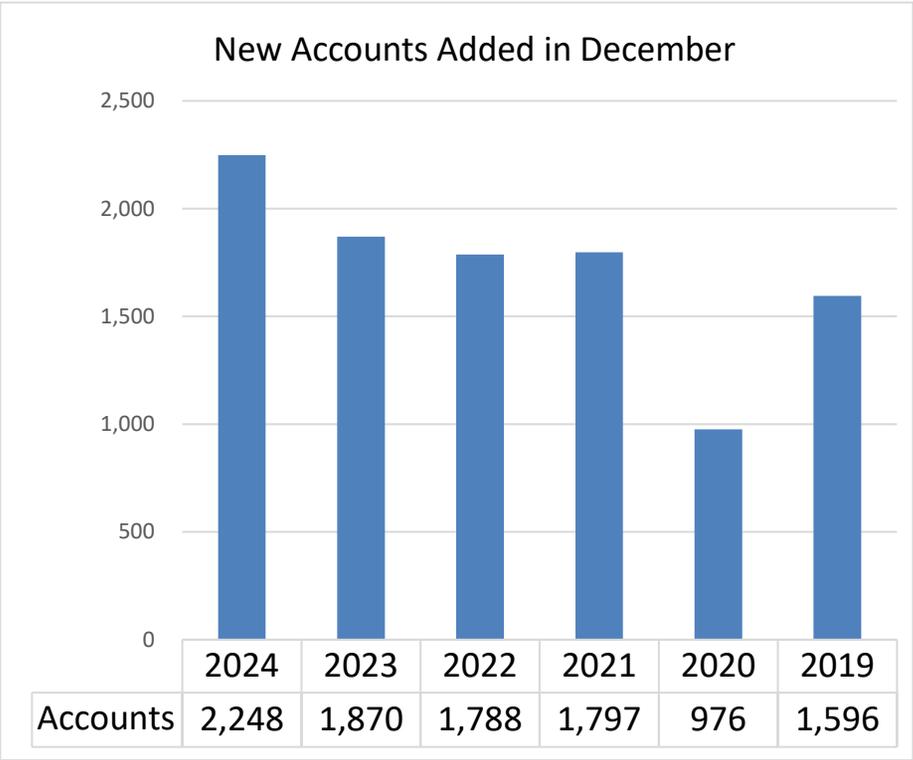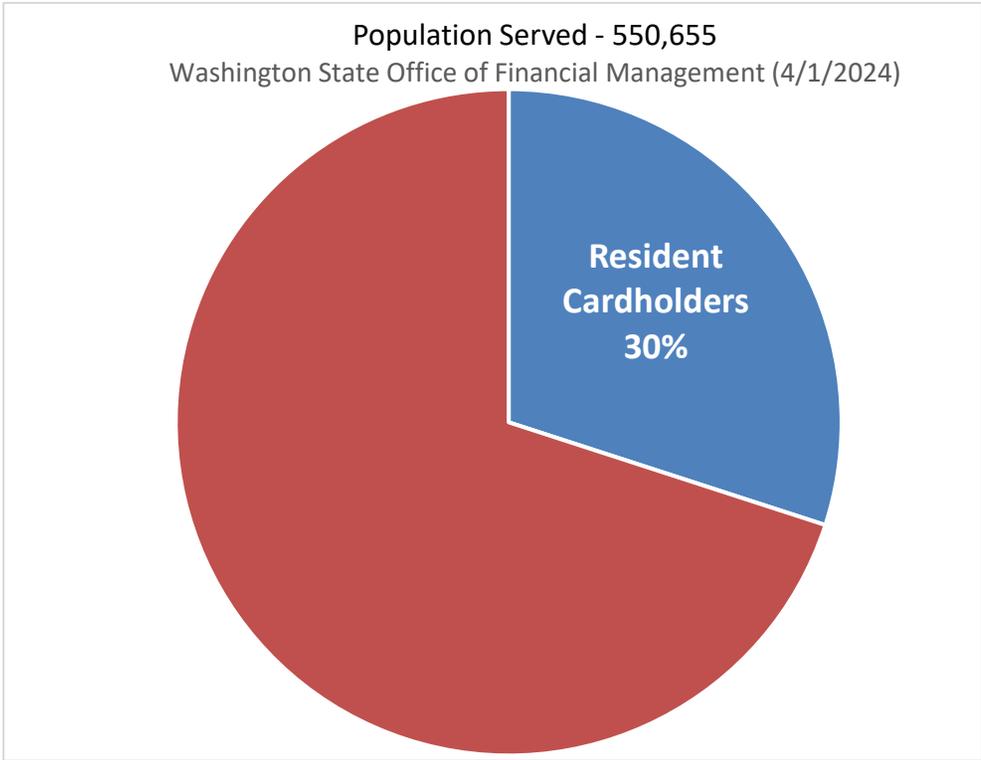
Collection Use – December 2024 - Checkouts by Item Format

Categories	2024	2023	2022	2021	2020	2019
Books	96,935	101,594	105,183	98,741	58,309	128,162
eBooks	68,283	64,541	57,633	51,416	64,709	48,184
Audiobooks	2,618	3,123	3,522	3,199	2,003	6,496
eAudiobooks	79,679	68,348	56,532	45,447	50,884	40,160
DVDs	12,366	13,686	14,760	15,474	8,859	32,003
Streaming video	10,521	10,322	9,453	7,704	9,729	5,620
Other Physical	3,377	3,338	3,777	3,823	1,284	5,023
Other Digital	31,168	28,353	20,118	22,217	30,555	25,154
Totals	304,947	293,305	270,978	248,021	226,332	290,802

December 2024
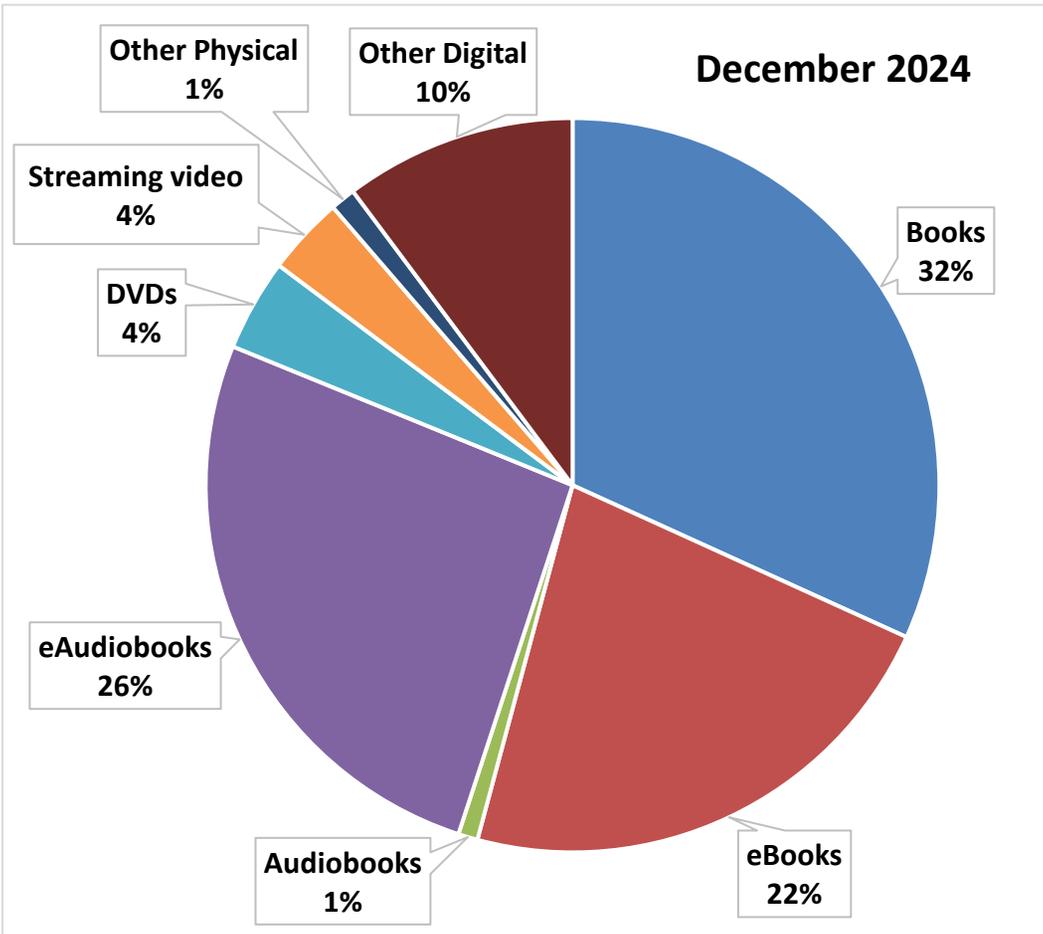
Physical & Digital Collection Checkouts 2019-2024

	2024	2023	2022	2021	2020	2019
Digital	189,651	171,564	143,736	126,784	155,877	119,118
Physical	115,296	121,741	127,242	121,237	70,455	171,684
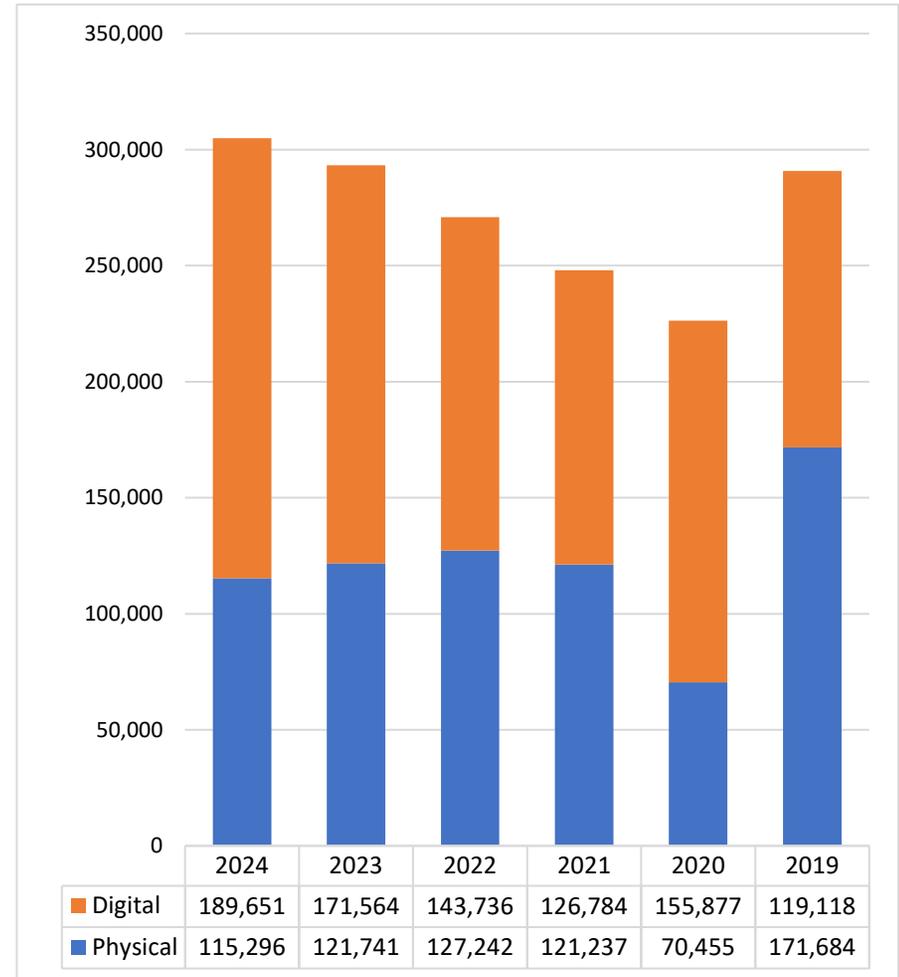
Other Physical includes magazines, games, kits, music, Chromebooks, and miscellaneous items. Does not include Interlibrary Loan checkouts.

Other Digital includes magazines and streaming music.

December 2024 – Total Circulation and Visitors

Location	December 2024		December 2023		Change	
Location	Total Circ	Visitors	Total Circ	Visitors	Total Circ	Visitors
Battle Ground	36,528	10,138	37,135	9,066	-1.63%	11.82%
Cascade Park	54,198	19,841	58,327	21,375	-7.08%	-7.18%
Goldendale	5,237	3,374	5,818	3,416	-9.99%	-1.23%
Klickitat Bookmobile	782	354	756	353	3.44%	0.28%
La Center	4,866	2,018	4,919	1,849	-1.08%	9.14%
North Bonneville	279	31	305	63	-8.52%	-50.79%
Ridgefield	9,452	9,064	9,525	5,902	-0.77%	53.58%
Skamania Bookmobile	1,023	407	636	309	60.85%	31.72%
Stevenson	3,969	3,274	4,434	3,361	-10.49%	-2.59%
Three Creeks	40,634	11,426	42,426	11,235	-4.22%	1.70%
Vancouver	58,404	25,762	61,344	24,558	-4.79%	4.90%
Vancouver Mall	8,802	5,710	10,311	6,770	-14.63%	-15.66%
Washougal	6,864	3,266	6,998	3,813	-1.91%	-14.35%
Woodland	8,228	6,321	5,296	6,321	55.36%	0.00%
White Salmon Valley	8,279	3,301	9,220	3,006	-10.21%	9.81%
Yacolt	5,463	3,538	4,851	2,247	12.62%	57.45%
Yale Valley	904	883	1,100	435	-17.82%	102.99%
Green Mountain	302	No Visitors	248	No Visitors	21.77%	No Visitors
Books by Mail	877	No Visitors	1,013	No Visitors	-13.43%	No Visitors
Operations Center/ILL	264	No Visitors	361	No Visitors	-26.87%	No Visitors
Location Total	**255,355**	**108,708**	**265,023**	**104,079**	**-3.65%**	**4.45%**
Digital Collections	**189,651**		**171,564**		**10.54%**	
Grand Total	**445,006**		**436,587**		**1.93%**	

#Checkouts per Visitor

TOTAL CIRCULATION

DEC 2023 — Physical 265,023 | Digital 171,564

DEC 2024 — Physical 255,355 | Digital 189,651
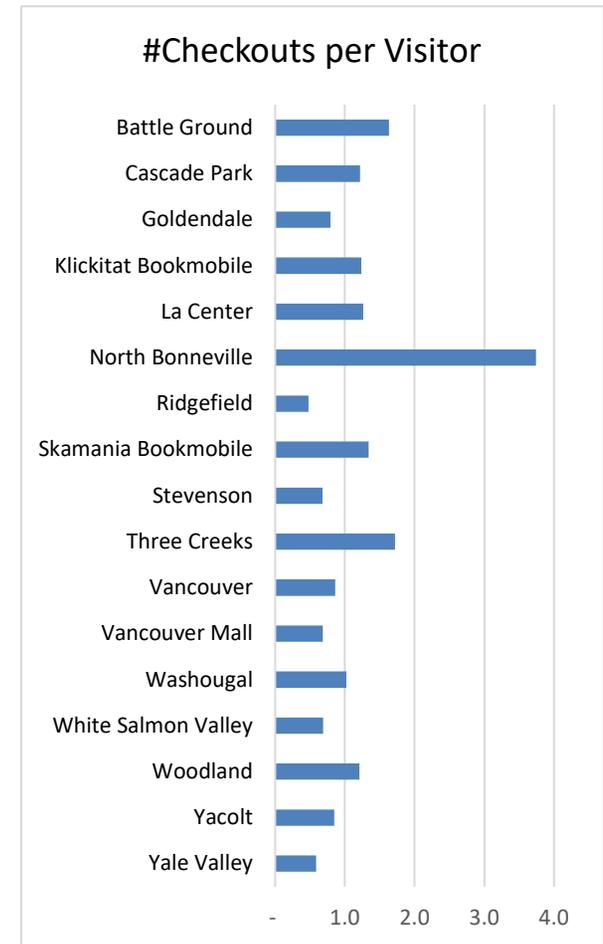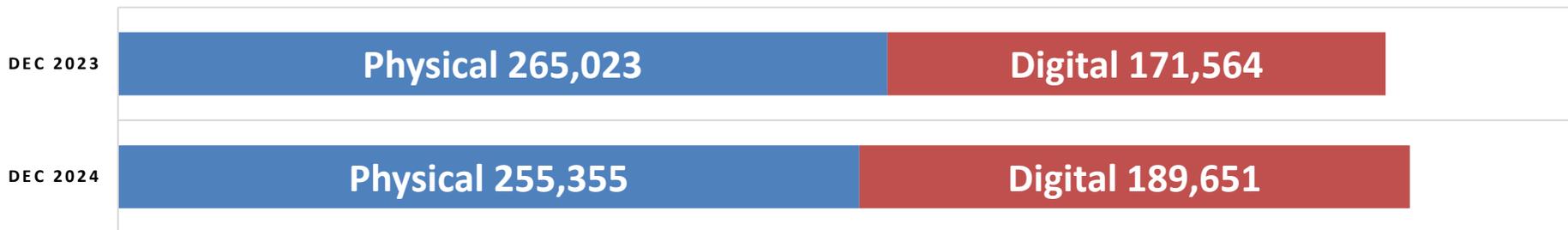
December 2024 – Library Activity: Checkouts and Visitors by Library

December 2024

Bar chart showing Visitors (orange) and Checkouts (blue) by library:

Library	Visitors	Checkouts
Cascade Park	~20,000	~24,000
Vancouver	~26,000	~22,000
Three Creeks	~11,500	~19,500
Battle Ground	~10,000	~16,500
White Salmon Valley	~6,500	~4,500
Ridgefield	~9,000	~4,500
Woodland	~3,500	~4,000
Vancouver Mall	~6,000	~4,000
Washougal	~3,500	~3,500
Yacolt	~3,500	~3,000
Goldendale	~3,500	~2,500
La Center	~2,000	~2,500
Stevenson	~3,500	~2,000
Skamania Bookmobile	~500	~600
Yale Valley	~1,000	~600
Klickitat Bookmobile	~400	~500
North Bonneville	~50	~150

Legend: Visitors, Checkouts

Number of Accounts Added

Month	Adult	Minor
JAN	2,294	529
FEB	2,145	450
MAR	2,146	453
APR	2,039	461
MAY	1,872	581
JUN	2,066	833
JUL	2,145	670
AUG	2,136	571
SEP	2,060	600
OCT	2,181	567
NOV	1,908	521
DEC	1,872	318

■ Adult ■ Minor

Percentage Added for Cardholders Under Age 18

Month	%Minor
JAN	19%
FEB	17%
MAR	17%
APR	18%
MAY	24%
JUN	29%
JUL	24%
AUG	21%
SEP	23%
OCT	21%
NOV	21%
DEC	14%

%Minor

Media Report – January 21, 2025

FVRL offers new Brainfuse Tutoring for Students (The Reflector; Dec. 16. 2024)

https://www.thereflector.com/stories/fvrl-offers-new-brainfuse-tutoring-for-students,370368

Friends of Goldendale Hold Open House (The Sentinel; Dec. 18, 2024)

https://www.goldendalesentinel.com/features/fogl-hold-open-house/article_1e725c12-bcdf-11ef-bab4-f375f09e113a.html

WSU Students Develop Mobile App for Woodland Library (The Reflector; Dec. 23, 2024)

https://www.thereflector.com/stories/wsu-vancouver-students-develop-mobile-app-for-woodland-library,372466

Planting a seed: FVRLibraries and Vancouver Bee Project Seed Libraries Growing in Popularity (The Columbian; Dec. 27, 2024)

https://www.columbian.com/news/2024/dec/27/planting-a-seed-fvrlibraries-and-vancouver-bee-project-seed-libraries-growing-in-popularity/?

New Woodland Community Library Becomes Modern Hub for Community (The Columbian; Dec. 31, 2024)

https://www.columbian.com/news/2024/dec/31/new-woodland-community-library-becomes-modern-hub-for-community/

Vancouver library unleashes a love of reading on kids at Read to the Dogs events (The Columbian; Jan. 11, 2025)

https://www.columbian.com/news/2025/jan/11/vancouver-library-unleashes-a-love-of-reading-on-kids-at-read-to-the-dogs-events/

F V R L

Foundation Update

The Foundation switched away from tradition and sent a postcard with this image as 2024's year-end mailer. We're excited to have received a positive response and increased engagement from our donors.

Great News!

- The Foundation received $11,765 in year-end donations, including those as a result of the year-end postcard.
- The Ada & Everett Johnson Charitable Fund disbursed its annual contribution to the Foundation in the amount of $10,157.
- The Wiancko Charitable Foundation issued an unrestricted grant in the amount of $5,000 to the Foundation.
- The Foundation received two retirement distributions in the amounts of $4,500 and $4,000 from local supporters.
- The Foundation's partnership with ThriftBooks generated $3,497 in revenue in December from online sales of used books.
- The Friends of Washougal Library received a gift of $2,500 for the Washougal Library from a generous supporter.

Upcoming Book Sales

Ridgefield Friends Book Sale:
Saturday, February 1,
Ridgefield Community Library,
210 North Main Avenue,
9:00am–3:00pm

Woodland Friends Book Sale:
Wednesday, February 19 – Saturday, February 22,
Woodland Community Library,
411 Lakeshore Drive,
10:00am–6:00pm Wednesday – Friday,
10:00am–2:00pm Saturday
*Note: this is a bag sale. Bags will be provided, and each filled bag will cost $8.

Recruitment Update

The Foundation board search committee continues to move forward in the process of hiring the Foundation's new Executive Director. Nonprofit Professionals Now has been providing valuable guidance and we hope to have the new director in place soon!

FVRLibraries is Celebrating 75 Years of Service to Its Communities
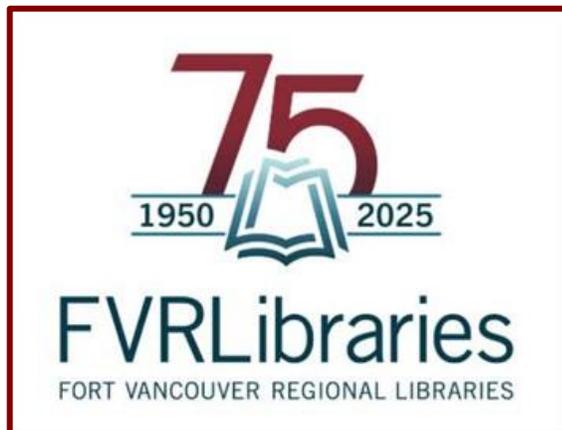
Join us in celebrating all of FVRLibraries' good work in those 75 years and in all the years to come!

Fort Vancouver Regional Library District
Staff Report 2025-01
Bibliocommons

To: Board of Trustees
From: Julian Mendez, Communications and Marketing Director; Brenda Cameron, Library Systems Manager
Date: January 21, 2025
Subject: Transforming FVRLibraries Digital Branch

In 2024, Fort Vancouver Regional Libraries (FVRLibraries) recorded over 1.89 million visits to its website—surpassing the combined annual foot traffic of its 15 physical branches. With 58% of checkouts coming from e-resources, the library's website has become a cornerstone of how patrons access services, serving as a 24/7 branch for the catalog, digital collections, events, and educational tools. For many, it's not just a resource—it's a lifeline.

Yet, despite its importance, the current website falls short of meeting our patrons' needs and expectations. Imagine a parent in Klickitat County who lives miles from the nearest branch and needs books for their child's school project, only to struggle with slow loading times. Or a senior in Skamania County who relies on eBooks because traveling to a branch is too difficult but finds the website difficult to navigate on a mobile device. Now, picture a working professional in Clark County trying to quickly reserve materials for a weekend project, only to discover that the website lacks personalized recommendations to help them find what they need efficiently. These challenges limit the library's ability to engage and serve its diverse communities fully.

As FVRLibraries celebrates its 75th anniversary and prepares for the Levy Lid Lift campaign, upgrading the website is as essential as repairing a branch or bookmobile. Addressing these challenges now ensures the library can adapt to community needs—whether by expanding services if the levy passes or sustaining critical digital access if it doesn't. By implementing BiblioCommons, FVRLibraries will transform its website into a modern, accessible digital branch that strengthens trust, demonstrates fiscal responsibility, and positions the library to support every patron, no matter the future.

Challenges and Opportunities: Serving Every Patron, Supporting Every Staff Member

1. Evolving Patron Expectations
Despite growing demand and record-breaking engagement, the platform struggles to keep pace with patron expectations, especially in mobile accessibility, inclusivity, and usability. These challenges highlight the need for strategic updates to ensure equitable access and optimal service delivery.

- **Clunky Mobile Experience**: Nearly 43% of website visits come from mobile devices, yet the library's current website is not designed with phones and tablets in mind; this means the current website can be slow and hard to navigate, especially on smaller screens.

Mobile devices are the best way for many patrons to access the internet, especially those in rural areas like Klickitat County and Skamania County. While Clark County and the City of Woodland have better broadband access, gaps remain where residents depend on mobile devices (Federal Communications Commission, 2024). These patrons are left underserved without a website that functions smoothly on mobile devices.

- **Missed Opportunities with a Dedicated App**: Beyond a mobile-friendly website, many patrons now expect a library app to simplify their experience. Due to vendor issues in 2023, FVRL lost access to the library app previously managed.

Improving these systems benefits everyone. Faster loading speeds and intuitive design allow families to find resources to help their children succeed, job seekers to learn new skills, and students to engage with programs that enhance their education.

2. Inclusivity and Accessibility: Meeting Diverse Needs

FVRLibraries is committed to ensuring that every patron, regardless of language, ability, or background, can fully access and benefit from the library's services. However, the current platform creates barriers that prevent some of the most vulnerable community members from engaging with resources and programs. Addressing these gaps is not just about inclusivity—it's about creating a library system that empowers everyone to thrive.

- **Language Inclusivity:** Clark, Klickitat, Skamania counties and the City of Woodland are home to residents who speak languages other than English, including Spanish and Russian. For example:

  - *Clark County:* 16.4% of residents speak a language other than English, comprised of 7.3% who speak Spanish (U.S. Census, 2023) and 1.6% who speak Russian, Polish, or other Slavic languages (Regional Transportation Council, 2022).

  - *Klickitat County:* 13.2% of residents speak a language other than English, with 10.9% speaking Spanish (U.S. Census, 2023).

  - *Skamania County:* 6.4% of residents speak a language other than English, including 4.7% Spanish speakers (U.S. Census, 2023).

  - *City of Woodland:* 17.7% of residents speak Spanish and 3.9% speak other Indo-European languages (U.S. Census, 2023).

  - *Across Washington State:* According to the WA Office of Financial Management's limited English proficiency population estimates for 2024, 13.56% of students speak Spanish as their primary language. The second largest population of students is Russian-speaking, at 1.14%.

The library's current reliance on Google Translate often results in translations that fail to capture nuance and context, leading to inaccuracies and misinterpretations. For example, the Spanish translation for "check out" in the context of borrowing library materials varies regionally. To address this, FVRLibraries staff researched the term by visiting public library websites in Latin America to identify terminology that would resonate across diverse Spanish-speaking communities. This highlights the complexity of providing accurate, culturally relevant translations beyond generic machine-generated outputs (Aguilar, 2024). Multilingual tools designed for accuracy and usability make it

easier for these families to access resources, attend events, and feel included in the community.

- **Improving Accessibility for Patrons with Disabilities:** Thousands of residents across Clark (9.2% of the population), Klickitat (11.2%), Skamania (8.7%) Counties, and the city of Woodland (13.4%) live with disabilities (U.S. Census, 2023). Meeting ADA compliance currently requires manual adjustments, hiring outside consultants, or extending staff capacity in ways that divert attention from other critical tasks. These manual efforts are time-consuming and inconsistent, making it challenging to ensure seamless access. In contrast, modern platforms often automate accessibility features and provide updates regularly to address ongoing improvements. Automating these features and utilizing a platform that takes on the bulk of the testing for new technologies would not only improve the user experience for patrons with disabilities but also free staff to increase their impact in other key areas.

3. Staff Impact: The Costs of Inefficiency
FVRLibraries staff are deeply committed to providing exceptional service to the community, but the current digital systems create unnecessary burdens that strain resources.

- *A System Not Optimized for Public Libraries:* The current catalog relies on a discovery layer (i.e., a search interface that sits on top of a library's existing catalog) designed for all library types—academic, public, school, and special—forcing staff to customize search results to meet public library needs. Despite these efforts, it still lacks features tailored for public libraries, such as grouped search results, intuitive filters, and tools for patrons to create and share reviews or lists.

- *Website Challenges:* The library's website presents additional hurdles. Editing and updating content is time-consuming and not user-friendly for staff, requiring extra effort to ensure information is accurate and accessible. This lack of flexibility makes it harder for staff to efficiently manage program updates, promote events, or respond to internal and external requests in a timely manner.

- *Inefficiencies and Patron Confusion:* These limitations increase the likelihood of patron confusion, requiring staff to intervene and troubleshoot issues that could otherwise be resolved with a more intuitive system. This fragmented approach to digital services adds unnecessary complexity for patrons and staff.

- *Frustration and Limited Capacity:* Compensating for systemic shortcomings leads to frustration and diminishes staff creativity. Instead of focusing on innovative programs and meaningful community engagement, staff are diverted to addressing technical inefficiencies.

What Do We Need?

To address these challenges and meet the evolving needs of our patrons and staff, FVRLibraries requires more than a generic solution. We need a platform purpose-built for public libraries that integrates tools, simplifies processes, and delivers a seamless, inclusive experience for all. To meet these challenges, FVRLibraries requires a platform that:

1. **Unifies Systems**: A discovery layer designed specifically for public libraries to effectively connect the catalog, event management, and digital collections, creating a cohesive user experience while streamlining staff workflows. For example, instead of manually linking program details to the catalog, an integrated system could automatically display relevant events alongside search results—such as a community coding workshop when a patron searches for STEM-related books. A discovery layer decreases the need for manual updates, reduces errors, and provides patrons with a richer, more dynamic experience.

2. **Prioritizes Accessibility**: A platform with accessibility features built into its core design ensures equitable access for all patrons while reducing the burden on staff. Accessibility features should not require manual fixes—they should be seamlessly integrated into the system's structure. This design-first approach eliminates many barriers to access by default, ensuring that patrons with disabilities can navigate the library's resources without frustration.

   Additionally, mobile-friendly designs and intuitive interfaces ensure that the library is easy to navigate for everyone—whether they're tech-savvy, new to digital tools, or relying on a mobile device due to limited broadband access. By removing structural barriers, this platform ensures accessibility is not an afterthought but a core part of the library's digital experience.

3. **Provides Multilingual Support**: To serve its diverse community, FVRLibraries will provide dedicated translations in Spanish and Russian for its website based on the data from the U.S. Census and the WA Office of Financial Management. By prioritizing Spanish and Russian, FVRLibraries ensure meaningful engagement with two of the largest non-English-speaking populations in Clark, Klickitat, Skamania Counties, and Woodland City. This focused approach addresses the most pressing linguistic needs, maximizing the library's impact while creating a foundation for future expansion of multilingual services.

4. **Scales for Growth**: A flexible, integrated system built to evolve alongside the district's needs. For instance, as program attendance increases or digital collections expand, the platform must scale seamlessly without adding complexity for staff or patrons. This scalability would also support future innovations like integrating virtual programming or developing digital literacy initiatives.

5. **Enhances Engagement**: Features that make it easy for patrons to discover resources, receive personalized recommendations, and participate in events. For instance, a family using the library's mobile app could receive tailored notifications about children's storytimes, new arrivals in their preferred genres, or seasonal reading challenges. This type of personalization fosters a deeper connection between patrons and the library.

Why BiblioCommons?

But first–what is BiblioCommons? BiblioCommons is a comprehensive discovery platform built specifically for public libraries. It integrates tools and resources like OverDrive, combining physical and digital collections into one easy-to-use system. Unlike generic platforms, BiblioCommons is tailored to the needs of public library users, offering features such as improved navigation and access, increased engagement tools, a unified catalog, and robust multilingual support.

Key Benefits of BiblioCommons:

1. Purpose-Built for Public Libraries
BiblioCommons delivers tools and features tailored to patrons and staff interacting with public library resources. Key advantages include:

- *Seamless Integration:* BiblioCommons fully integrates with existing ILS databases, unifying the catalog, events, and digital collections into a single platform. This eliminates time-intensive manual processes and reduces the risk of errors, enabling staff to focus on innovation and community engagement.

- *Reliable Testing Environment:* Libraries that use BiblioCommons benefit from robust stability and security practices designed to ensure consistent, reliable service. With monthly maintenance windows for hardware upgrades, new web-based product versions deployed every six weeks, and strict adherence to physical and logical security measures, BiblioCommons guarantees its platform is always up to date and protected against threats while also ensuring patrons enjoy an uninterrupted experience at the digital branch.

2. Enhanced Patron Experience
BiblioCommons transforms how patrons interact with public libraries by delivering a modern, intuitive experience:

- *Unified Catalog:* Patrons can search physical and digital collections in one place, removing the frustration of navigating multiple platforms.

- *Personalized Recommendations:* The platform provides tailored suggestions based on user behavior, helping patrons discover new books, events, or digital resources that match their interests.

- *Multilingual Support:* With robust Spanish and Russian translation capabilities, BiblioCommons ensures non-English-speaking patrons can fully engage with the district.

- *Accessibility and Usability:* Accessibility features are embedded into BiblioCommons' design, ensuring equitable access for all patrons. These built-in capabilities reduce barriers for patrons with disabilities and alleviate the strain on staff to implement manual fixes. The platform also ensures full ADA compliance, reducing the risk of costly OCR complaints or lawsuits.

- *Re-introducing an App to Patrons:* The BiblioCommons app will improve the Library's mobile accessibility and allow families to manage multiple library cards in one place, check out items directly from their phones, or receive reminders about due dates and upcoming events.

3. Regionally Trusted and Internationally Recognized
Adopting BiblioCommons aligns FVRLibraries with leading libraries both regionally and internationally. Locally, prominent systems in Washington and Oregon, such as King County, Seattle, Sno-Isle, Tacoma, Timberland, Multnomah County, and Washington County (WCCLS), have embraced the platform. Internationally, libraries in Canada, Australia, and New Zealand also use BiblioCommons to deliver streamlined experiences.

This broad adoption offers several key advantages:

- *Shared Insights and Best Practices:* Access to a global network of libraries using BiblioCommons allows FVRLibraries to benefit from shared best practices and innovative strategies.

- *Patron Familiarity:* Patrons who use multiple library systems in the region will recognize the platform, making it easier to navigate and encouraging higher engagement.

In addition, BiblioCommons boasts a retention rate of over 90%, far exceeding the typical retention rate for SaaS (Software as a Service) platforms, which generally average 68% (The Finance Weekly, 2024). The reason for this high retention rate is clear: libraries using BiblioCommons are experiencing measurable improvements.

Some examples include:

- In a 2019 report, libraries reported a 25% to 57% increase in circulation per capita and 9% more visits per capita compared to those not using the platform.

- The Edmonton Public Library increased online memberships by 20% and website traffic by 13% after implementing BiblioCore, BiblioApps, and BiblioWeb.

- The Chicago Public Library experienced significant cost reductions using BiblioCommons' SaaS solutions, eliminating the need for expensive in-house infrastructure while enabling continuous innovation.

- The Las Vegas-Clark County Library District reduced staff time by 1 hour and 15 minutes per list created using BiblioCore, compared to their previous system.

- The MARINet library system saw a 20% increase in patron-placed requests within one month of implementing BiblioCommons, as patrons found it easier to discover and request resources. (Bibliocommons, 2024)

As a SaaS solution designed specifically for public libraries, BiblioCommons delivers continuous value through its cloud-based subscription model, which ensures libraries have access to the latest features and updates without requiring additional IT infrastructure.

Why Now?

As FVRLibraries celebrates its 75th Anniversary, the organization is reflecting on how best to meet the evolving needs of its communities in both physical and digital spaces. While it may seem counterintuitive to pursue a significant investment like BiblioCommons while preparing to ask for additional community support through the Levy Lid Lift campaign, this initiative addresses a critical need: the library's website is not just a resource—it serves as a vital **online branch** that reaches all of our patrons.

1. **Timing with the Levy Lid Lift**
   By upgrading the website now, taxpayers see that FVRLibraries is proactive and responsible with their contributions. This initiative strengthens the case for the Levy Lid

Lift by demonstrating the district's commitment to staying relevant, accessible, and fiscally responsible. BiblioCommons has been fully funded through the approved 2025 Budget.

- **If the Levy Passes:** BiblioCommons will enable FVRLibraries to expand access, scale services, and meet growing patron demand with modern, user-friendly tools.

- **If the Levy Does Not Pass:** The platform becomes critical for maintaining and expanding virtual services, ensuring patrons have uninterrupted access to programs and resources even if branch hours and/or services are reduced.

2. **Delivering Value to Patrons**
   BiblioCommons directly addresses patron needs by providing a personalized, user-friendly experience:

   - **Relevance:** Patrons find resources tailored to their interests, seamlessly bridging physical and digital collections.

   - **Engagement:** Features like patron reviews, feedback tools, and interactive event registration create a two-way relationship that deepens community connection.

   - **Accessibility:** Robust features ensure that all patrons, including those with disabilities, non-English speakers, and mobile-first users, can fully engage with library services.

   - **Removing the Cost of Downtime:** Interruptions to library services, such as forced closures due to security incidents, severely impact patrons and staff. Patrons may lose access to critical resources like internet services, research materials, or educational programs, while staff must divert time and resources to manage the crisis. BiblioCommons mitigates these risks by providing a secure, reliable platform to minimize downtime and protect against disruptions.

3. **Enhancing Staff Efficiency and Collaboration**
   For staff, BiblioCommons eliminates inefficiencies by unifying systems for catalogs, events, and digital resources into one seamless platform. This integration reduces redundancies, minimizes errors, and frees up staff to focus on what matters most: serving the community.

The Value of Acting Now

Adopting BiblioCommons is a strategic and fiscally responsible investment in FVRLibraries' future. At a total first-year cost of **$238,844.75**, this initiative delivers essential improvements and is **below the $300,000 initially budgeted**, demonstrating careful financial stewardship. Representing just **0.65% of FVRLibraries' 2025 budget,** this modest allocation provides significant returns by enhancing accessibility, efficiency, and patron engagement. There will also be savings of approximately $75,000 annually by eliminating the need for redundant products.

Why This Investment Matters:

- **Cost-Effective Innovation**: By staying under budget, FVRLibraries achieves significant savings while adopting a modern, integrated platform designed to enhance patron access and staff efficiency.
- **Universal Impact**: The upgraded website benefits all library users, including those who primarily access services online.
- **Operational Efficiency**: BiblioCommons streamlines workflows, reducing staff workloads and minimizing errors. This allows staff to identify additional ways to increase the library's value for our patrons.
- **Ensuring Security:** Security incidents incur financial costs and harm a library's reputation, eroding trust and goodwill built over the years. By adopting BiblioCommons, FVRLibraries demonstrates its commitment to providing reliable and secure services, ensuring uninterrupted access for patrons, and preserving its reputation as a trusted community resource.

A Necessary Investment

Just as we would prioritize fixing a broken bookmobile or making structural repairs to a physical branch, this investment ensures that our **online branch**—the library's most visited resource—is equipped to meet the needs of today's patrons. By acting now, FVRLibraries secures the tools needed to deliver exceptional service, foster community connection, and adapt to our patrons' evolving expectations—all while being responsible stewards of public funds.

Proposed Timeline

1. **Kickoff (February 2025)**
   - Begin implementation of BiblioCommons modules and establish project teams.

2. **Setup & Validation (February–May 2025)**
   - Complete setup of all modules (BiblioCore, BiblioWeb, BiblioEvents, and BiblioApps).
   - Test systems for functionality and compatibility.

3. **Staff Training & Preview (May–June 2025)**
   - Train staff on the new platform and provide opportunities for feedback.

4. **Public Preview (June 2025)**
   - Launch a public preview to gather feedback and fine-tune the system.

5. **Official Launch (July–September 2025)**
   - Launch the fully integrated platform, aligning with the 75th Anniversary celebrations.

Bibliography

1. Aguilar, R. (2024, September 10). How Accurate is Google Translate? Weglot. Retrieved January 16, 2025, from https://www.weglot.com/blog/how-accurate-is-google-translate
2. BiblioCommons. (2024). Fort Vancouver Regional Library x BiblioCommons: Enhancing library services and digital experiences. Retrieved from https://8616836.fs1.hubspotusercontent-na1.net/hubfs/8616836/Fort-Vancouver-Regional-Library-X-BiblioCommons_2024-10%20(1).pdf
3. Federal Communications Commission (FCC). Broadband Area Summary Map. Retrieved from https://broadbandmap.fcc.gov/area-summary
4. Library Technology Guides. BiblioCommons Retention Rate Information. Retrieved from https://librarytechnology.org/pr/24395?utm_source
5. Office of Financial Management (OFM), Washington State. Limited English Proficiency Population Estimates. Retrieved from https://ofm.wa.gov/washington-data-research/population-demographics/population-estimates/limited-english-proficiency-population-estimates
6. Regional Transportation Council. ADA Local Agency Plan (LAP) 2024. Retrieved from https://www.rtc.wa.gov/agency/docs/RTC-ADA-LAP-Plan-2024_Final.pdf
7. The Finance Weekly. Average Customer Retention Rate by Industry. Retrieved from https://www.thefinanceweekly.com/post/average-customer-retention-rate-by-industry?utm_source
8. U.S. Census Bureau, U.S. Department of Commerce. "Language Spoken at Home." American Community Survey, ACS 5-Year Estimates Subject Tables, Table S1601, 2023, https://data.census.gov/table/ACSST5Y2023.S1601?q=languages&g=050XX00US53011,53039,53059_160XX00US5379625.

Transforming FVRLibraries' Digital Branch

What is an FVRL Library Branch?

Physical Branch

Virtual Branch

What Does a Branch Offer?

Resources

Events

Support

In the Numbers: 2024 Usage Data

1.89M
Website Visits in 2024

1.37M physical location visits

~5K
Virtual Event Attendance

Avg`. number of attendees at 1 branch:~5,900

603
Virtual Events

Avg`. number of events per branch: 288

2.23M
EContent Checkouts

1.59M physical checkouts

3,868
Virtual Customer Service Interactions

The Digital Branch:

Serving Patrons Where They Are

A Senior Citizen in Skamania County:
With mobility challenges, he relies on the website to borrow eBooks and audiobooks.

Professional in Clark County:
She uses the website between meetings to look for resources and free events to help build her business and engage with her community.

High-Schooler in the City of Woodland:
With her primary language being Spanish, she is seeking bilingual books to enhance her language skills.

Parents in Klickitat County:
They live miles from the nearest branch, but they log onto the FVRL website via their phones to help their child find books for school projects.

The Digital Branch:
Serving Patrons Where They Are

A Senior Citizen in Skamania County:
With mobility challenges, he relies on the website to borrow eBooks and audiobooks.

The website's navigation is not intuitive, making it difficult to browse or access resources.

A Professional in Clark County:
She uses the website between meetings to .look for resources and free events to help build her business and engage with her community.

The lack of personalized recommendations makes it harder to find what she needs.

High-Schooler in the City of Woodland:
With her primary language being Spanish, she is seeking bilingual books to enhance her language skills.

Current translation tools can be unclear and inaccurate.

Parents in Klickitat County:
They live miles from the nearest branch, but they log onto the FVRL website via their phones to help their child find books for school projects.

Slow loading times make the process frustrating.

When a Branch Needs Help, We Take Action.

Imagine a physical branch with broken seating, plumbing issues, and outdated signage. What would we do? We'd fix it because our patrons deserve the best experience possible.

When a Branch Needs Help, We Take Action.

Our digital branch is facing challenges right now. It is imperative that we address these issues so that we can better serve our patrons.
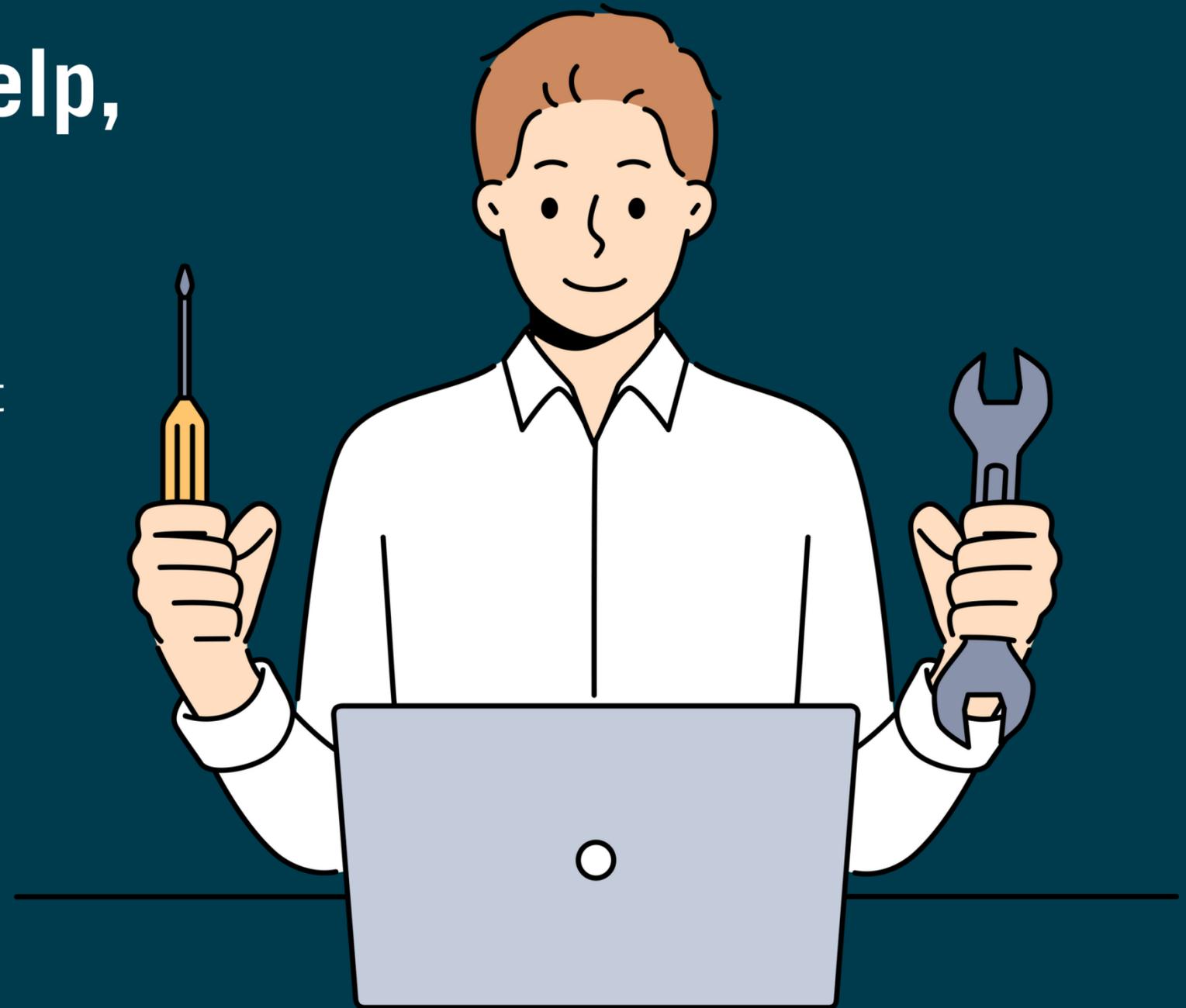
A Senior Citizen in Skamania County

The website's navigation is not intuitive, making it difficult to browse or access resources.

Thousands of residents across Clark, Klickitat, and Skamania Counties, and the city of Woodland **live with disabilities** (Census, 2024)

57% of users say they won't recommend a business with a poorly designed mobile website. (Sweor, 2023)

95.9% of homepages had detectable WCAG 2.1 failures (WebAim, 2024)

Parents in Klickitat County

Slow loading times make the process frustrating.

Nearly **43%** of FVRL website visits come from mobile devices (FVRL's Google Analytics)

In rural and lower-income areas, households are **more likely to rely on mobile internet connections** due to limited access to high-speed broadband. (US Census, 2024)

53% of mobile site visits are abandoned if a page takes **longer than 3 seconds to load.**
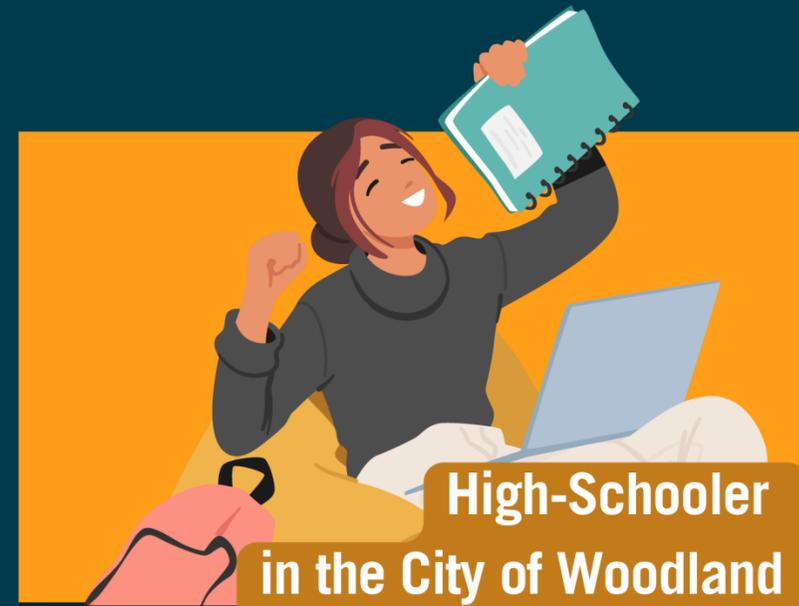
High-Schooler in the City of Woodland

Current translation tools can be unclear and inaccurate.

% of people who speak a language other than English

- **Clark County:** 16.4%
- **Klickitat County:** 13.2%
- **Skamania County:** 6.4%
- **City of Woodland:** 17.7%
- **Statewide:** 13.56% of students speak Spanish; 1.14% speak Russian

Google Translate often misses cultural and contextual nuances.

Professional in Clark County

The lack of personalized recommendations makes it harder to find what she needs.

The current website displays the same content to all users

71% of customers now expect customized interactions from the companies they engage with (McKinsey, 2021)

76% express frustration when those expectations are left unmet. (McKinsey, 2021)

Header design does not align with best practices for modern websites

Search function is not intuitively designed and limited in functionality

Currently cannot search events from the main website (only on the calendar)

Navigation menu and mega-menu is outdated

Hover navigation is frustrating because it doesn't work on touchscreens, is easily triggered by accident, and is hard to use for people with mobility challenges
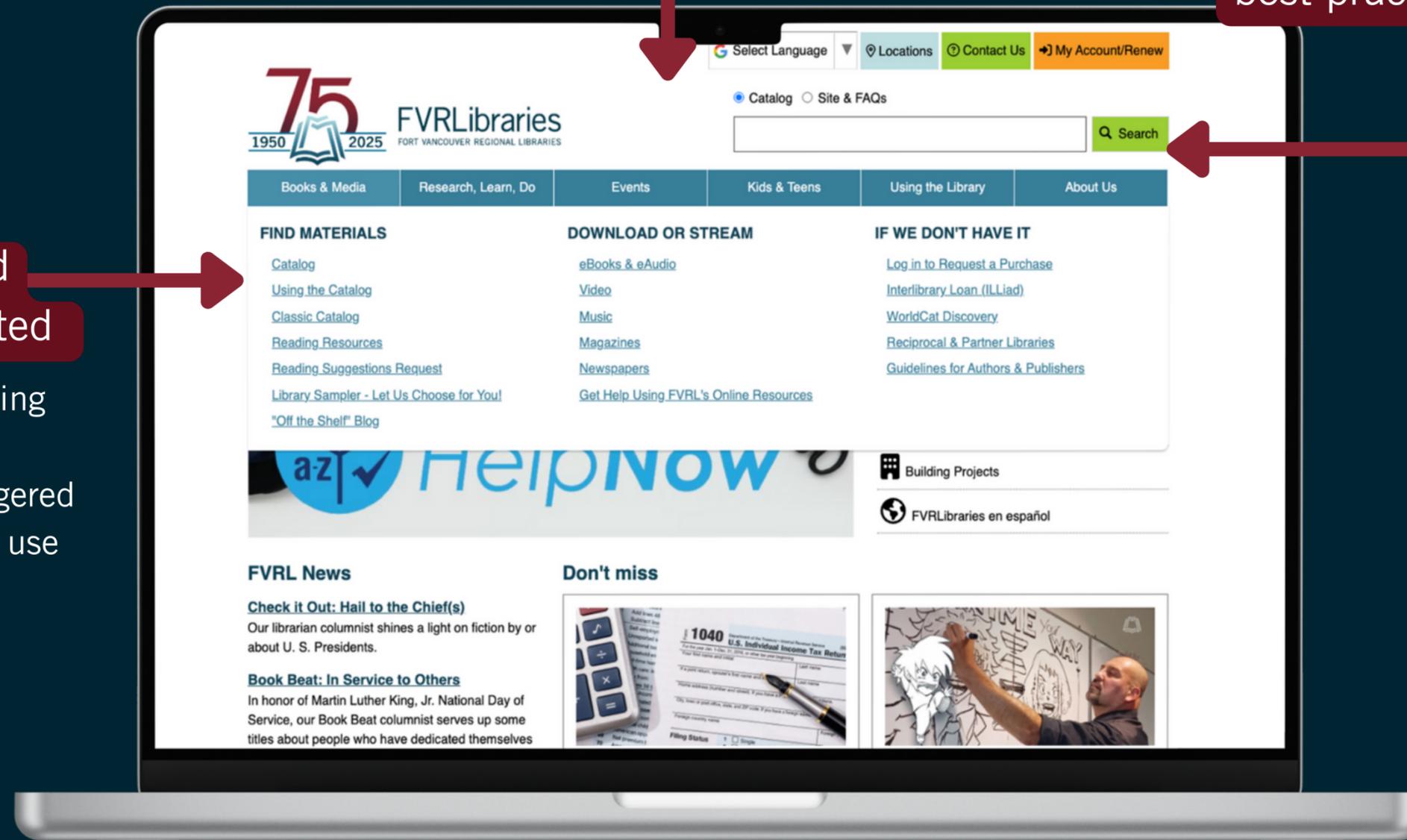
Why Navigation Matters

Poor navigation is like walking into a library with mislabeled sections—patrons struggle to find what they need, feel frustrated, and may not return. A clear, user-friendly website creates a smooth and inclusive experience for all users.

Navigation & Accessibility Challenges

Why Navigation Matters - Especially on mobile devices

With 43% of our patrons accessing the website with a mobile device, navigation on these platforms prove to be crucial for a positive digital experience. Effective, responsive navigation enhances accessibility for all users, including those with disabilities or limited tech skills, promoting inclusivity and engagement with library services.

Pgs. 56-58 in packet

Buttons do not stack correctly

Header is cluttered, making it difficult to use >

Navigation bar is hidden

Graphic is static and does not modify for mobile view
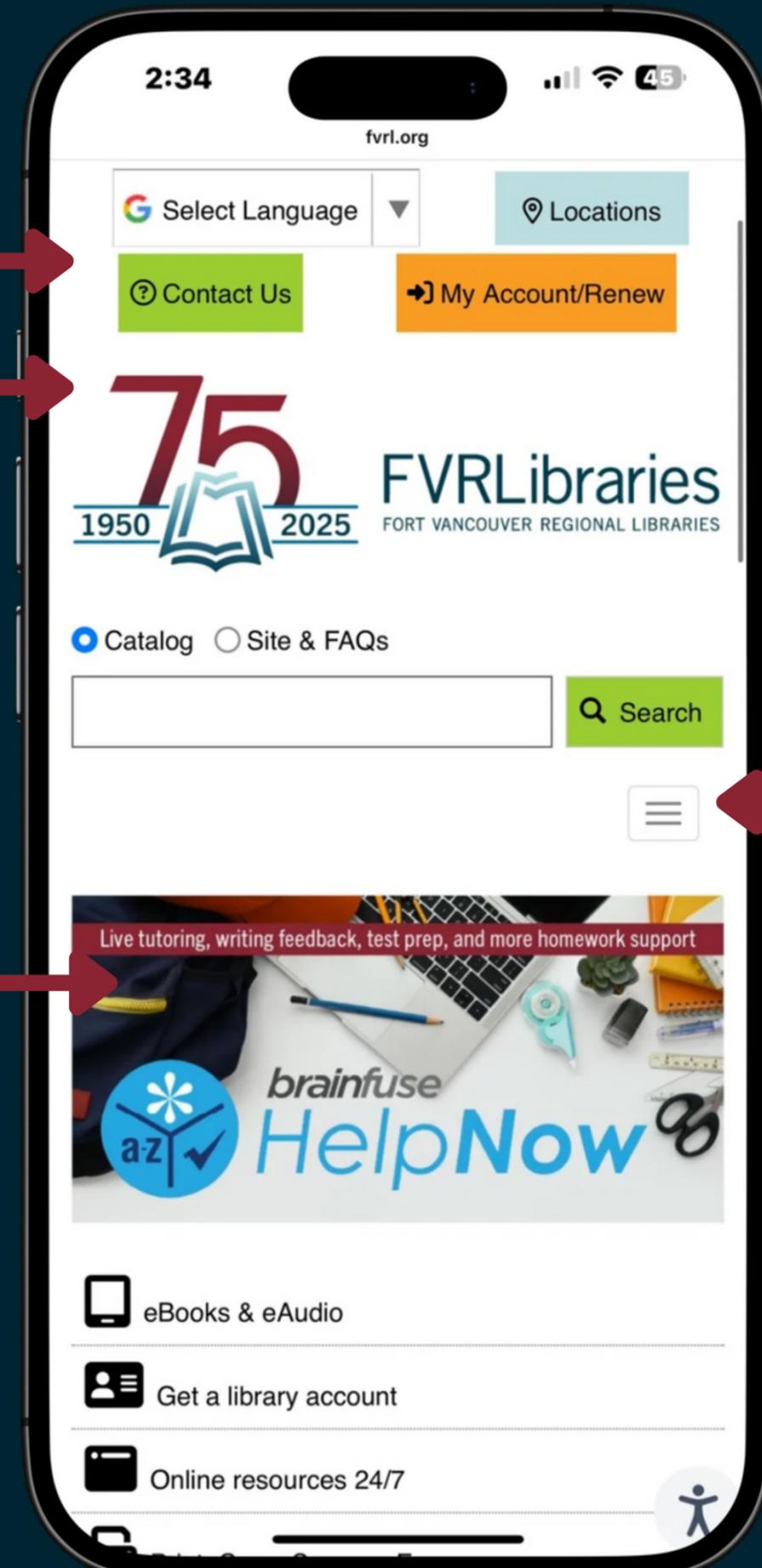
52%

of users are less likely to engage with a company that doesn't use responsive mobile design.
(User Guiding, 2024)

Current catalog does not have mobile-design best practices

Link formatting issues

Current links are challenging to tap accurately on touchscreens
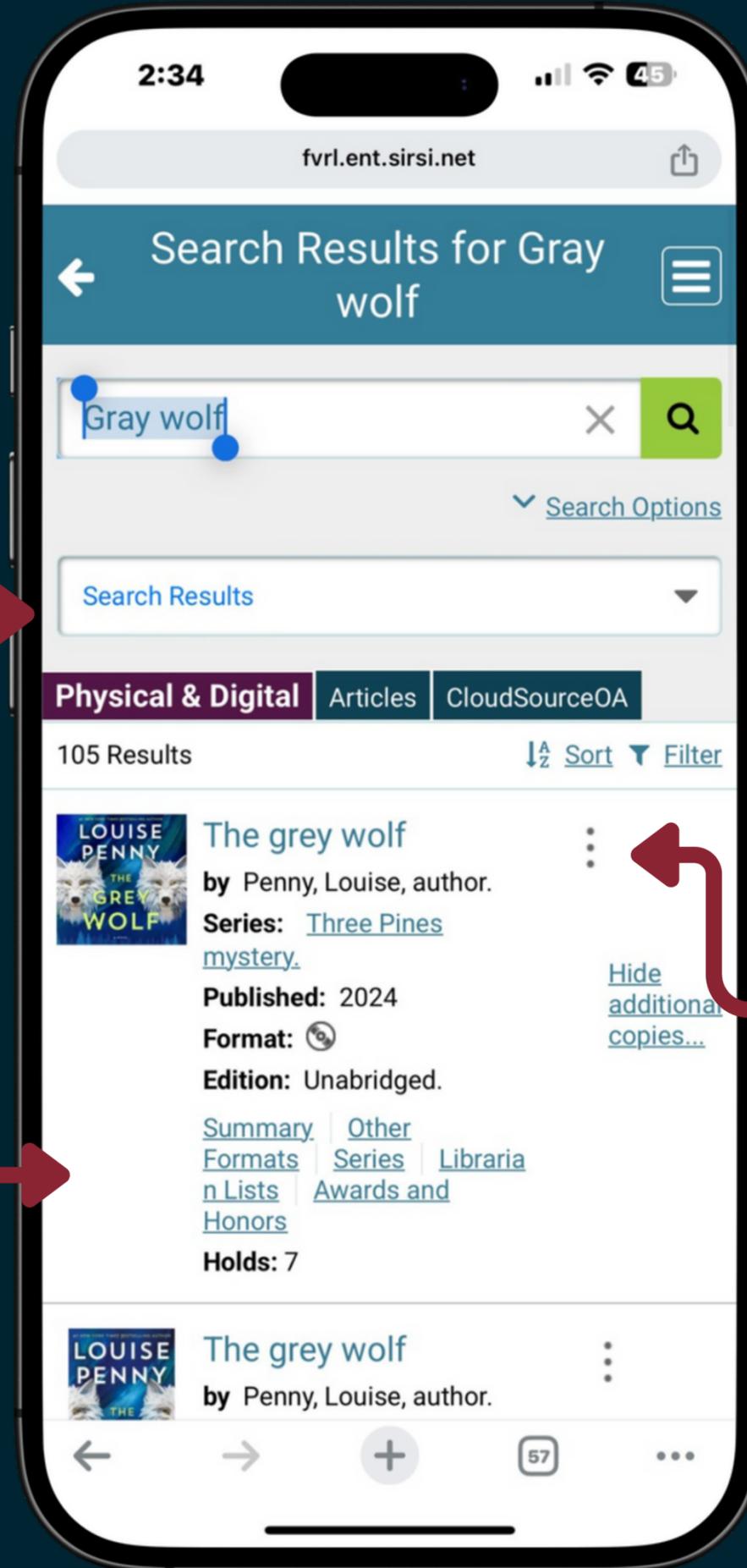
Button to hold a book is hidden
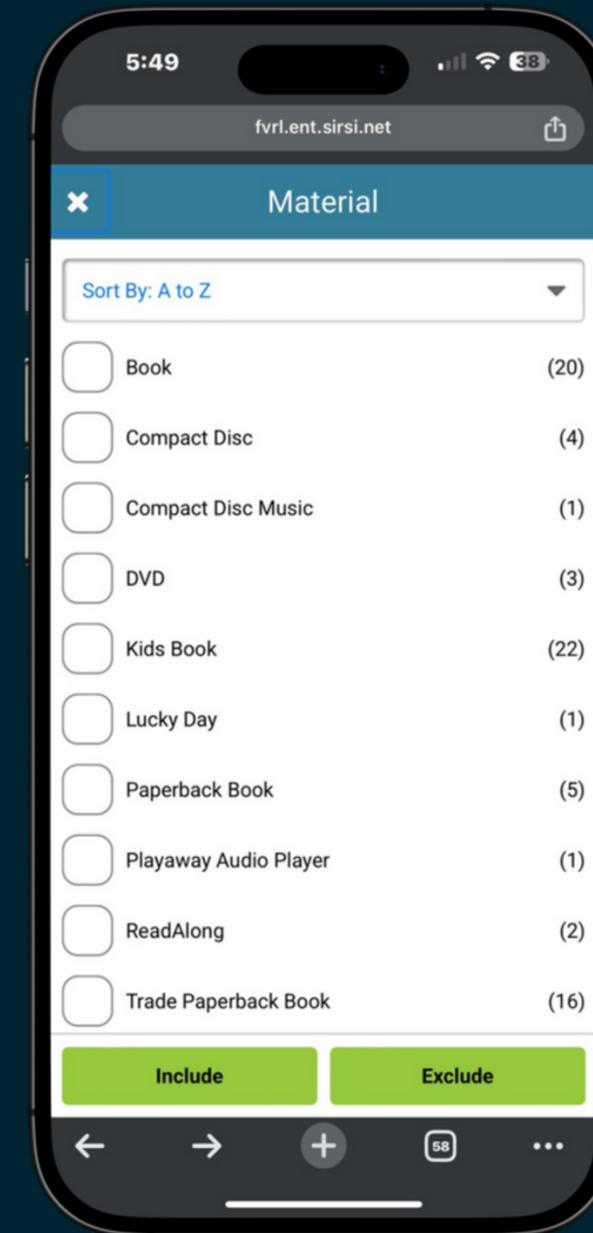
Filtering is not user-friendly

Filtering options must be adjusted individually, and each change triggers the page to reload, slowing down the process

Current Website:
Navigation & Accessibility Challenges

Search Results for Gray wolf — fvrl.ent.sirsi.net

Gray wolf

Search Options

Search Results

Physical & Digital | Articles | CloudSourceOA

105 Results — Sort — Filter

The grey wolf
by Penny, Louise, author.
Series: Three Pines mystery.
Published: 2024
Format:
Edition: Unabridged.
Hide additional copies...
Summary | Other Formats | Series | Librarian Lists | Awards and Honors
Holds: 7

The grey wolf
by Penny, Louise, author.

Material — Sort By: A to Z

Book	(20)
Compact Disc	(4)
Compact Disc Music	(1)
DVD	(3)
Kids Book	(22)
Lucky Day	(1)
Paperback Book	(5)
Playaway Audio Player	(1)
ReadAlong	(2)
Trade Paperback Book	(16)

Include | Exclude

Current Website: Translation

Translation is not designed into the platform directly, causing issues with the navigation and usability

Hero image does not translate

Hero image is not modified to respond to translated text, missing an opportunity to inform patrons about important resources

Content on the current site remains static

Even if it is translated correctly it does not provide the patron with content relevant to their needs (i.e., events and resources unavailable in their language)

Why Translation Matters

Without integrated translation tools, patrons face inaccurate, confusing translations, making it harder for non-English-speaking communities to access services and feel included, leaving them underserved and disconnected.

Pgs. 56-58 in packet

The current catalog search is not intuitive for ease of use

Filtering tools are cumbersome and it is challenging to find related resources

Events in the calendar only show details on the specific event.

They may include information on other events, only if they are in the same series (i.e. storytimes show when other storytimes take place.
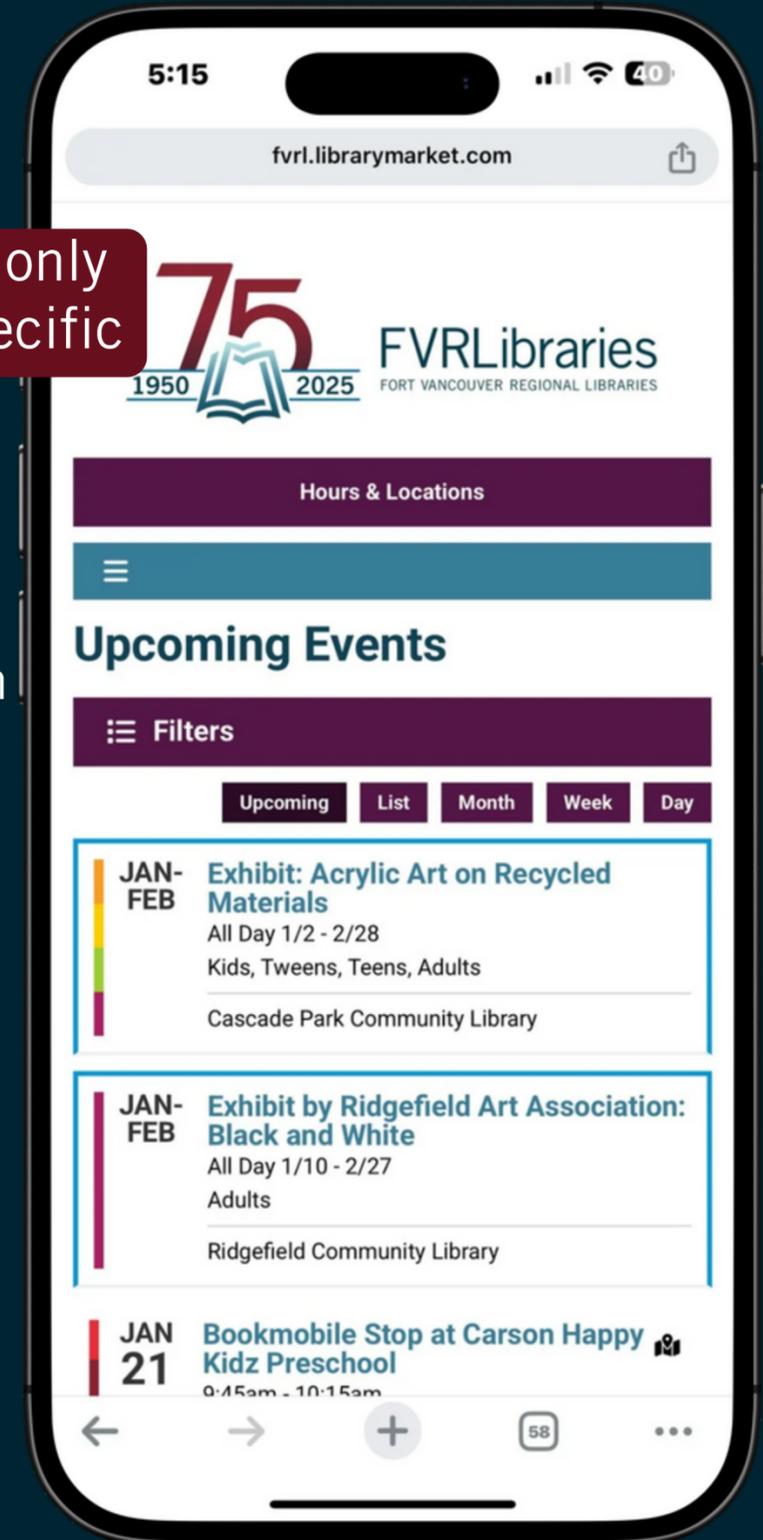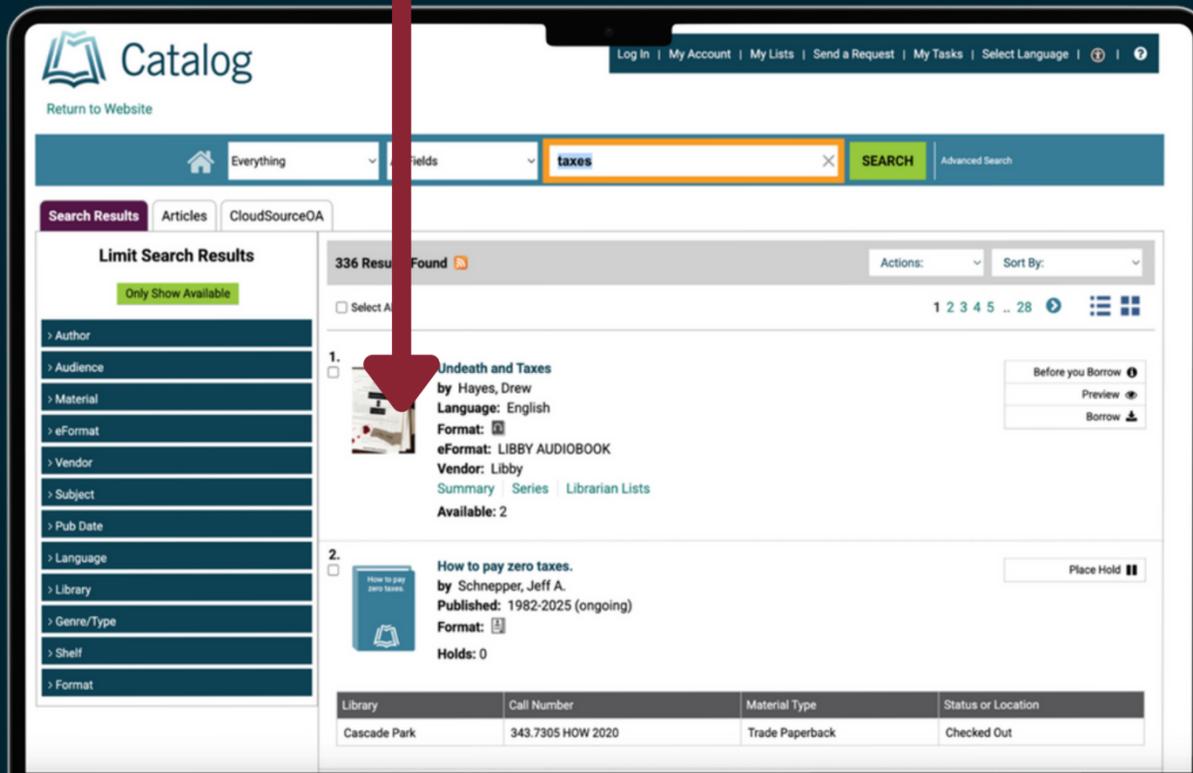
71% of customers now expect customized interactions from the companies they engage with, and **76%** express frustration when those expectations are left unmet. (McKinsey, 2021)

Pgs. 56-58 in packet

A Disconnected Library Experience

Imagine stepping into a library where:

One computer is available to patrons to access the catalog

The events calendar is only available on a flyer, tacked to a bulletin board

Stairs are the only way to access the building

And the help desk is in another building entirely

The Result:

Patrons can still access resources, but it feels disconnected, inefficient, and unnecessarily complex.
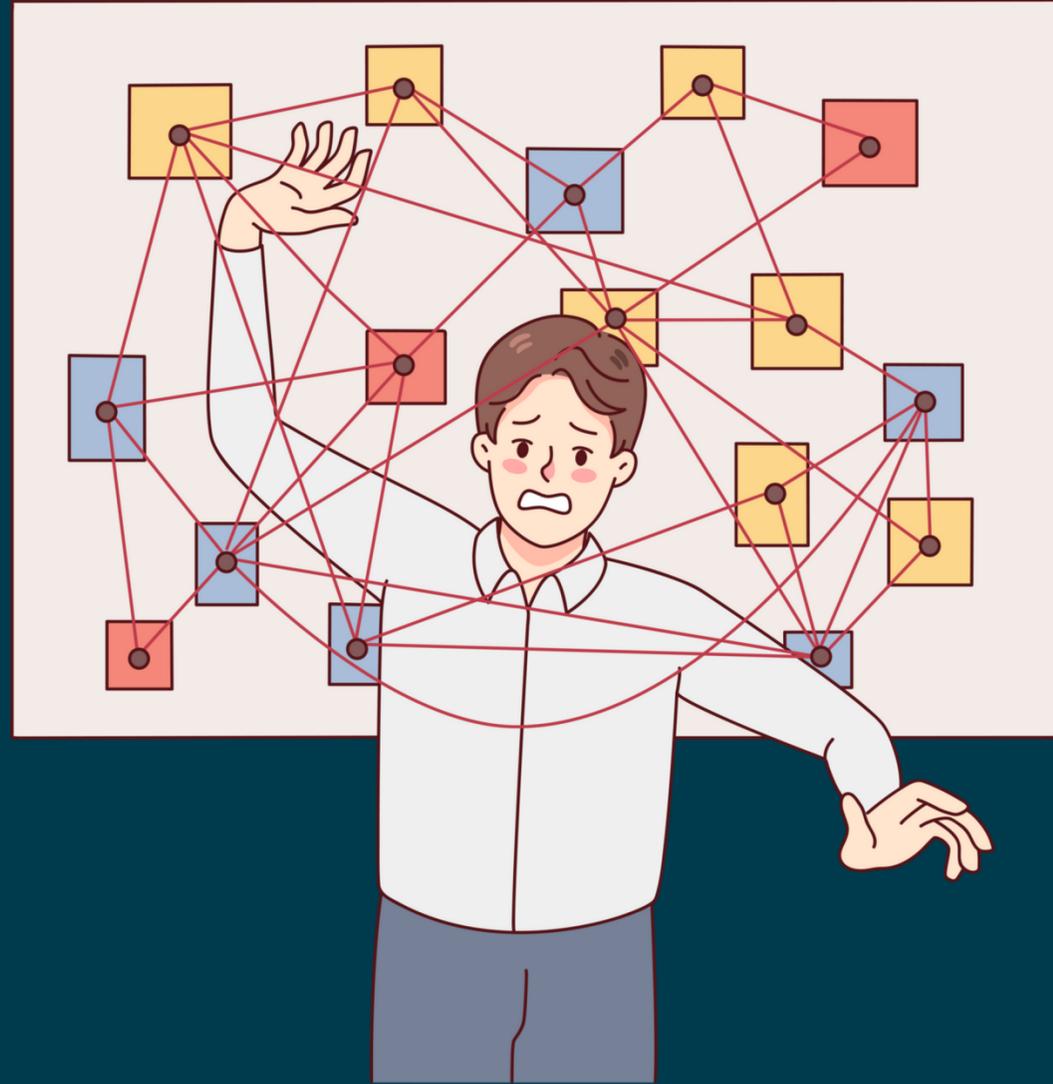
Our Digital Branch Lacks Integration

The current system functions, but it's not cohesive.

Why BiblioCommons?

BiblioCommons is the only platform design exclusively for public libraries that brings everything—catalog, events, website, and personalization—into one seamless system.
They are a sole source vendor.
It Connects:

Discovery experiences
Catalog searches, personalized recommendations

Community programs
Event calendars and registrations

Accessibility
Tools for non-English speakers, mobile users, and those with disabilities

And it equips staff with the tools they need to efficiently support patrons.

BiblioCommons boasts a retention rate of over 90%, far exceeding the typical retention rate for SaaS (Software as a Service) platforms.

Enter, BiblioCommons:
A Solution Tailored
for Public Libraries

>200
Libraries use BiblioCommons

POSITIVE RESULTS ACROSS THE BOARD

Libraries using BiblioCommons have seen big improvements, with up to **57%** more checkouts and **9**% more visits, because it makes finding and borrowing items easier.

Washington and Oregon Users:

- King County Library System
- Seattle Public Library
- Sno-Isle Libraries
- Tacoma Public Library
- Timberland Regional Library
- Multnomah County Library
- Washington County Cooperative Library Services

Result Examples

Edmonton Public Library (Alberta, Canada): Increased web traffic by **13%** after switching to BiblioCommons tools.

Chicago Public Library (Illinois, US): Saved money using BiblioCommons' cloud-based platform, which replaced costly in-house technology and keeps updating without extra effort.

MARINet Library System (California, US): saw a **20%** increase in users finding and requesting materials just one month after adopting BiblioCommons.

How does BiblioCommons help our Patrons?
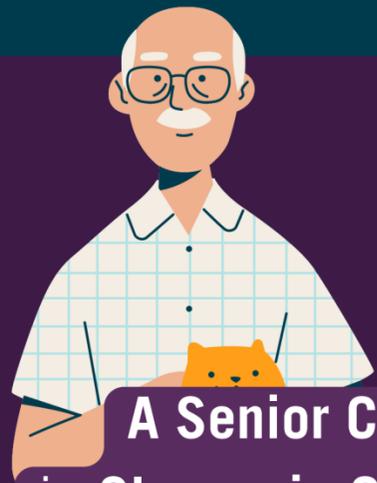
A Senior Citizen in Skamania County

BiblioCommons offers a seamless and intuitive interface, making it easier for him to find eBooks, audiobooks, and resources he rely on.

Parents in Klickitat County

BiblioCommons ensures fast-loading pages and mobile optimization, making it effortless for these busy parents to access resources from their mobile devices.
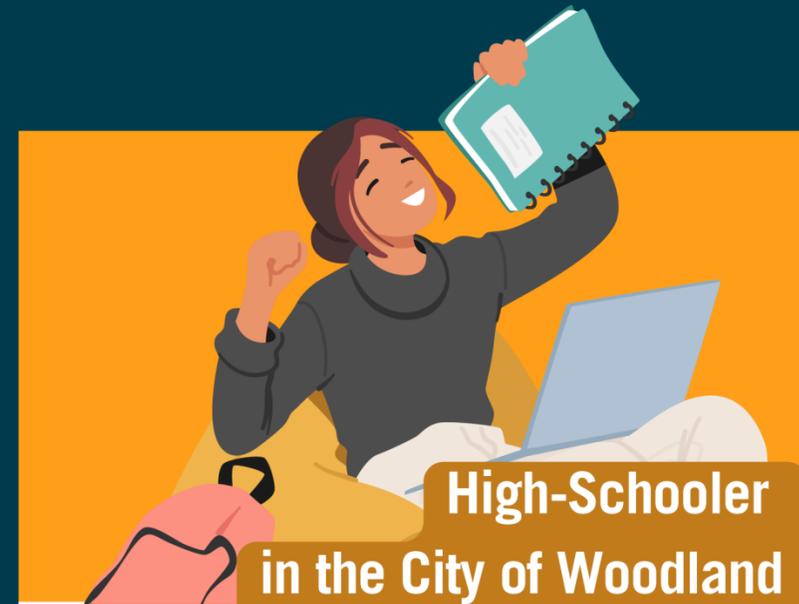
High-Schooler in the City of Woodland

BiblioCommons offers built-in accurate translations and culturally relevant content, empowering her to confidently navigate the platform to find the resources she needs.

Professional in Clark County

BiblioCommons provides personalized recommendations and content, enabling this busy professional to quickly find resources and events that help her grow business and engage with her community.

EXAMPLES OF BIBLIOCOMMONS PLATFORMS

Lets look at some live examples of BiblioCommons websites to highlight these improvements in action. Keep in mind that BiblioCommons will allow FVRLibraries to tailor the design to reflect our unique aesthetic, community needs, and preferences while delivering a modern, seamless experience.

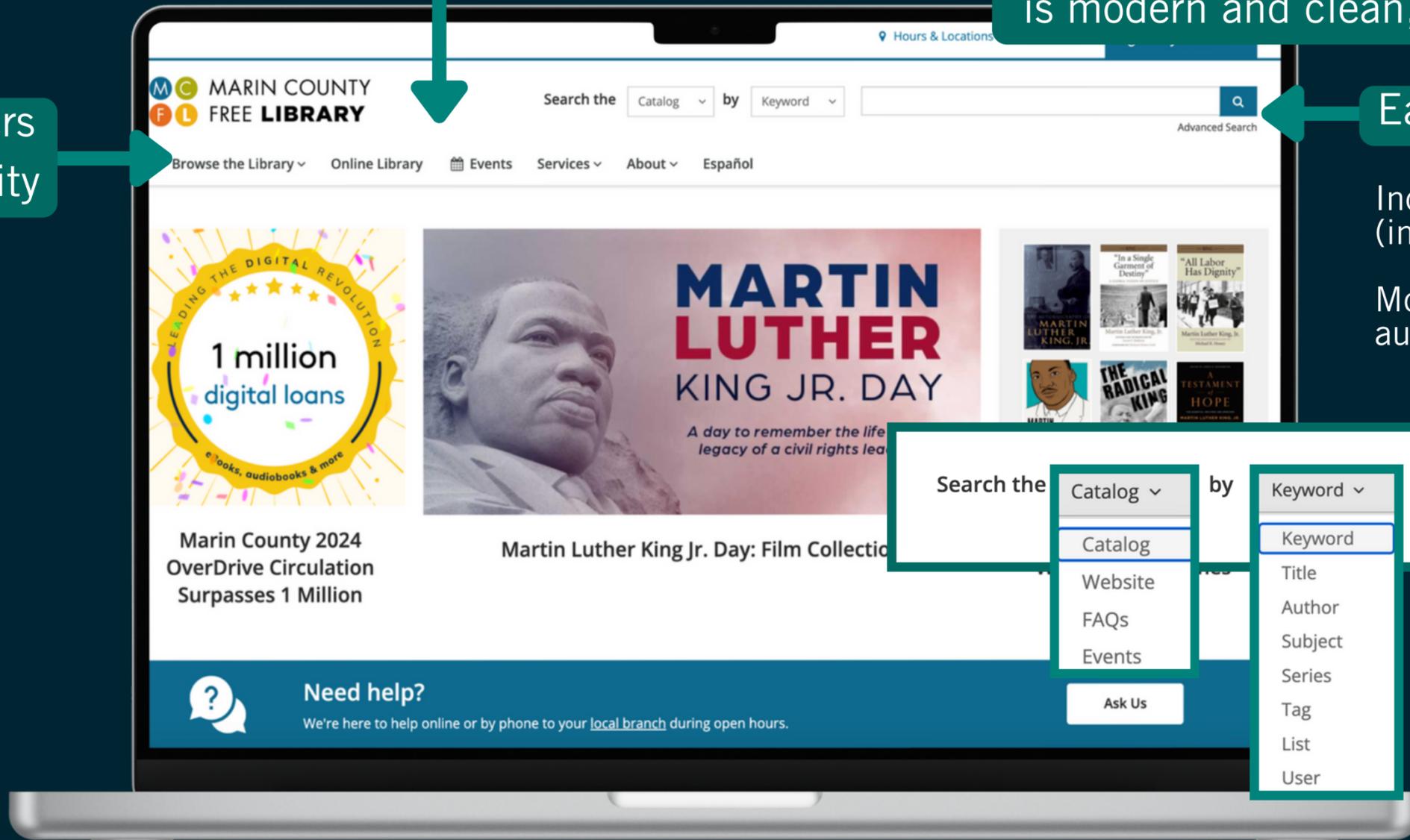# BiblioCommons Website (Marin County Free Library): Navigation & Accessibility

Mega-menu offers improved usability

BiblioCommon's website header section design is modern and clean, making navigation easier.

Easier to use search bar

Includes more places to search (including events!)

More ways to search (by keyword, title, author, series, etc.)

MARIN COUNTY FREE LIBRARY

Hours & Locations

Search the Catalog ⌄ by Keyword ⌄

Advanced Search

Browse the Library ⌄   Online Library   📅 Events   Services ⌄   About ⌄   Español

1 million digital loans

eBooks, audiobooks & more

Marin County 2024 OverDrive Circulation Surpasses 1 Million

MARTIN LUTHER KING JR. DAY

A day to remember the life legacy of a civil rights lea

Martin Luther King Jr. Day: Film Collectio

Search the Catalog ⌄ by Keyword ⌄

Advanced Search

Catalog
Website
FAQs
Events

Keyword
Title
Author
Subject
Series
Tag
List
User

Ask Us

? **Need help?**
We're here to help online or by phone to your local branch during open hours.

BibliCommons includes a "To Top" button that helps users easily return to the navigation bar after scrolling down to review content

∧ To top

Global icons replace text in responsive design

Clean header improves intuitive navigation

Hero image modifies for mobile view to improve usability for patrons
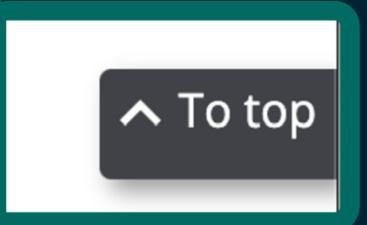
BiblioCommons Platform (Timberland Library):
Navigation & Accessibility

BiblioCommons websites use responsive, mobile-first design to support users across platforms

Pgs. 59-61 in packet

Mobile-first design for improved usability

User-friendly filtering
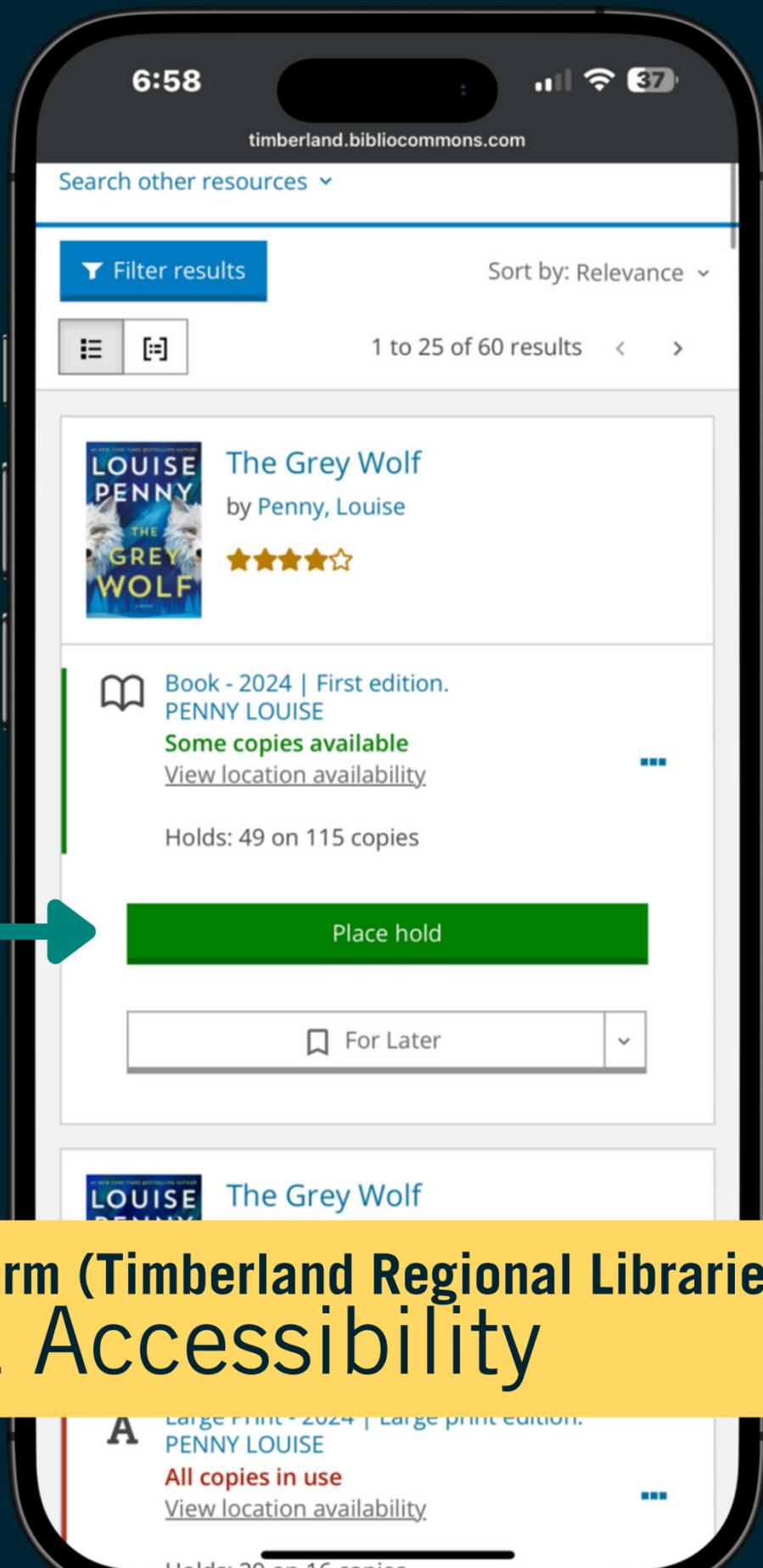
Easy to locate where to place items on hold
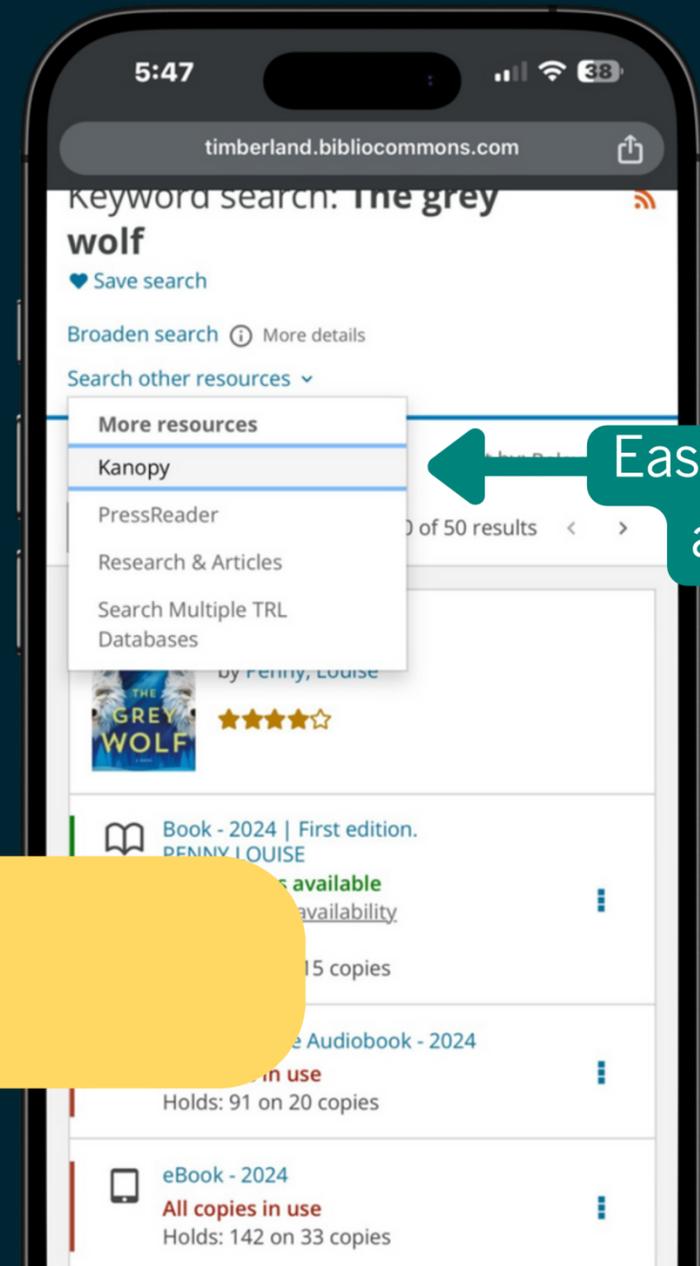
Easier access to search additional resources
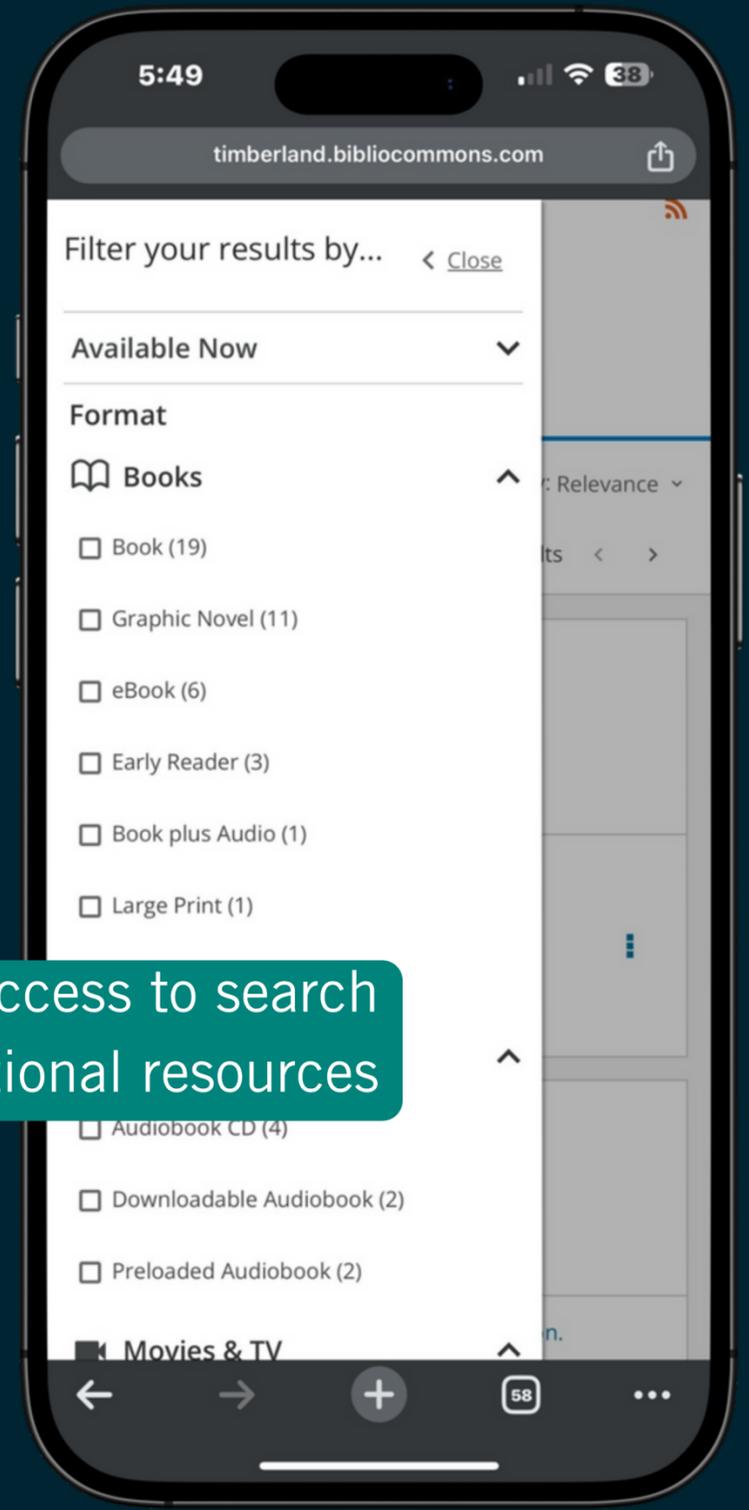
BiblioCommons Platform (Timberland Regional Libraries):
Navigation & Accessibility

Translation is built into the platform design, preventing any issues with navigation or design
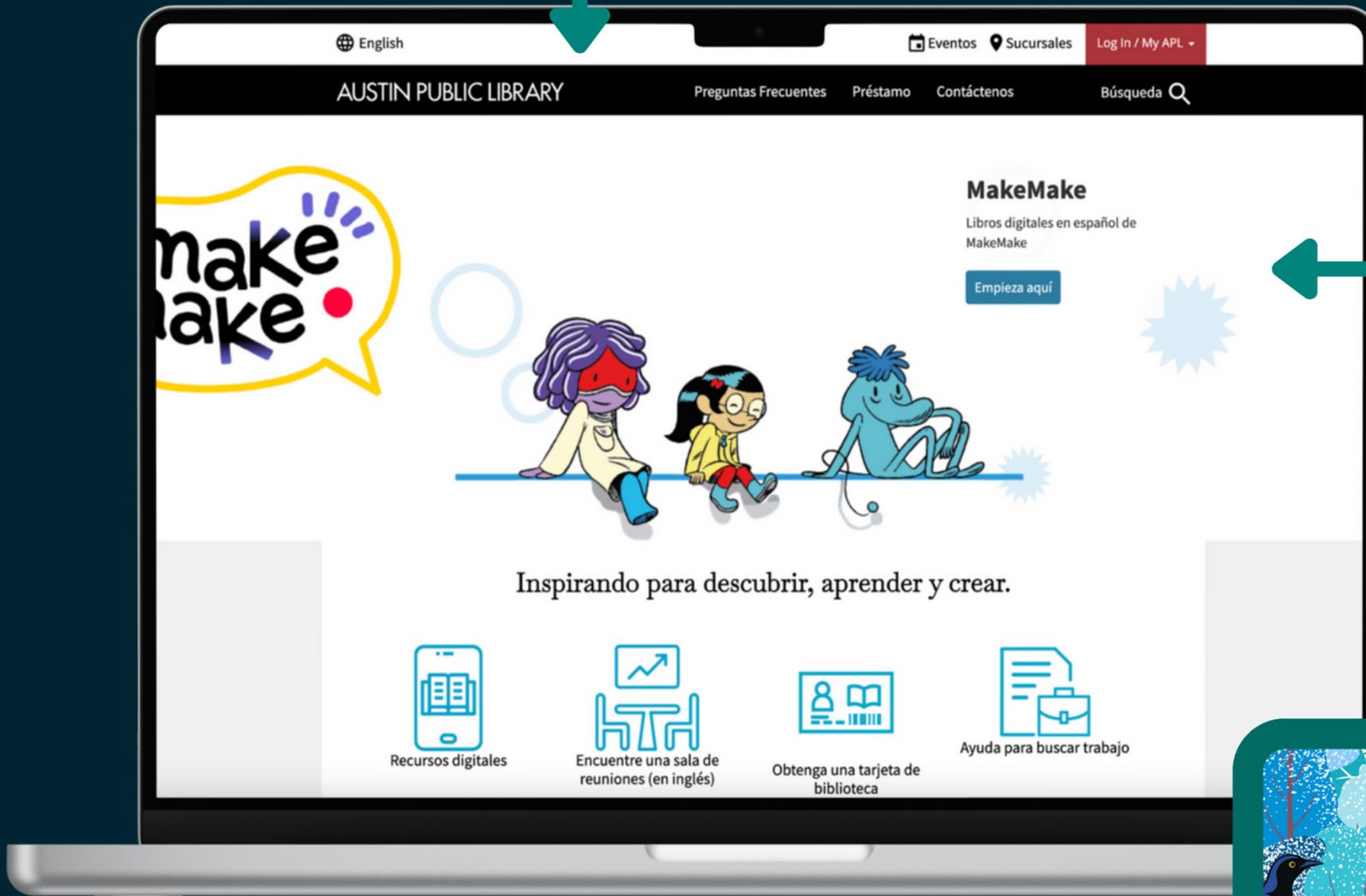
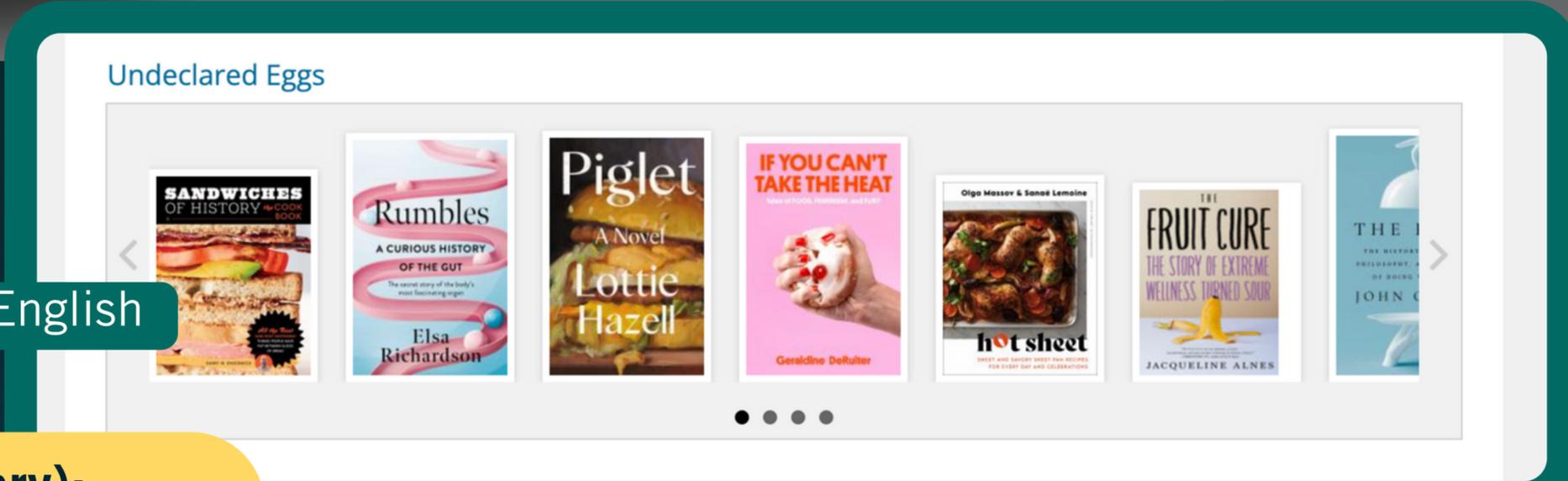Hero image responds to the translated language - either by directly changing the language or by changing the content

Hero image when website is in English

Libros para adultos censurados en los Estados Unidos

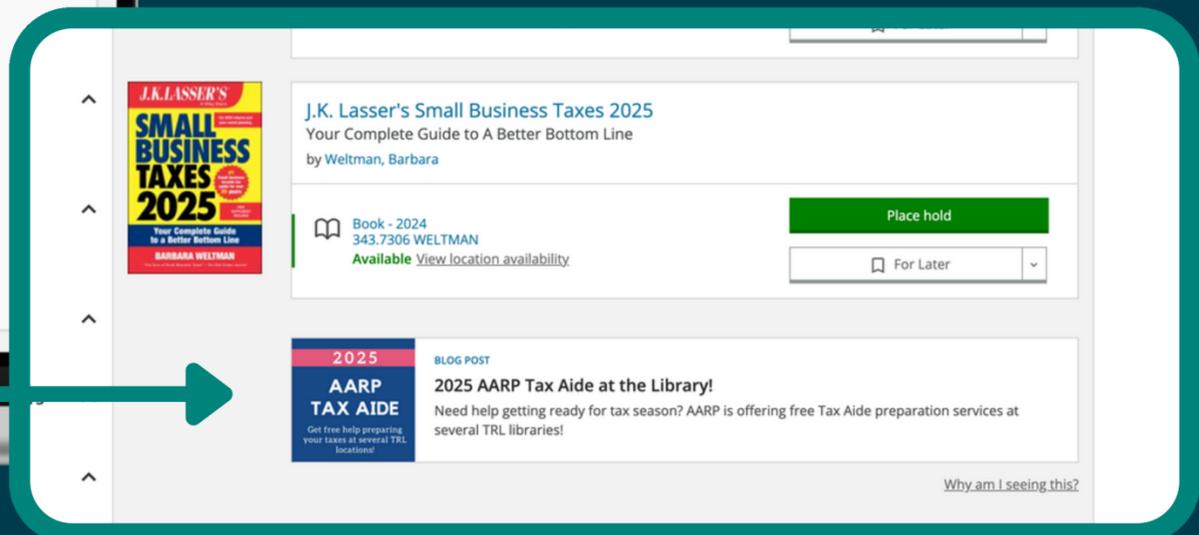When translated, the page can display resources relevant to communities speaking that language
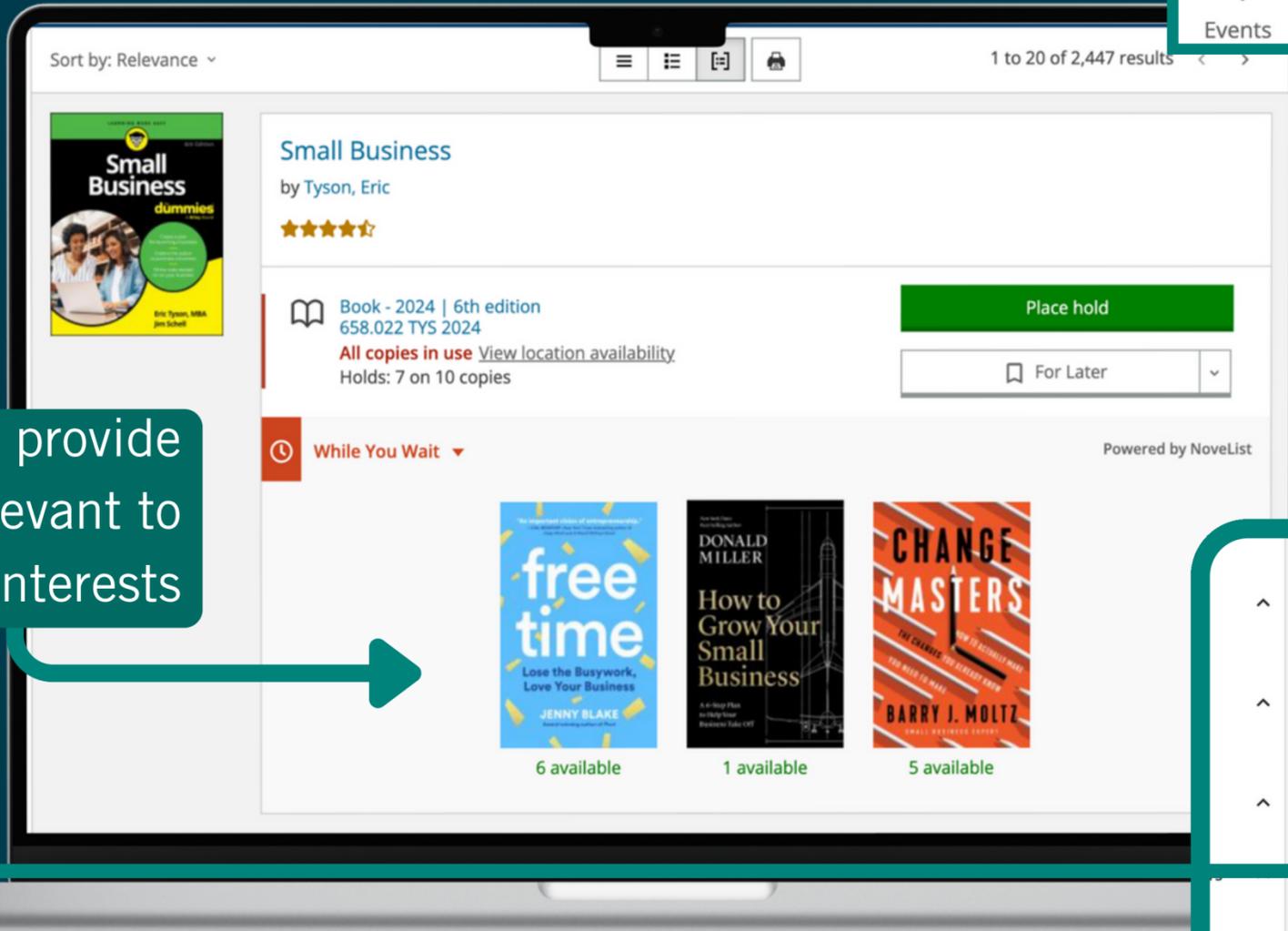
Undeclared Eggs
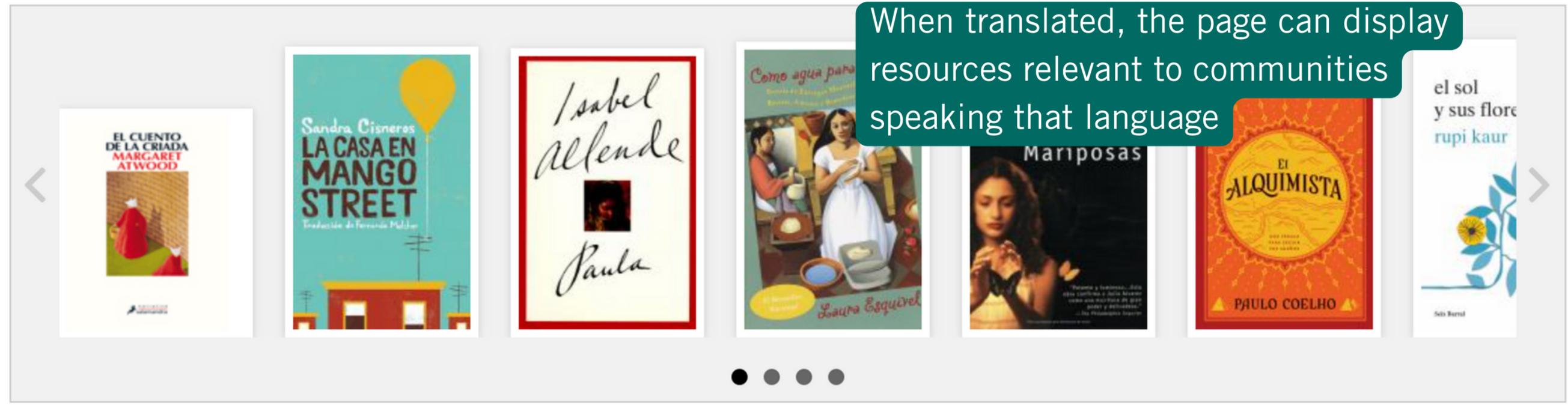
Resources when website is in English

BiblioCommons Platform (Austin Public Library):
Translation

The search process can begin on any page using the search bar at the top

Search the [Catalog ⌄] by [Keyword ⌄]   [🔍]
Advanced Search

Catalog
  Catalog
  Website
  FAQs
  Events

Keyword
  Keyword
  Title
  Author
  Subject
  Series
  Tag
  List
  User

Sort by: Relevance ⌄   ☰ ☷ ⊟ 🖨   1 to 20 of 2,447 results ‹ ›

Small Business
by Tyson, Eric
★★★★½

📖 Book - 2024 | 6th edition
     658.022 TYS 2024
     All copies in use View location availability
     Holds: 7 on 10 copies

[Place hold]

[🔖 For Later ⌄]

🕐 While You Wait ⌄   Powered by NoveList

Personalization tools provide recommendations relevant to your search and your interests

free time
Lose the Busywork, Love Your Business
JENNY BLAKE
6 available

DONALD MILLER
How to Grow Your Small Business
1 available

CHANGE MASTERS
BARRY J. MOLTZ
5 available

J.K. Lasser's Small Business Taxes 2025
Your Complete Guide to A Better Bottom Line
by Weltman, Barbara

📖 Book - 2024
     343.7306 WELTMAN
     Available View location availability

[Place hold]

[🔖 For Later ⌄]

2025 AARP TAX AIDE
BLOG POST
2025 AARP Tax Aide at the Library!
Need help getting ready for tax season? AARP is offering free Tax Aide preparation services at several TRL libraries!

Why am I seeing this?

BiblioCommons Platform (Timberland Regional Libraries):
Patron-Centric Personalization
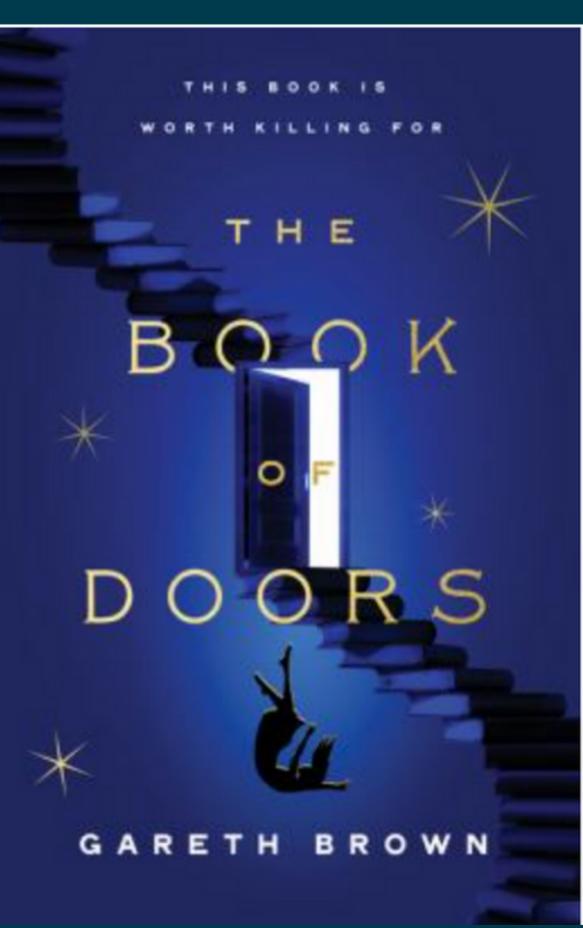
BiblioCommons Platform (King County library Sytems):
Patron-Centric Personalization

Event descriptions include events at the same location as well as similar upcoming events

Pgs. 59-61 in packet

The Book of Doors

a Novel

Brown, Gareth (Novelist),

★★★★☆ (209 ratings)   ☆☆☆☆☆ Rate this ⌄

📖 Book, 2024   📱 eBook   🎧 Downloadable Audiobook

All copies in use   All copies in use

"Cassie Andrews works in a New York City bookshop, shelving
coffee for customers, and living an unassuming, ordinary life. U
one of her favorite customers--a lonely yet charming old man--
front of her. Cassie is devastated. She always loved his stories,
has nothing to remember him by. Nothing but the last book he

Read more ⌄

Patrons can rate books to create a community rating

From the community

ⓘ Community comments are the opinions of contributing users. These comments do not represent the opinions of King County Library System.

What did you think about this title?

Add comment

CRRL_GeriP
Sep 03, 2024

The excitement starts when Cassie is left with a magical book.

♡ Like   🚩 Flag

S   stepathen   ...
Sep 03, 2024 ★★★☆☆

Intriguing plot but one dimensional characters. I'm a sucker for stories involving magical books, so this was right up my alley. Reads like a young adult novel. Very plot driven with interesting story lines, but doesn't go deep enough to... Read more ⌄
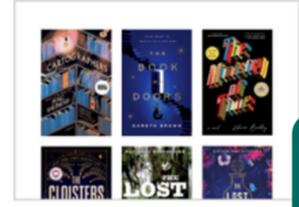
1 like   ♡ Like   🚩 Flag

Community reviews connect readers to other BiblioCommons users with similar tastes

More from the community

Community lists featuring this title

Add to list ⌄

GENERAL RECOMMENDATIONS
Books for Ken
pearl_river

View all community lists

Community contri

Quotations   Summa

ⓘ Community quotati
represent the opinions of King County Library System.

Patrons can create community lists, provide summaries, offer reviews, rate suitability, and more

BiblioCommons Platform(King County Library Sytems):
Patron-Centric Personalization Meets Community Connection

Pgs. 59-61 in packet

Why Now?

This initiative addresses a critical need: the library's website is not just a resource—it serves as a vital online branch that reaches all of our patrons.

What about the cost?

The total first-year cost is **$238,844.75,** just 0.65% of FVRLibraries' 2025 budget.

The BiblioCommons purchase was anticipated and $300,000 was earmarked in the approved 2025 Budget.

Pgs. 61-63 in packet

What about the value?

Cost-Effective Innovation
No other platform offers all these tools in one place. By consolidating tools into a single-source platform, FVRLibraries will save approximately $75,000 annually by eliminating the need for redundant products.

Universal Impact
BiblioCommons enhances access for **all patrons**, providing a fully integrated, user-friendly experience across catalog searches, event registrations, and digital resources.

Ensuring Security
A reliable, secure, vendor-hosted platform minimizes disruptions and protects patron data, safeguarding the library's reputation as a trusted community resource.

A Necessary Investment
Just as we repair physical branches to better serve patrons, this investment ensures our digital branch—the library's most visited resource—meets today's expectations and future needs.

Why BiblioCommons is the Right Choice for FVRLibraries

Features	Current System	BiblioCommons Platform
Mobile-First, Responsive Design	✗	✓
Integrated System Across Library Platforms (Website, Catalog, Calendar, etc.)	✗	✓
Continually-tested Accessibility Features	✗	✓
Built-in Translation	✗	✓
Patron-Centric Personalization Features	✗	✓
Community Building Features	✗	✓

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
RESOLUTION NUMBER 2025- 02
RESOLUTION OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT BOARD OF TRUSTEES AUTHORIZING THE PURCHASE OF BIBLIOCOMMONS

The regular meeting of the Fort Vancouver Regional Library District (FVRL) Board of Trustees was held January 21, 2025 at Cascade Park Community Library, attended by a quorum of the Board for the conduct of such business; and, after due consideration and deliberation, the following resolution was duly passed by a majority vote of all Trustees then attending.

WHEREAS, BibliioCommons Corp. owns the proprietary rights to the BiblioCommons software, a suite of services for public libraries that includes: BiblioCore catalog, BiblioWeb library website and content management system, BiblioEvents events platform, and BiblioApps mobile apps for iOS and Android. Those services are available exclusively via software as a service (SaaS) through agreements directly with BiblioCommons Corp. and are not available through any reseller. The services can only be purchased though BiblioCommons. Many of the Feature available through these services are provided by no other supplier and enable public libraries to achieve strategic goals; and,

WHEREAS, features available through the suite of BiblioCommons software allow for universal navigation and integration across software while complying with legal and library best practices and standards; and,

WHEREAS, RCW 39.04.280 provides that FVRL, by resolution, may waive competitive bidding requirements when a purchase is clearly and legitimately limited to a single source of supply, or when the purchase involves special facilities or market conditions; and

WHEREAS, FVRL's Purchasing and Procurement Policy provides that "Sole source exceptions to procurement are used when, due to unique characteristics of the requested product/service there is only one product or service capable of fulfilling FVRL's requirement and only one vendor that provides that product or service. Validation of a vendor as a sole source provider and pre-approval by the Executive Director is required prior to any sole source purchase or acceptance of bid."; and,

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Fort Vancouver Regional Library District to authorize the purchase of the BiblioCommons software suite which includes; BiblioWeb, BiblioCore, BiblioApps, BiblioCloudRecords, BiblioApps, BiblioCloudREcords, and BiblioLanguages. The Board authorizes the annual subscription fee and the one-time implementation fee of $238,844.75.

Adopted this 21st day of January, 2025.

Kristy Morgan, Chair
Kristy Morgan, Chair
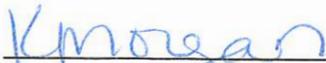
Marie Coffey, Secretary
Marie Coffey, Secretary

Fort Vancouver Regional Library District
Staff Report 2025-02

TO: FVRL Board of Trustees
FROM: Jennifer Giltrop, Executive Director
DATE: 1/21/25
SUBJECT: Levy Lid Lift Proposed

The Board of Trustees held an annual retreat on September 21, 2024. The primary focus of the retreat was discussing the Tax Levy, FVRL 5-year financial projections, and a Levy Lid Lift Overview. The Board of Trustees had presentations and discussions at its November 18, 2024 and December 16, 2024 meetings regarding the need for a levy lid lift and the long-term financial forecast for FVRL.

The following highlights are from all of the discussions so far which have positioned the Library Board to make a decision on the Levy Lid Lift election date and levy rate.

Property Tax Levy Summary

- **RCW 27.12.150:**
    - An annual tax levy on the property in the district of not more than **fifty cents per thousand dollars of assessed value per year**.
    - The tax levy in the several counties shall be at a **uniform rate**, meaning that all FVRL tax payers pay the same levy rate.
- The property tax levy is constrained by the overall limits on the regular levy rate and the limit on annual levy increases.
    - The Washington State Constitution limits the annual rate of property taxes that may be imposed on an individual parcel of property to 1% of its true and fair value. The 1% limit is the same as $10 per $1,000 and is often referred to as the $10 limit.
    - In Washington, property tax increases are not based on the increasing value of properties but rather on the amount of the property taxes assessed in the previous year. Each year's levy may be increased by no more than 1%, unless the public votes for a greater increase (commonly called a "levy lid lift").
    - Taxes on new construction, changes in value of state-assessed utility property, and newly annexed property are exempt from the 1% limit factor.
    - In recent years, FVRL's revenue has increased by an average of 2-3%, while expenses in the same time period are growing on average 4-5%.

Levy Lid Lift Summary

- A taxing jurisdiction that is collecting less than its maximum statutory levy rate may ask a simple majority of voters to "lift" the total levy amount collected from current assessed valuation by more than 1%. The new levy rate cannot exceed the maximum statutory rate. *(FVRL = $0.50/$1,000 of assessed value is the statutory rate.)*
- All levy lid lifts require a simple majority (50% plus one) for passage.
- With a permanent single-year lid lift, the levy lid bumps up more than 1% in the first year, and then that amount is used to calculate all future 101% levy limitations. The measure never expires and the levy lid never reverts. However, future annual increases may not exceed 1% without going to the voters for another lid lift.
- Single-year lid lifts may be used for any lawful governmental purpose, including general government operations, and there are no supplanting limitations.
- Single-year lid lifts may be submitted to the voters at any special, primary, or general election.

FVRL Levy History/Facts:

- The last FVRL Levy Lid Lift ($0.50/$1,000 TAV) was approved by voters on 8/17/2010.
- Prior to the 8/17/10 approved levy lid lift, the FVRL levy rate had fallen to $0.38/$1,000 TAV.
- Since the last levy lid lift was approved, the 1% annual increase levy limit has reduced the FVRL levy rate to $0.2686/$1,000 TAV in 2025.
- In 2021, Washington passed legislation which allows local government - defined as cities, towns, counties, port districts, or any combination thereof – to create Local Tax Increment Finance (LTIF) areas to fund public improvements. The resulting 39.114 RCW impacts cities, counties and other taxing districts by capturing the increment of property value growth due those entities over a set period of time or amount of tax collections. It excludes any property taxes imposed by school districts, excess school levies, state support for schools, public utilities, and existing bond financing. Library Districts are not protected from this loss, and that includes future levy lid lift dollars in TIF areas.
- The current levy amount will not generate enough revenue in 2026 to sustain the current level of operations while also ensuring a 60-90 operating reserve.

Rate	2026 Total Estimated Budget	2026 Total Estimated Expenses	Net Income	Est Years until Levy Lid Lift needed
0.2686 *(2025 rate)*	$30,534,666	$38,259,703	($7,725,037)	Current Rate without LLL*
0.50	$55,779,297	$38,259,703	$17,519,594	2038 (12 Years) **

* = Includes Capital Outlay for current facility repair/maintenance.

** = Includes Capital Outlay for current facility repair/maintenance, funding for the Washougal Community Library, and funding for one additional library.

Financial Forecast

	Current Rate ($0.2686)			
	Beginning Cash	**Revenue**	**Expense**	**Ending Cash**
2026	9,920,953	30,534,666	38,259,703	2,195,916
2027	2,195,916	30,689,028	49,788,723	(16,903,779)
2028	(16,903,779)	30,619,099	40,708,737	(26,993,417)
2029	(26,993,417)	30,732,607	43,164,189	(39,424,999)
2030	(39,424,999)	30,802,547	68,281,947	(76,904,399)

	$0.50 Rate			
	Beginning Cash	**Revenue**	**Expense**	**Ending Cash**
2026	9,920,953	55,779,297	38,259,703	27,440,547
2027	27,440,547	56,690,998	49,788,723	34,342,822
2028	34,342,822	57,396,079	40,708,737	51,030,164
2029	51,030,164	58,302,647	43,164,189	66,168,623
2030	66,168,623	59,184,084	68,281,947	57,070,759

NOTE: In the early years of a Levy Lid Lift, there is revenue being added to the ending cash balances that will be drawn down in future years as the expenditures grow beyond revenues due to the 1% growth limit on property taxes. It is estimated that FVRL will be able to sustain services with this new levy lid lift for 12 years (2038).

Election Information

Upcoming Election Dates	Deadline to File Resolution
August 5, 2025 (Primary)	Friday, May 2, 2025
November 4, 2026 (General)	Tuesday, August 5, 2025

- Counties pass election costs along to participating jurisdictions based on the number of participating jurisdictions, the number of voters in each participating jurisdiction, and the number of races or ballot measures each participating jurisdiction has on the ballot.
- The Board of Trustees has exclusive control of expenditures for library purposes (RCW 27.12.240). A Ballot Measure (Levy Lid Lift) can be paid from library operating funds as it is an expenditure for a "library purpose."
- Estimated FVRL election costs are between $280,000 (general election) and $500,000 (primary election).

Getting Levy Lid Lift on a Ballot

- A signed resolution directing the county auditor to place the item on the ballot and specifying the substantial form of the ballot title that voters will see on the ballot.
- An explanatory statement that will appear in the voters' pamphlet.

- A list of individuals who will serve on the "pro" and "con" committees to prepare statements for and against the measure for the use in the voters' pamphlet.
- Any other forms or information prescribed by each county auditor's office, such as a cover sheet.

Proposed Levy Lid Lift

Based on the Financial Projections, cost to the District to be on the ballot, and the Board discussions to this point, I recommend that the Library Board of Trustees approve Resolution 2025-01 which would put the levy lid lift on the August 5, 2025 ballot and restore the regular property tax levy to $0.50 per $1,000 of assessed value.

RESOLUTION 2025-01

FORT VANCOUVER REGIONAL LIBRARY DISTRICT

RESOLUTION OF THE BOARD OF TRUSTEES OF THE FORT VANCOUVER REGIONAL LIBRARY DISTRICT CALLING FOR AN ELECTION AUTHORIZING THE DISTRICT TO RESTORE ITS REGULAR PROPERTY TAX LEVY TO $0.50 PER $1,000 OF ASSESSED VALUE.

WHEREAS, pursuant to RCW 84.55.050, the Fort Vancouver Regional Library District (the "District") may levy regular property taxes in any calendar year in excess of the limit factor provided for in RCW 84.55.0101 when such levy has been authorized by a proposition approved by a majority of the voters of the District voting on the proposition at a general or special election within the District; and

WHEREAS, costs to operate and maintain the District's services and libraries are increasing at a faster and higher rate than revenues to operate them, and in recent years, cost increases have ranged from 4 to 5%, while property tax revenues have ranged from 2 to 3%; and

WHEREAS, the population of the service area of the District has grown by over 17% since 2011, but because Washington State law limits property tax increases to no more than 1% more than the previous year plus property taxes from new construction, the District has not been able to keep up with the library service needs of the growing and changing population; and

WHEREAS, voters passed a levy to restore library funding in 2010, and the District has met or surpassed all levy promises with funding that was projected to meet service needs, and has stretched that funding for 15 years; and

WHEREAS, with advances in technology, the public expects services, books, e-books and materials in forms that increase in costs at a rate significantly higher than the rate revenues are allowed to grow under 84.55 RCW; and

WHEREAS, in order to enable the District to maintain library services for up to twelve years so it can deliver services that growing and changing communities need, want, and value, the Board of Trustees (the "Board") of the District deems it necessary for the District to restore its regular property tax levy rate to $0.50 per $1,000 of assessed value for collection in 2026, and to use the resulting dollar amount of the 2026 levy for the purpose of computing subsequent levy limitations as provided by chapter 84.55 RCW; and

WHEREAS, the Board deems it necessary to submit to the voters of the District the proposition of whether or not the District shall levy regular property taxes for collection in 2026 in excess of the limit factor provided for in chapter 84.55 RCW;

1

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The Board hereby finds and declares that, in order to enable the District to maintain library services, it is necessary that the District restore its regular property tax levy rate to $0.50 per thousand dollars of assessed value for collection in 2026. Thereafter, the resulting dollar amount of the 2026 levy would be used for the purpose of computing subsequent levy limitations as provided by chapter 84.55 RCW. By law, such proposition must be submitted to the voters of the District for their approval or rejection. If such proposition is approved by the requisite number of voters, the District will be authorized to so act.

Section 2. The Board hereby requests the Auditors of Clark, Skamania, Klickitat and Cowlitz Counties, each as the *ex officio* supervisor of elections within their respective counties, to assume jurisdiction of and to call and conduct a special election in the District in conjunction with the primary election to be held on August 5, 2025, to submit to the voters of the District such proposition in substantially the following form:

FORT VANCOUVER REGIONAL LIBRARY DISTRICT
PROPOSITION NO. 1
LEVY LID LIFT

The Board of Trustees of the Fort Vancouver Regional Library District adopted Resolution 2025-01 concerning its regular property tax levy. This proposition would authorize the District to restore its regular property tax levy to $0.50 per $1,000 of assessed value for collection in 2026 to provide continued funding for the Library District's operation and maintenance. The resulting dollar amount of the 2026 levy would be used for the purpose of computing subsequent levy limitations as provided by RCW 84.55. Should this proposition be approved?

YES . . . . ☐

NO . . . . ☐

Section 3. The Board finds and declares it to be in the best interests of the District to have information regarding the aforesaid proposition included in the local voters' guides to be prepared by Clark, Skamania, Klickitat and Cowlitz Counties, and authorizes the appropriate costs thereof to be charged to and paid by the District, and further authorizes and directs the Executive Director to provide such information to the Auditors of Clark, Skamania, Klickitat and Cowlitz Counties and to take such other actions as may be necessary or appropriate to that end.

Section 4. If any one or more of the provisions of this resolution shall be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining provisions of this resolution, and this resolution shall be construed and enforced as if such unconstitutional or invalid provisions had not been contained herein.

2

Section 5. The Executive Director is hereby authorized and directed to deliver a certified copy of this resolution to the Auditors of Clark, Skamania, Klickitat and Cowlitz Counties not later than May 2, 2025.
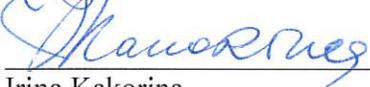
Section 6. This resolution shall become effective immediately upon its adoption.

Adopted by the Board of Trustees of the Fort Vancouver Regional Library District at an open, public meeting thereof, held this 21st day of January, 2025.
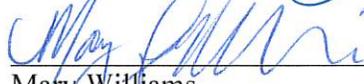
Kristy Morgan, Chair

Marie Coffey, Secretary
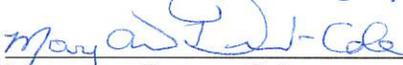
Mary Ann Duncan-Cole

Irina Kakorina

Megan Dugan, Vice Chair

Mary Williams

Olga Hodges

Library Privileges Policy

PURPOSE

The Fort Vancouver Regional Library District (FVRL) Board of Trustees is responsible for ensuring the prudent use of the taxpayers' investment and has a great deal of trust in our borrowers. Our fine-free system is an expression of that faith. Therefore, the Board has established rules for the borrowing of materials intended to provide equitable and convenient access to the resources of the Library District.

POLICY

FVRL supports and encourages access to library resources by all members of the community, regardless of age, education, ethnicity, language, income, or physical limitations.

Library accounts are free to resident and reciprocal borrowers of any age, with the provision of current physical address and proof of identity.

Library accounts with limited privileges are available to resident and reciprocal borrowers who have not provided proof of current physical address, or who are without proof of physical address or identification, or for minors under the age of 18 without the signature of a parent/guardian.

Library accounts are available to nonresident borrowers for a fee paid annually. ~~The fee will be the equivalent to the number of residents in the FVRL service district divided by the total income generated by property tax~~. FVRL may charge non-residents a single household fee determined annually by the Board of Trustees. Non-resident fees will reflect the same rate an average household pays in property taxes to FVRL and may be paid quarterly, semi-annually, or annually. ~~This fee will be set annually by the Executive Director.~~

Educator accounts are available to those who can provide proof of employment as a classroom educator at a daycare, public or private K-12 school within FVRL's service area OR are a homeschool provider of a child under 18 (valid Declaration of Intent required over age 8). Educator accounts are not intended for personal use. Patrons holding both a personal account and an educator account must keep both accounts in good standing or risk loss of privileges for both.

See **Definitions** for more information on borrower types.

Lost, stolen and replacement library cards

Patrons are responsible for reporting lost or stolen cards to the library to avoid being held accountable for materials checked out on their accounts ~~cards~~ after the loss or theft. If a patron reports a card lost or stolen, they must present identification in accordance with policy to be issued a new card.

Rules for borrowing

Library materials are loaned to individual library users with valid library accounts ~~cards~~ for a specified period of time. The borrower is expected to return or renew the materials no later than the due date.

When a patron changes their residential or mailing address, phone number, or email address, it is their responsibility to inform the library of the change to their account.

There are no daily or recurring fines for overdue materials; however, individuals will be charged for lost or ~~and~~ damaged materials.

Borrowers are responsible for everything checked out on their accounts ~~cards~~, even if those items are lost or stolen. Borrowing privileges of an individual cardholder will be suspended when limits established for the following activities are exceeded:

- Overdue materials
- Dollar amount owed for unreturned, missing or damaged materials
- Interlibrary loan items unreturned, missing or damaged

The Executive Director is authorized to establish and enforce reasonable limits for these privileges and will regularly keep the board informed of changes to the limits.

Restoration of borrowing privileges

Borrowing privileges will generally be restored when the patron has returned or paid for sufficient materials to be within the established limits. Exceptions for suspending, limiting, or restoring privileges may be made at the discretion of the Executive Director or designee.

Intentionally damaging or retaining materials

It is a violation of state law to intentionally injure, deface, destroy or retain library property. Any person violating this subsection will have their library borrowing privileges suspended and may be prosecuted to the full extent of the law. Library borrowing shall remain suspended or limited at the discretion of the Executive Director, or designee, in consultation with the Library Board policy committee, regardless of whether the library is fully compensated for damaged materials.

Implementation and appeal rights

Library staff, as delegated by the Executive Director, will implement this policy. Library staff members are expected to make every effort to apply these rules in a fair, reasonable, humane, and positive manner. Any person whose borrowing privileges have been suspended may appeal to the Executive Director to have their privileges restored or limited to a lesser extent. Library users who question the way that this policy has been applied to them may use the appeal process established by the Appeal Rights of Patrons Policy.

DEFINITIONS

Resident

Includes individuals living in Clark, Skamania and Klickitat County with the exception of the City of Camas; living within the city limits of Woodland, WA, and within any contracting district service area; and property owners in the Library District's service area, even if they live elsewhere.

Reciprocal

Oregon residents of Clackamas, Hood River, Multnomah, and Washington Counties, and Washington residents of Camas and other tax-supported public library jurisdictions with which FVRL has a reciprocal agreement. A full list of Washington and Oregon reciprocal partners is available on our website.

Nonresident

Individuals from counties geographically adjacent to the FVRL service area where there is no tax-supported public library, jurisdictions without reciprocal agreements, or temporary residents (except as listed above).

ADMINISTRATION

The Executive Director is responsible for the administration of this policy, for establishing administrative procedures for its implementation and for making the policy available for the public at each branch and via the Library's web site.

Policy History

Board Approvals:

- Original Policy 10/14/1991
- Revised 10/1119/93
- Revised 5/2/1994
- Revised 9/12/1994
- Revised and combined with the Policy on Loaning of Materials 7/08/2002
- Revised 12/13/2004
- Revised 05/09/2005 – Implemented 8/01/2005 (formerly titled Borrowing Privileges)
- Revised 4/11/2006
- Revised 8/10/2009
- Revised 4/12/2010
- Revised 5/15/2015
- Revised 7/16/2018
- Revised 6/21/2021
- Revised 1/21/2025

2025 FVRL Board Committee Membership

Executive/Personnel Committee

Kristy Morgan, Chair

Megan Dugan, Vice-Chair

Irina Kakorina

Finance/Facilities Committee

Kristy Morgan, Chair

Megan Dugan, Vice-Chair

Mary Ann Duncan Cole

Policy/Nominating Committee

Olga Hodges

Marie Coffey, Secretary

Mary Williams

Foundation Liaison

Mary Williams (Alternate Marie Coffee)

2018 Grand Blvd, Vancouver Washington 98661 • 360-906-5000 • fvrl.org

Library locations: Battle Ground, Cascade Park, Goldendale, La Center, North Bonneville, Ridgefield, Stevenson,
Three Creeks, Vancouver, Vancouver Mall, Washougal, White Salmon Valley, Woodland, Yacolt, Yale

Page 76 of 76